

II. AIRPORT RULES AND REGULATIONS

A. GENERAL RULES

- a. All users of and persons on the airport shall be governed by these regulations and by any emergency directives that may be issued pursuant to Paragraph II.A.7 hereof. These regulations supersede any previously published and are subject to change by the Airport Sponsor, the Port of South Louisiana, at any time.
- b. These regulations are not intended to amend, modify or supersede any provisions of Federal, State, or Parish law.
- c. If any portion of these regulations shall be ruled to be invalid or unenforceable, all other portions shall nevertheless remain in effect.
- d. **Amendments to Rules and Regulations:** Future amendments, additions, deletions or corrections to these rules and regulations may be promulgated by the Port of South Louisiana and shall be publically available via the Executive Regional Airport webpage on the Port of South Louisiana Website.
- e. **Special Regulations, Notices or Directives:** Special Regulations, notices, memorandums or directives of an operational nature of interest to persons engaged in business on the airport shall be issued under the authority of these regulations.
- f. **Vehicle Traffic:** The Airport Director, or other person(s) so designated by the authority of the Port of South Louisiana, is authorized to install and enforce actions on the Airport as may be necessary in order to properly control and regulate vehicular traffic.
- g. **Emergency Powers of the Airport Director:** When an emergency has been declared by the executive director of the Port of South Louisiana for the airport, the Airport Director is empowered to issue such directives and to take such action which is within discretion and judgement, necessary or desirable to protect persons and property and expedite the operation of the airport. Such directives and actions of the Airport Director shall have the force of a regulation hereunder so long as said emergency exists.
- h. **Posting of Rules and Regulations:** Any airport tenants shall have access to these Rules and Regulations for the use of employees, customers and guests operating on the airport via the airport webpage and will be posted/available in the airport terminal building.
- i. **Non-liability of Port of South Louisiana and the Executive Regional Airport:** The permission granted to use the airport and its facilities, or to fly to, from, or over the same, shall be at all times conditioned upon the assumption of full responsibility therefor by every person exercising or taking advantage of such permission. It shall be a further condition thereof that each person, as a consideration for the use of the airport and for its facilities, shall at all times

release, hold harmless and indemnify the Executive Regional Airport, through the Port of South Louisiana, their agents, commissioners and employees, from any and all responsibility, liability, loss or damage, resulting to any such person, or caused by or on his or her behalf, and incident to the manner in which the airport is operated, constructed or maintained, or served from within or without, or used from without. The use of the airport by any person for any purpose, or the paying of fees therefore, or the taking off, or landing, or movement, or parking of aircraft thereon, shall be itself an acknowledgement that such person accepts such privileges on the condition herein set forth.

- j. **Categories of Aircraft:** For proper determination of the conditions of use of the Airport, certain categories, defined by the FAA in the current F.A.R. and A.I.M as defined by the Federal Aviation Regulations (F.A.R.) and Aeronautical Information Manual (A.I.M)., are recognized by the Port of South Louisiana. Both the F.A.R. and the A.I.M. are updated by the FAA annually. These acronyms are used in other section of the rules and regulation herein.

B. GENERAL REGULATIONS

a. Advertising

No person or organization shall post, distribute or display signs, advertisements, literature, circulars, pictures, sketches, drawings, or other forms of printed or written matter on the airport except with the prior written authorization of the Port of South Louisiana Executive Regional Airport and in such manner as the Port may prescribe.

b. Solicitation

No person shall engage in any form of solicitation or offer merchandise or services for sale on the airport without obtaining prior written authorization from the Port of South Louisiana.

c. Public and Tenant Usage

All persons using the airport shall at all times abide by the following rules and regulations:

- (1) **Disorderly Conduct** – No person shall be or become intoxicated or drunk, commit any disorderly, obscene or indecent act, or commit any act of nuisance, intimidating conduct or engage in any form of gambling on the Airport.
- (2) **Sanitation** – No person shall dispose of garbage, papers, refuse or other material on the Airport except in the receptacles provided for that purpose; nor use a comfort station other than in a clean and sanitary manner.

(3) Preservation of Property – No person shall; destroy, injure, deface or disturb in any way any building, sign, equipment, marker or other structure, trees, flowers, lawn or other property on the Airport. No person shall alter, make addition to, or erect any building, structure, or sign, or make any excavations on the Airport. No person shall willfully abandon any personal property on the Airport. In addition to any other penalty provided in these rules, civil law provides that any such action be considered as a misdemeanor.

Any person causing or liable for damage of any nature shall report such damage to the Port of South Louisiana office and, upon demand by such office, shall make reimbursement for the full amount of the damage. Anyone failing to comply with this regulation may be refused admittance to the airport until the Port of South Louisiana has been fully reimbursed for damage done.

(4) Explosives and Other Dangerous Articles – No persons, except, those legally authorized, peace officers, U.S. Government agents, duly authorized Post Office and Airport employees or members of the Armed Forces of the United States on official duty, shall carry loaded weapons on the Airport. Nor shall any person store, keep, handle, use, dispense or transport at, in or upon the airport any hazardous or dangerous articles (as defined in the Interstate Commerce Commission Regulations for transportation of explosives or other dangerous articles), at such time or place or to be likely to endanger unreasonably persons or property. However, such materials and articles may be handled or transported as stipulated in Section IV.H., of these Rules and Regulations, “handling and Storing Hazardous Articles and Materials.”

If an incident occurs on the airport involving hazardous or dangerous articles, refer to the Airport Emergency Plan for the appropriate actions.

(5) Interfering or Tampering With Aircraft – No person shall interfere or tamper with any aircraft or put in motion the engine of such aircraft, or use any aircraft, aircraft parts, instruments or tools without permission of the owner or, by specific direction of the Airport Director.

(6) Restricted Areas – No person shall enter upon the field area, utilities and service rooms or areas, or other areas as may be designated RESTRICTED except:

- 1) Persons assigned to duty therein
- 2) Persons authorized by the Airport Director
- 3) Business representatives in the conduct of their affairs with the Airport Director or other tenants

- (7) **Use of Roads and Walks** – No person shall travel on the Airport other than the roads, walks, or places provided for the particular class of traffic. No person shall occupy the roads or walks in such a manner as to hinder or obstruct their proper use.
- (8) **Loitering and Refusal to Comply** – No person shall loiter or loaf on any part of the Airport or in any building on the Airport; nor shall any person come upon or use the Airport, except while traveling through as a passenger, crewmember, aircraft owner or designee of the owner (i.e. authorized maintenance personnel). Any person or persons, regardless of background or intent, who refuse to comply with these applicable rules and regulations, after proper request to so do by the Airport Director or other authorized Port representative, shall be ordered to leave the Airport. In the event of failure to comply with a proper request to abide by the rules and regulations of the Airport, such an individual or group of individuals shall be regarded as a trespasser and subject to the response and authority of Law Enforcement Officials.
- (9) **Use of Shop Areas** – All shops, garages, equipment and facilities are expressly for the conduct of the owner’s or lessee’s business and operations. No person other than employees of the owner or lessee shall make use of these facilities or loiter around such premises without individual and specific permission of the owner or lessee.
- (10) **Conduct of Business or Commercial Activity** – No person shall engage in any business or commercial activity of any nature whatsoever on the Airport except with the approval of the Port of South Louisiana, and under such terms and conditions as may be prescribed.
- (11) **Open Flame Operations** – No person shall conduct any open-flame operations in any hangar or on the Airport unless specifically authorized by the Airport Director. Such open flame operations are conducted at the risk of the person requesting such permission, and consent does not place the Port of South Louisiana or the Airport, its employees, representatives or commissioners for any liability for injuries or damages resulting from such consent (this shall not apply to BBQ pits and other outdoor cooking burners and devices in the tenant hanger areas).

Welding:

Where welding or cutting is a necessity for repairs or alterations in any airport area whether by outside contractors or by tenants, the following procedures must be followed:

- 1) Permission must be received from the Airport Director.

- 2) Someone must be assigned to watch the areas involved and to carefully check it and the adjoining areas for one-half hour after the work is completed (Flying sparks from welding are frequently thrown into remote places where material may smolder for hours before bursting into flame).
- 3) When welding outdoors, make certain sparks do not enter doors or windows.
- 4) Where welding or cutting is performed near open floor drains, caution should be exercised because of the possible presence of sewer gas and solvents that have drained from the hangar floors. All drains should be well flushed before commencing operations.
- 5) When it is necessary to weld or cut metal in areas classified as hazardous areas such as hangars or shops where volatile materials are used or areas where volatile materials are stored, the following additional procedures shall be followed:

Where welding or cutting will be performed in a hangar:

- 6) All aircraft shall be removed from the hangar.
- 7) All volatile materials and liquids shall either be removed or properly enclosed in metal cabinets away from the area involved.
- 8) Hangar floors shall be well watered down and hangar doors on the ramp side open.
- 9) A person or persons with fire hose or ample fire extinguishers shall be stationed near the worksite to insure that sparks are controlled. A minimum of one 50 pound dry chemical extinguisher shall be on hand.

Where welding or cutting is to be performed in a shop area containing combustible materials:

- 10) All necessary precautions shall be taken.
 - 11) All movable combustibles shall be moved at least 35 feet (10 meters) away.
 - 12) Combustibles which cannot be moved shall be covered with asbestos curtains or sheet metal.
- (12) Smoking** – No person shall smoke in any hangar or shop, service station area, gasoline or fuel storage or dispensing area, or in any building, room or place on the airport where smoking is specifically prohibited.
- (13) Accidents/Incidents**– Any accidents or incidents at the airport shall be reported in accordance with the current F.A.R. and A.I.M.

d. Building Requirements and Ground Rentals

Building requirements and ground Rental shall be in accordance with the current F.A.R. and A.I.M. , local parish ordanaces for building construction and state fire marshall requirments.

e. Trash Containers

No person shall keep unsafe trash containers in any area. No vehicle used for hauling trash, dirt, or any other material shall be operated on the Airport unless such vehicle is constructed so as to prevent the contents thereof from dropping, blowing, sifting, leaking or otherwise escaping therefrom. Areas to be used for trash or garbage containers shall be designated by the Port of South Louisiana and no other areas shall be used for this purpose. Such areas shall be kept clean and sanitary at all times.

f. Storage of Equipment

No tenant or lessee on the Airport shall store or stack material or equipment in such a manner as to constitute a hazard to personnel or property.

g. Maintenance

All tenants shall be required to maintain their leased property in a condition of repair, cleanliness and general maintenance in a manner agreeable to the Port of South Louisiana and in accordance with their individual lease agreements and free from all fire hazards.

h. Fire Equipment

All tenants or lessees shall supply and maintain such adequate and readily accessible fire extinguishers as are approved by fire underwriters for the particular hazard involved.

i. Structural and Decorative Changes

No tenants, lessees or grantees will be permitted to effect structural or decorative changes or additions of any type without prior permission and approval of the Port of South Louisiana.

j. Damages

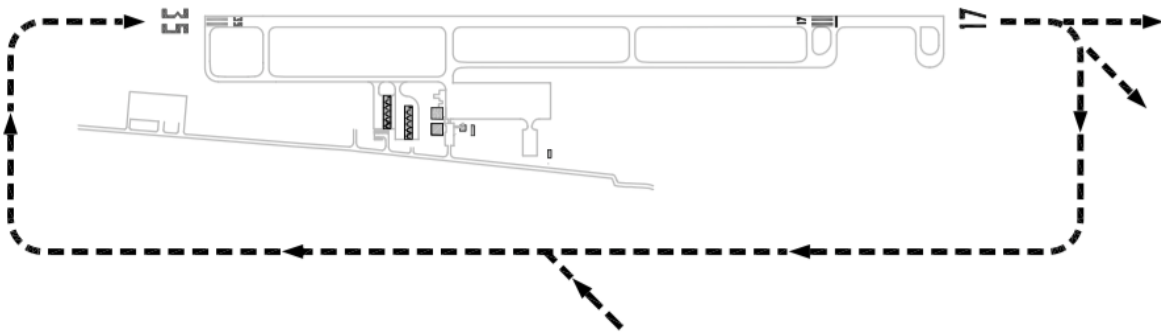
Tenants, lessees and grantees shall be fully responsible for all damages to buildings, equipment, real property and appurtenances at the airport caused by negligence, abuse or carelessness of their employees, agents, customers, visitors, suppliers or persons with whom they may do business.

C. AIRFIELD OPERATIONS

1. General

All airfield operations shall be in accordance with the current F.A.R. and A.I.M. This airfield has a non standard fixed wing traffic pattern. The traffic patterns for runway 17 and runway 35 are shown on the diagrams herein on the following page.

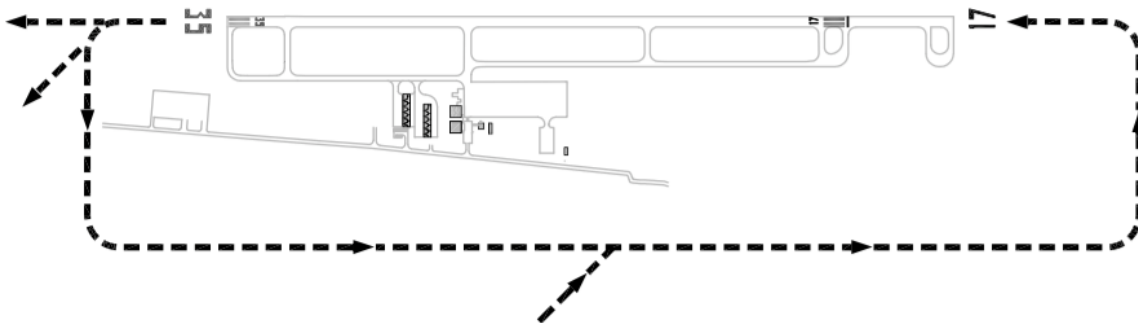
TRAFFIC PATTERN
RUNWAY 35



RIGHT TRAFFIC



TRAFFIC PATTERN
RUNWAY 17



LEFT TRAFFIC

2. Disabled, Derelict or Abandoned Aircraft or Property on the Airport Premises

The Port of South Louisiana is developing rules and regulations that will be made a part of these rules and regulations in the near future.

3. Damage to Airport

The owner or operator of any aircraft which by reason of any type or accident, crash, or fire, or which by reason of malfunction or operation, causes any damage to airport property shall be responsible to the Port of South Louisiana, through the Port of South Louisiana, for such damage, and the amount thereof shall be ascertained by the Port of South Louisiana which shall make demand upon said owner or operator for payment thereof. In the event of the failure or refusal of said owner or operator to pay the amount of such claim for damage, a full report of the circumstances on which said claim is based, together with a copy of said claim, shall be turned over to the Port's legal counsel, who shall, when directed by the Port of South Louisiana, institute in the name of the Port of South Louisiana, all necessary legal proceedings for collection of said claim.

4. Stunt Flying /Acrobatics, Drones, Free Balloon and Model Aircraft Operations, Parachute Jumping, Air Shows, Fly-In Events, Ultra-Light Aircraft Operations, Powered Parachute Aircraft Operations and Special Events or Municipal/Parish Community Oriented Events Incorporating or Promoting the Airport or Aviation

All airfield operations listed in this section (II-C.4), shall be in accordance with the current F.A.R. and A.I.M.

D. FUELING AND INFLAMMABLES

All fueling and handling of inflammables **shall be in** accordance with the current F.A.R. and A.I.M. as well as the laws of the State of Louisiana.

E. GROUND VEHICLES

1. General

a. No person shall operate any motor vehicle on the Airport otherwise than in strict accordance with the applicable Federal, State and Parish laws, codes and other similar regulatory measures, now in existence or as may hereafter be modified or amended.

Other than T-Hanger and General Hanger Tenents and authorized persons shall allow vehicle shall be driven or person to walk on the aircraft taxiway. No vehicle shall be driven on the runway without permission of the Airport Director. All other ground

vehicles (other than tenants described above, operating on active air operations surfaces must do so **shall be in** accordance with the current F.A.R. and A.I.M.

F. MARKING AND LIGHTING UNSERVICABLE AREAS INCLUDING CLOSED RUNWAYS AND TAXIWAYS

Application of the standards and practices contained in AC 150/5340-1D, "Marking of Paved Areas on Airports," apply when there is a closed or hazardous area on the Airport or when a deceptive area exists and the Airport Director determines that an operational need requires such marking. The Airport Director shall adhere to the requirements listed in and **in** accordance with the current F.A.R. and A.I.M.

G. BIRD HAZARD REDUCTION AND SANITARY LANDFILLS

Periodic checks of the immediate area will be conducted by the Airport Director to assure that trees and other vegetation areas have not become bird nesting areas or hazards to aircraft operations. The Airport Director shall adhere to the requirements listed in and **in** accordance with the current F.A.R. and A.I.M.

H. VIOLATION OF RULES AND REGULATIONS

1. Default on Obligations

When any tenant, user or grantee is formally notified that he is held in default of any written or implied obligation for proper use of the Airport, whether it be for breach of performance or service covenants or non-payment, he shall thereafter be billed for all losses of revenue, expenses incurred to reestablish performance or service, and other costs unless the tenant, user or grantee files with the Port of South Louisiana Executive Regional Airport within ten (10) days of receipt of the formal notification a statement that corrective or preventative measures have been initiated and will diligently be carried to completion. If the promises contained in the statement are not fulfilled, the tenant, user or grantee will be considered in absolute default and appropriate legal steps shall be taken.

2. Violations

Violation of these rules and regulations shall subject the offender to legal action by the civil court in accordance with the applicable statutes or punishment as provided under Louisiana Criminal Law. A violation of each and every rule, regulation or order shall be considered a separate offense.

Any person, firm or corporation determined by the Airport Director to be in violation of any of the rules/regulations herein shall be given notice of such alleged violation in writing and shall be given an opportunity to be heard within fourteen (14) days of receipt of notice. The Airport Director shall schedule a meeting before the Members of the Aviation Committee giving the alleged violator an opportunity to be heard before the Committee concerning his/her alleged violation. The Aviation Committee shall make a final decision as to whether to proceed to file legal action against the alleged violator.

Any person who fails or refuses to comply promptly with the rules and regulations contained herein following notice of violation by airport authorities, where such non-compliance interferes with the management, regulation or operation of the Airport and its facilities or creates any hazard or condition which endangers the public or Airport personnel, may be promptly directed to leave the premises of the Airport by the Airport Director and/or the Port of South Louisiana. Failure to comply may be considered as either criminal mischief punishable under Criminal Law R.S. 14:59 or criminal trespass punishable under R.S. 14:63

Criminal Mischief: Whoever commits the crime of criminal mischief shall be fined not more than five hundred dollars, or be imprisoned for not more than six months in the parish jail, or both.

Criminal Trespass: For the first offense, the fine shall be not less than one hundred dollars and not more than five hundred dollars, or imprisonment for not more than thirty days, or both. For the second offense, the fine shall be not less than three hundred dollars and not more than seven hundred fifty dollars, or imprisonment for not more than ninety days, or both. For the third offense and all subsequent offenses, the fine shall be not less than five hundred dollars and not more than one thousand dollars, or imprisonment for not less than sixty days and not more than six months, or both, and forfeiture to the law enforcement authority of any property seized in connection with the violation.

Pursuant to Louisiana Revised State 14:96 entitled "Obstructing Highways of Commerce":

"Aggravated obstruction of a highway of commerce is the intentional or criminally negligent placing of anything, or **performance of any act** on any railway, railroad, navigable waterway, road, highway, thoroughfare, or **runway of an airport** wherein it is foreseeable that human life might be endangered. Whoever commits the crime of **aggravated** obstruction of a highway of commerce shall be imprisoned at hard labor for not more than fifteen years." (Emphasis added)

R.S. 14:97 stipulates that:

“**Simple** obstruction of a highway of commerce is the intentional or criminally negligent placing of anything or **performance of any act** on any railway, railroad, navigable waterway, road, highway, thoroughfare, or **runway of an airport**, which will render movement thereon more difficult.

Whoever commits the crime of simple obstruction of a highway of commerce shall be fined not more than two hundred dollars, or imprisoned for not more than six months, or both.” (Emphasis added)

Such person may also be deprived of further use of the Airport and its facilities for such length of time as may be required to insure the safeguarding of the public interest. Any person deprived of the use of Airport facilities must apply to the Port of South Louisiana Executive Regional Airport for reinstatement of the privileges of use.

3. Enforcement

The Airport Director is empowered to require compliance with these rules and regulations. No authority is either hereby expressed or implied, however, that would permit any individual other than the Port of South Executive Regional Airport, through the Port of South Louisiana, to change, alter or amend these rules and regulations, except as provided for in the section of this manual entitled “Emergency Powers of the Airport Director”.

4. Use of Other Law Enforcement Agencies

In the event that situations arise that are beyond the capability of regular airport personnel, outside law enforcement agencies may be called upon for assistance. Employees assigned by the Port of South Louisiana, St. John the Baptist Parish, the Louisiana Department of Transportation and Development, federal regulatory and law enforcement agencies who have been issued badges and identification cards for such purposes, have full authority to require compliance with all of the rules and regulations as set forth in this manual.