

**A REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA ADMINISTRATION
BUILDING ON WEDNESDAY, JANUARY 10, 2018**

ITEM 1-CALL TO ORDER

Commission Treasurer, Joey Murray, called the Meeting to order at 5:00 p.m.

ITEM 2-ROLL CALL

Vickie Clark Mr. Bazile
Mr. Bazile Here.

Vickie Clark Ms. Songy
Judy Songy Here.

Vickie Clark Mr. Murray
Mr. Murray Here.

Vickie Clark Mr. Scontrino; Absent
Mr. Hickerson

Mr. Hickerson Here.

Vickie Clark Mr. Sellars
Mr. Sellars Here.

Vickie Clark Mr. Buckwalter
Mr. Buckwalter Here.

Vickie Clark Mr. Roussel; Absent
Mr. Robichaux; Absent

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Buckwalter led the Pledge of Allegiance.

ITEM 4. APPROVAL OF MINUTES – DECEMBER 13, 2017

A Motion was offered by Mr. Hickerson and seconded by Ms. Songy that the Minutes from the Regular Commission Meeting held on December 13, 2017 be approved.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray,
Patrick Sellars, Kelly Buckwalter

NAYS None

ABSTAIN None

ABSENT Joseph Scontrino, III, Robert Roussel, D. Paul Robichaux

ITEM 5. FINANCIAL REPORT, NOVEMBER 30, 2017

Mr. Murray In your compendium are the financial documents that have been sent to you. I would like to take a minute and read a Memo that was sent to everyone from Grant Faucheux our Finance Director and it is concerning our financial statements and it says:

Our actual revenues are running about \$292,000 over our budgeted revenue (that is on the plus side -that is a good thing). The revenue numbers will continue to increase as we are entering the busiest time for the grain industry. I do not expect the numbers to slow down until after January. In December we received our annual payment from Plains and our annual payment from Pin Oak.

Our actual expenses are running right around budget for the year. I will continue to monitor the individual line items and make sure they stay in line with our budgeted figures. Our bottom line number is very solid at around \$5.081 million.

Again, Administration you all are doing a good job. Grant very good job!

Any questions about the finances?

A Motion was offered by Mr. Bazile and seconded by Mr. Buckwalter that the November 30, 2017 Financial Report be approved and that the payment of bills be ratified.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray,
Patrick Sellars, Kelly Buckwalter

NAYS None

ABSTAIN None

ABSENT Joseph Scontrino, III, Robert Roussel, D. Paul Robichaux

ITEM 6. DIRECTOR'S REPORT

Mr. Aucoin Thank you, Mr. Chairman. I would like to begin by wishing everyone here a Happy New Year, a prosperous and healthy New Year! Look forward to working with you throughout the New Year and I hope we have a very profitable New Year here at the Port.

First things first, I was just handed this about 45 minutes ago ...without all of the December tonnage numbers in yet, we broke our record anyway...as of today we have 296,285,196 tons. That number is expected to increase when we get the rest of our December numbers...so congratulations!

Globalplex Vessel/Barge/Truck Activity –We had one vessel handling sugar that arrived at the General Cargo Dock in December.

No activity at the Bulk Dock during the month of December.

The vessel count for the Port will not be available until the end of the week so we don't have that for you today.

Barge Count in the Port District from January through December, this year was 65,490 barges. That is 5,710 more barges in 2017 compared to same period in 2016.

Truck Traffic at Globalplex- 2025 Trucks for the month.

Security Operations-The Coast Guard contacted MSOC on January 4, 2018 regarding an oil spill at Mile Marker 144. They requested the Port send a vessel to assess the severity of the spill and track its movement. The Responder was dispatched and provided photos, video, and real-time updates on the location of the oil as it traveled downriver. Marine Ops also assisted St John EOC Director with a ride to view the spill and assess the impact to St. John Parish. The spill was reported to be approximately 35 gallons and originated from Apex Oil. Marine Operations and Port Officers responded to 52 incidents in 2017, these incidents ranged from checking fire/burglar alarms at buildings to a man overboard.

Building 71-The plans and specs for the Building 71 project will be completed this month and sent to the State for final review before we can advertise for bid.

Same for our railyard project- After meetings with the Port and DOW, AECOM is finalizing the plans and specifications for the Rail Yard Project this month and will be submitting them to the State for approval.

Port of South La Executive Regional Airport
Total number of aircraft take-off and landings:740
Total Fuel sales revenues: \$5,967

The Taxiway Connection Project -I don't think Gerald is here but this project has been awarded to Louisiana Contracting Enterprises and the work is expected to begin in the first quarter of 2018.

PAPI LED Lighting -The FAA will be conducting a check flight for the new LED Precision Approach Path Indicator system that was recently installed. The check flight will take place before the end of the month. This entire equipment upgrade project is funded by the LaDOTD- Aviation Department.

Miscellaneous -The Annual Port Log was distributed the last week in December. If you would like extra copies, please contact the office.

The request for proposals for Grass Cutting services is currently being advertised and the proposals are due by January 23rd.

The Employee Christmas Luncheon on December 14th was well attended. I want to thank the Commissioners that were able to attend: Commissioners Paul Robichaux, Poncho Roussel, Stanley Bazile, Whitney Hickerson and Pat Sellars.

Roy attended the Award Selection Committee Meeting for the Port Ministry in New Orleans on December 14th.

I attended the Louisiana Board of International Committee Meeting held in Baton Rouge on December 18th.

Roy and I both attended the PAL Meeting in Baton Rouge on Thursday, January 4. Sean Duffy with Big River Coalition, Andrea Fant with the Port of New Orleans and I joined Caitlin Cain at the World Trade Center to attend a meeting to discuss dredging issues.

Roy attended the NAFTAZ (National Association of Foreign Trade Zones) Conference in New Orleans at the beginning of this week.

I attended the World Trade Center Executive/Financial Committee Meeting held January 8th.

St. James Residential Property Update – These are the houses located near Petroplex. The documents signed by the international company were not notarized therefore we are still waiting for the final paperwork to complete the transaction.

Update on Buddy Amedee: transferred to Rehab facility in Baton Rouge this week. He is improving.

Unfortunately, Judge Chaisson's wife, Bobbie Chaisson, she fell today and suffered bruises to her arm and leg. Luckily no concussion – she is resting at home.

The Engineering Reports can be seen on your surface tablets.

The 2017 Business Development Report can be seen on your surface tablets.

Any questions? Thank you, Mr. Chairman.

ITEM 7. NEW BUSINESS

ITEM 7A. CONSIDER RESOLUTION AUTHORIZING THE PORT OF SOUTH LOUISIANA TO ADVERTISE FOR BIDS - STATE PROJECT NO H.011349 (322) GLOBALPLEX WAREHOUSE – BUILDING 19 ANNEX, PHASE II PAVING IMPROVEMENTS, PARISH OF ST. JOHN THE BAPTIST

Mr. Aucoin Thank you, Mr. Chairman. After the completion of the Building 19 that beautiful \$9 million dollars warehouse expansion, the Port had remaining funds in the Port Priority Program. It was decided to use these funds for paving improvements at the building as well as improvements to the transition ramp between the old and new building. This resolution will allow us to advertise for bids for the project once we receive final approval from the State. The approval from Port Priority is expected within the next few days. I recommend approving the resolution so we will not have to delay advertising for bids. Thank you! Questions?

Mr. Hickerson How large is the building... the size.

Mr. Aucoin We will get you that information.

A Motion was offered by Mr. Buckwalter and seconded by Mr. Hickerson that a Resolution be passed authorizing the Port of South Louisiana to advertise for bids State

Project No H.011349 (322) Globalplex Warehouse – Building 19 Annex, Phase II
Paving Improvements, Parish of St. John the Baptist.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray,
Patrick Sellars, Kelly Buckwalter

NAYS None

ABSTAIN None

ABSENT Joseph Scontrino, III, Robert Roussel, D. Paul Robichaux

Mr. Murray Before I go to item B. I want to skip over to go to Committee Reports because people may not want to stay for the Executive Session. It is just an advisory Executive Session. There is no action expected to be taken... right now, I will take Committee Reports.

ITEM 8. COMMITTEE REPORTS

Mr. Murray Committee Reports.

Mr. Hickerson There was an Insurance Committee Meeting this afternoon at 4:30. We are scheduled to receive proposals back for March 1st. Then after we receive the proposals the Insurance Consultant will review the proposals and we will probably have another Committee meeting before we ask the Port to move forward.

Mr. Murray Very Good! Thank you! Any other reports?

I do want to tell everyone that we will be having an Airport Committee Meeting hopefully within the next two (2) weeks. Even if you are not on the Committee you will be invited to come to it.

ITEM 7B. EXECUTIVE SESSION TO DISCUSS HARRIS BUILDERS, LLC V. PORT OF SOUTH LOUISIANA, ET. AL., DOCKET NO. 63737, 40TH JUDICIAL DISTRICT COURT

A Motion was offered by Ms. Songy and seconded by Mr. Bazile that the Commission enter into Executive Session. Time: 5:13 pm

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray,
Patrick Sellars, Kelly Buckwalter

NAYS None

ABSTAIN None

ABSENT Joseph Scontrino, III, Robert Roussel, D. Paul Robichaux

A Motion was offered by Ms. Songy and seconded by Mr. Hickerson that the Commission exit Executive Session and re-enter the Regular Session: Time: 5:36 pm

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Patrick Sellars, Kelly Buckwalter

NAYS None

ABSTAIN None

ABSENT Joseph Scontrino, III, Robert Roussel, D. Paul Robichaux

No action was taken.

Mr. Murray Do we have any matters to come before the Port Commission? Any comments from Staff that needs to be addressed?

ITEM 9. ADJOURNMENT

A Motion was offered by Mr. Buckwalter and seconded by Mr. Bazile that the Meeting is adjourned.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Patrick Sellars, Kelly Buckwalter

NAYS None

ABSTAIN None

ABSENT Joseph Scontrino, III, Robert Roussel, D. Paul Robichaux

The meeting adjourned at 5:38 p.m.

Stanley C. Bazile
Secretary

D. Paul Robichaux
President

February 14, 2018