

**A REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA ADMINISTRATION
BUILDING ON WEDNESDAY, DECEMBER 13, 2017**

ITEM 1-CALL TO ORDER

President Robichaux called the Meeting to order at 5:00 p.m.

ITEM 2-ROLL CALL

Vickie Clark Mr. Bazile
Mr. Bazile Here

Vickie Clark Ms. Songy
Judy Songy Here.

Vickie Clark Mr. Murray
Mr. Murray Here.

Vickie Clark Mr. Scontrino
Mr. Scontrino Here.

Vickie Clark Mr. Hickerson
Mr. Hickerson Here.

Vickie Clark Mr. Sellars
Mr. Sellars Here.

Vickie Clark Mr. Buckwalter
Mr. Buckwalter Here.

Vickie Clark Mr. Roussel
Mr. Roussel Here.

Vickie Clark Mr. Robichaux
Mr. Robichaux Here.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Songy led the Pledge of Allegiance.

**MOMENT OF SILENCE TO REMEMBER RETIREE, ADOLPH MICHAEL JACOB,
FIRE TUG ENGINEER I**

ITEM 4. APPROVAL OF MINUTES –NOVEMBER 15, 2017

A Motion was offered by Mr. Scontrino and seconded by Ms. Songy that the Minutes from the Regular Commission Meeting held on November 15, 2017 be approved.

YEAS Judy Songy, Whitney Hickerson, Joey Murray, Kelly Buckwalter, D. Paul Robichaux, Stanley Bazile, Robert Roussel, Joseph Scontrino, Patrick Sellars

NAYS None

ABSTAIN None

ABSENT None

ITEM 5. FINANCIAL REPORT, OCTOBER 31, 2017

Mr. Murray The Financial Report is in your compendium and I we are happy to report that our revenues ae running higher than what we anticipated. Our expenses are lower than what we anticipated which means we have some good accounting going on. I will let Grant expound on that a little bit.... the numbers.

Grant Faucheux Like Joey said we are running above budget. ADM and the whole grain industry moving ships and barges...revenue picked up a lot. I fore see it doing that for a while at least until the end of January and then it starts slowing down, but it gave us a boost.

Mr. Aucoin We expect a big rent check in December....

Grant Faucheux We have our Plains check that already came in...we have some good things happening right now.

A Motion was offered by Mr. Murray and seconded by Mr. Hickerson that the October 31, 2017 Financial Report be approved, and that the payment of bills be ratified.

YEAS Judy Songy, Whitney Hickerson, Joey Murray, Kelly Buckwalter,

D. Paul Robichaux, Stanley Bazile, Robert Roussel, Joseph Scontrino, Patrick Sellars

NAYS None

ABSTAIN None

ABSENT None

- Mr. Hickerson Mr. Chairman while we are on financing ...do we have a DBE, Coordinator?
- Mr. Aucoin We do not have a Coordinator, but we work with someone to accommodate them. We go through human resources and regular channels of seeking employment.
- Mr. Hickerson Do we have any metric set for it?
- Mr. Murray We do at the airport. Gerald, can you tell us a little bit about our DBE at the airport?
- Gerald Babin At the airport because we participate in a lot of federal funding ...it is a requirement. There is a DBE program established for the airport through the Port. There are goals set on projects.
- Mr. Hickerson What is our goal?
- Gerald Babin It depends on the project. They take a look at what the project is about, they look at the Contractors that are able to handle the project in the area and they look at the DBE that are able to handle the task or project. Each project has a different DBE goal.
- Mr. Hickerson So I take it you are the DBE Coordinator?
- Gerald Babin I am not the coordinator, but I have done a lot of them. Kutchins & Groh is your administrator DBE Coordinator for the airport.
- Mr. Robichaux We had an advertisement that went out because
Our awareness and responsibility to inform the public of the DBE requirements that we would have to adhere to has been advertised.
- Vickie Clark Normally, Kutchins & Groh handles that. They leave a booklet with the rules at the front desk, they post an ad in a newspaper.

Mr. Hickerson The only thing I am saying is that we should set some goals.

Mr. Aucoin At the next Aviation Committee Meeting. I will have them come and we will do a review. We can look at it and see how we can expand it.

ITEM 6. DIRECTOR'S REPORT

Mr. Aucoin Thank you, Mr. Robichaux. We had 3 vessels and 49 barges at the Globalplex dock.

Lafarge had 5 barges

The vessel count in the Port District from January through November, 2017 we had 4225 vessels. Last year we had 4158 vessels. We had 67 more vessels for the same period in 2016.

Same thing for barge count in district. January through November, 2017, 60,205 barges; same period last year we had 53,681 barges. There were 6,524 more barges in 2017 compared to same period in 2016.

Truck traffic at Globalplex. November, 2017, 2402 trucks

I want to point out something I mentioned on yesterday- we are the largest tonnage point in the western hemisphere and the United States and we are now the 16th largest tonnage port in the world. So you can use that as your bragging rights. Our tonnage is running about 7% over last year tonnage which doesn't seem like a big figure but when you are taking 4.9 million tons and 7% of that is 20 million tons over last year. That is a big number.

Tie that with 23 billion in investments...it holds well for the River Parishes.

Security/Operations: Port Marine Operations participated in a helicopter training exercise with the US Coast Guard where they lowered rescue equipment and personnel onto the Responder. Today Port Marine Operations participated in a security exercise with the US Coast Guard. Maritime Security Levels (MARSEC) were raised at the Port while this exercise was conducted which required us to screen all vehicles that entered and exited the Port.

Globalplex Administration Building: Meyer held meetings with Dale, Roy, and other Port personnel to review design plans for changes to the entrance to Globalplex; these suggested changes to the entrance would be done in conjunction with the construction of our new Administration Building. The Meeting is scheduled tomorrow to discuss the Audio/Visual system for the building. We want to make sure the front of the building is not only as pretty as the building we are bringing but functional for people to get in and out.

Building 71 – (Holcim Lafarge): A conference call is scheduled for tomorrow with AECOM to review the updated cost estimates and discuss the final project scope. When the Port and Holcim provide final approval of the plans, the bid package will be submitted to the State's Facility Planning and Control office for review and approval for advertisement. We anticipate advertising for bids on the project in January, 2018.

Dock Strengthening (Retrofit) And Crane Projects: Aecom is reviewing overall project costs for retrofit and crane procurement. Non-destructive pile load-testing at the dock is scheduled this week with geotechnical engineering consulting to follow in early January. This field-testing is required to evaluate as-built load-carrying capacity of the dock piling to support larger crane loads.

SOLAPORT-ST. CHARLES RAIL YARD PROJECT: AECOM will be meeting with us on Friday to discuss 95% construction cost estimate for various alternatives to determine the path forward based on available funding. After receiving direction from the Port, AECOM will update and submit 95% plans and specifications for review and comments before submitting them to the State for approval.

Airport Statistics: Total number Aircraft take-off and landings:1022
Total Fuel sales revenues \$13,484

The Taxiway Connection Project (LaDOTD Grant Project)
The Port received 8 bids on November 30th after advertising for bids for this project. The recommendation from our Engineer to award this bid is on the agenda tonight.

Representatives from Waterford, FEMA, LADEQ, St John Emergency Operations Center and Fire Department utilized the airport to perform their annual safety check of their emergency alarm system by air over the swamps and other areas where the ground alarms cannot be heard.

Lisa Braud is reaching out to the University of Alabama and Clemson Alumni Associations and also charter jet companies in Alabama and South Carolina to let them know about our airport and asking them to fly in to KAPS for the Sugar Bowl Game and festivities.

The Annual Port Log will be published and ready for distribution by the end of the month.

The request for proposals for Grass Cutting services will be advertised later this month.

Our Foreign Trade Zone 124 is now ranked #2 in the nation in the merchandise – we are down from 57 billion to 39 billion in products received through the Foreign trade zone.... not amount of cargo but the value of the dock... I am sure we will pick that up.

I participated as emcee for the St. James Veterans Day Celebration on November 12th. That is always a good celebration. It really does honor our veterans.

The Parish President Breakfast Meeting was held at the Guesthouse on November 16th. Parish Presidents Natalie Robottom and Timmy Roussel attended the breakfast along with Jerry Jones (St John), Corey Fauchaux (St. Charles), Michelle Octave (St James), Brandon Keller (St. James). Linda and I represented the Port at the informative meeting.

I attended the River Region Chamber of Commerce Board Meeting on November 16th.

Commissioner Paul Robichaux, Lester Millet and I met with Thomas Marino to discuss a Re-entry Card Procedure for Port personnel and port tenants to use to re-enter the Parish after a disaster to our area.

Our Port Presentation was well received at the Louisiana Chemical Association Quarterly Meeting at DOW in Hahnville on November 29th. Several people in attendance have contacted the office requesting a copy of our presentation.

I attended the St. James Economic Development Board Meeting on November 29th.

The last PAL Meeting of the year was held at the Port of New Orleans on November 30th. Roy and I attended the meeting.

Commissioner Stanley Bazile attended the International Workboat Show in New Orleans from November 29th – December 1st.

The World Trade Center Board of Directors Retreat was held at our Guesthouse on Saturday, December 2nd.

Tamara, Melissa and Patti attended the Women Leaders Business Conference in New Orleans on December 2nd. Elizabeth Smart was the Guest speaker.

I attended the River Parish Tourist Commission Meeting on Tuesday, December 5th.

I accompanied Michael Miller, President of the Bar Pilots Association to Washington DC last week. Meetings were held with Majority Whip Steve Scalise, Congressman Garret Graves and a member of Senator Kennedy's/Cassidy's staff to address Mississippi River dredging issues.

Brian and Melissa attended the Lower Mississippi River Port Security Council Meeting in Baton Rouge on December 6th.

The Director's Meeting was held at the Guesthouse last week.

The Greater New Orleans Executive Association invited the Port Directors from the Lower Mississippi River area to participate on a panel about the future of our ports. I joined Sandy Sanders (Plaquemines), Jay Hardman (Baton Rouge) and Michelle Ganon (New Orleans) yesterday morning to address the group.

Petroplex Residential Property Update – The purchase and sale agreements for the properties were signed this week. They are trying to do that before the end of the year.

The Port Christmas Luncheon for employees and Commissioners is tomorrow at 11:30 AM at the GuestHouse. If you can be there, please try to do so.

The Engineering Reports can be seen on your surface tablets.

I would like to wish everyone a Merry, Merry Christmas.

Mr. Roussel Paul the re-entry who is he working with? Is it the State Trooper?

Mr. Aucoin No, it is program that is supposed to be latest and greatest program...it has been working from state to state. I think the nearest is Mississippi.

Brian Cox Tru Entry

Mr. Aucoin They are supposed to have the most the sophisticated re-entry program. We worked out a deal. They wanted to charge us so much per person. I asked them for forty (40) free re-entry passes... Its not expensive.

Mr. Roussel The reason I asked is because during Hurricane Katrina I had some problems with that and let me tell you, if the State Troopers or not on bored it doesn't matter who you go with.

Mr. Aucoin For the time it will be both. They gave us a good deal because they are

looking for someone to start.....

Mr. Robichaux Any other questions for the Executive Director?

Mr. Scontrino Paul, you may have mentioned this in your report last month. I am trying to get an update on the dredging.

Mr. Aucoin Docks were dredge. Again, we do get that half of million dollars from that Harbor Maintenance Tax. It always comes in less than that. The big question, I asked Garret Graves is can we use the rest of the money at our discretion-it's just sitting there. He is going to work on that for us.

Mr. Scontrino Based on where we are with the building construction design. What is your best guess as to getting the project advertised?

Mr. Murray I think they wanted to get the final plans and specs to them by the end of the year so January. The Commission already approved the plan. They have to get the final version and make sure mechanical and electrical is done. Paul already has been authorized to do the bidding. So as soon as the plans goes to Baton Rouge-Facility Planning and Control we can go ahead and advertise....we can't accept the bid.

Mr. Aucoin I find it best to wait we do not like to back track.

Mr. Scontrino So February?

Dale Hymel Facility, Planning and Control will not let us bid the project unless we get the money in hand. We are still short of money. Priority 5 needs to move up to 1 or 2. That is why we are trying to get the plans submitted to them to put it on the Bond Commission Agenda.

Mr. Murray Dale, did they say you can't bid it or contract it?

Dale Hymel You can't advertise for bid. We already submitted 30% of the drawing to Facility Planning and Control for review. They sent it back and on every page wrote do not let out for bid until you have all the money.

Mr. Aucoin I expect to get all the money that we need.

Mr. Scontrino Where does that put you with the schedule?

Dale Hymel June.

Mr. Scontrino How much money?

Dale Hymel \$1.8 or \$1.9 million

Mr. Scontrino Is there a way we can bridge it with our funds?

Dale Hymel Yes. But we can't get reimbursed.

Mr. Aucoin My luck can always run out but every time I have asked to shuffle things it's been approved.

Dale Hymel Poncho and I spoke. We will probably have a Construction Meeting mid-January.

Mr. Hickerson Paul, the weekly report that Lisa puts out. The Article is entitled, "Industrial waste how St. James Community is struggling to live amongst expanding gas and oil industries", can you expound on that?

Mr. Aucoin I can't really because every time those people (oil and gas industries) ask for a permit – people are going to complain. They feel like not in my backyard. They want industry, jobs, they want everything it brings to the community but not next to them.

When I go to these meetings and I speak, and I tell them we will follow the permit requirements of the State of Louisiana and the United States and we will not support any company that violate the permits. This is all we can do.

Like for example, South Louisiana Methanol, they are so please with what they are doing until they want to expand their project. In order to that they had to go back and get another permit to expand emissions....give them more permission...they got it. I mean there is no way to stop it.

Mr. Hickerson The companies on the west bank of St. James, they are literally expanding in people's back yard.

Mr. Aucoin All I can tell you is that- it is really out of our control. I can 't tell them with to do but it in order to do it. It should fall in the land use plan that St. James adopted.

Mr. Hickerson I just thought maybe you had some insight.

Mr. Aucoin I have heard some horror stories.... about dispersants for years and no one reported it. I can't prove it or give you facts....

ITEM 7. NEW BUSINESS

ITEM 7A. CONSIDER URS TASK ORDER 56E GLOBALPLEX TRANSIT SHED -PT CABLE INSPECTIONS REPAIRS

Mr. Aucoin This Task Order for cable inspection repairs is for the remaining work to be done at Transit Shed #4 which includes work on the ramp. The Task Order will be done on a time and material basis not to exceed \$48,515. I recommend approval of this "final" task order for Transit Shed #4.

We may have this whole transit shed item on the Agenda next month. I recommend approval of the final task order.

A Motion was offered by Mr. Murray and seconded by Ms. Songy that the Executive Director be authorized to execute URS Task Order 56E Globalplex Transit Shed in the amount of \$48,515.00.

YEAS Judy Songy, Whitney Hickerson, Joey Murray, Kelly Buckwalter, D. Paul Robichaux, Stanley Bazile, Robert Roussel, Joseph Scontrino, Patrick Sellars

NAYS None

ABSTAIN None

ABSENT None

Mr. Aucoin Mike Patorno, just for an update. I am given to understand that we sued the Surety who has taken over the repairs. They hired their own Contractor to do this and their Contractor is working on it and they are paying that Contractor to repair these cables. When is this expected to be complete?

Mr. Patorno They said it would take them forty-five (45) to sixty (60) days...end of February.

Mr. Aucoin This Task Order that we are approving today AECOM will be inspecting the work to make sure it is done right this time?

Mr. Patorno Right. They have made all repairs in accordance with plans and specifications.

Mr. Aucoin I don't think...it changes the settlement proposal.

Mr. Scontrino It cost \$48,000.... will it be reimbursable to us?

Mr. Aucoin We can't discuss it out of Executive Session.

Mr. Scontrino We are approving it to pay for it...voting on it.

Mr. Patorno I would say it is appropriate to say there are sufficient funds left to be able to pay for it.

Mr. Scontrino I am just getting clarity that we are paying for it now, and there is no surety we will get it back. Thanks.

ITEM 7B. CONSIDER AWARDING NORTH PARALLEL TAXIWAY EXTENSION PROJECT TO LOWEST RESPONSIBLE AND RESPONSIVE BIDDER (CONTINGENT UPON LA DEPT. OF TRANSPORTATION -AVIATION DEPT. APPROVAL)

Mr. Aucoin Thank you, Mr. Robichaux. As I mentioned in my Director's Report, the Port received 8 bids after advertising for bids for this project. After reviewing the bids, our Engineer, Gerald Babin is recommending we award the bid to the lowest responsible bidder, LA Contracting Enterprises for a total bid amount of \$514,709 which is state funds. I agree with his recommendation.

Mr. Scontrino I thought it was good that we had so many bids and secondly it came in below our estimate. So assuming Gerald did not bump up the estimate real high so he would look good- Thanks!

Mr. Murray Mr. Babin, the State bid is 100%, port funds?

Gerald Babin The reason why I requested that it be contingent upon approval of state funds their ... paperwork is lagging behind the award. At the next meeting we will have a grant offer with a Resolution.

A Motion was offered by Mr. Hickerson and seconded by Mr. Scontrino that the North Parallel Extension Project be awarded to Louisiana Contracting Enterprises, LLC in the amount of \$514,709.00.

YEAS Judy Songy, Whitney Hickerson, Joey Murray, Kelly Buckwalter, D. Paul Robichaux, Stanley Bazile, Robert Roussel, Joseph Scontrino, Patrick Sellars

NAYS None

ABSTAIN None

ABSENT None

ITEM 7C. EXECUTIVE SESSION TO DISCUSS HARRIS BUILDERS, LLC V. PORT OF SOUTH LOUISIANA, ET. AL., DOCKET NO. 63737, 40TH JUDICIAL DISTRICT COURT

Mr. Aucoin I would like to defer the Executive Session until the next meeting where we would have more information.

A Motion was offered by Mr. Scontrino and seconded by Ms. Songy that the Executive Session to discuss Harris Builders, LLC v. Port of South Louisiana, Et. Al., Docket No. 63737, 40th Judicial District Court be removed from the Agenda.

YEAS Judy Songy, Whitney Hickerson, Joey Murray, Kelly Buckwalter, D. Paul Robichaux, Stanley Bazile, Robert Roussel, Joseph Scontrino, Patrick Sellars

NAYS None

ABSTAIN None

ABSENT None

ITEM 8. COMMITTEE REPORTS

Mr. Robichaux Any Committee Reports?

Ms. Songy Petroplex, the Purchase agreements are on their way to the Sellers for signatures.

Mr. Aucoin We have interested partiesthat we really can't say much about ituntil we get our appraisal from Hank Tatje.

Mr. Roussel Construction Meeting in January.

Mr. Hickerson I plan to schedule an Insurance Meeting next month. I want to coordinate it with Poncho meeting.

ITEM 9. ADJOURNMENT

A Motion was offered by Mr. Scontrino and seconded by Mr. Murray that the Meeting is adjourned.

YEAS Judy Songy, Whitney Hickerson, Joey Murray, Kelly Buckwalter, D. Paul Robichaux, Stanley Bazile, Robert Roussel, Joseph Scontrino, Patrick Sellars

NAYS None

ABSTAIN None

ABSENT None

The meeting adjourned at 5:21 p.m.

Stanley C. Bazile
Secretary

D. Paul Robichaux
President

January 10, 2018