

**A REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA ADMINISTRATION
BUILDING ON WEDNESDAY, MARCH 14, 2018**

ITEM 1-CALL TO ORDER

President Paul Robichaux called the Meeting to order at 5:00 p.m.

ITEM 2-ROLL CALL

Patti Crockett Mr. Bazile
Mr. Bazile Here.

Patti Crockett Ms. Songy
Judy Songy Here.

Patti Crockett Mr. Murray
Mr. Murray Here.

Patti Crockett Mr. Scontrino
Mr. Scontrino Here.

Patti Crockett Mr. Hickerson
Mr. Hickerson Here.

Patti Crockett Mr. Sellars; Absent
Mr. Buckwalter

Mr. Buckwalter Here.

Patti Crockett Mr. Roussel; Absent
Mr. Robichaux

Mr. Robichaux Here.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Scontrino led the Pledge of Allegiance.

ITEM 4. APPROVAL OF MINUTES – FEBRUARY 21, 2018

Mr. Scontrino One thing, is it possible for us to have Paul’s Comments that he makes from his reports to us in the minutes?

Mr. Murray Joey you probably won’t get them until the night of because they still are working on it up until the time of the meeting. I agree it would be good to follow along.

Mr. Scontrino So, I can read what Paul is reporting on if that is a problem let me know.

A Motion was offered by Mr. Scontrino and seconded by Ms. Songy that the Minutes from the Regular Commission Meeting held on February 21, 2018 be approved.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Kelly Buckwalter, Joseph Scontrino, III, Robert Roussel, D. Paul Robichaux

NAYS None

ABSTAIN None

ABSENT Patrick Sellars, Robert Roussel

ITEM 5. FINANCIAL REPORT, JANUARY 31, 2018

Mr. Murray Everyone your financial report is in the compendium. Grant continues to do a good job watching our Budget. It continues to look good.

A Motion was offered by Mr. Murray and seconded by Mr. Buckwalter that the January 31, 2018 Financial Report be approved and that the payment of bills be ratified.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Kelly Buckwalter, Joseph Scontrino, III, Robert Roussel, D. Paul Robichaux

NAYS None

ABSTAIN None

ABSENT Patrick Sellars, Robert Roussel

Mr. Aucoin On the financials I just want to call everybody's attention to Grant's Memorandum. You will see later when I give my report the number of vessels that are calling upon the Port is much less than same period last year. Grant predicts a decrease for the last two (2) months of the fiscal year with the river levels rising so fast. You will hear me say that again later.

Thank you!

ITEM 6. DIRECTOR'S REPORT

Mr. Aucoin Thank you Mr. President we had 1 vessel and 24 barges handling green pet coke arrive at our general cargo dock during February.

No activity at the Holcim dock.

The vessel count in the port district from January through February, 2018 was 708 vessels; same period last year 822. So, you see that decreased from last year.

The barge count in the port district from January through February, 2018 was 10,229 barges; same period last year 13,046 barges.

Truck Traffic at Globalplex 2418 trucks for the month.

Security/Operations-The weekly river patrol with port marine operations and the coast guard to check fleets and/or board ships has been very successful. At the coast guard's request we will continue to have them accompany us on the port vessel each Wednesday.

On February 25th MSOC communications received radio transmission that a person had jumped from the Hale Boggs bridge. The responder was sent to search the area until dark and was unsuccessful in recovering any persons.

On March 3rd, St. James Sheriff's Office contacted the port to assist in contacting a vessel moored near Louisiana Sugar Refinery to investigate what was reported as gun shots. The responder and a

port officer were sent to the area where they made contact with the vessel captain who advised they were performing vessel cleaning and repairs and that may have sounded like gun fire.

On February 27th Brian, Tootie and Port marine personnel attended a meeting hosted by the US Coast Guard to discuss important topics and joint training opportunities with the coast guard. A brief clip appeared on WDSU about the meeting in which the port's zodiac boat was shown.

On March 7th, the USCG as well as a WDSU TV news team accompanied port personnel on the Nathan Folse to do barge fleet assessments for high river. The ride along was featured on the evening news that day. I will show that brief news clip at the end of these comments.

Globalplex- Administration Building (Business Development Center)- Poncho will call a construction committee meeting as soon as we receive the revised plans for the administration building.

Building 19 Expansion – Phase 2-The work for the additional improvements for our Building 19 expansion project are being advertised for bids with a pre-bid meeting to be held on Tuesday, March 20th and bid opening on March 26th.

Building 71 – (Holcim Lafarge)-LADOTD facility planning and control has completed their review of the plans and specifications for our building 71 project and has approved advertisement of bids. Bids are being advertised with the pre-bid conference scheduled on March 28 and bid openings on April 10.

General Cargo Dock Retrofitting & Crane Project-AECOM continues the design of the dock retrofit with coordination with crane manufacturers to identify basis of design crane wheel loads. The crane procurement task order is on the agenda tonight for approval. Providence engineering will lead the crane procurement process and prepare technical bidding documents.

SOLAPORT- St. Charles Rail Yard Project-The final plans, specifications, geotechnical report and additional drainage easement survey has been submitted to facility planning and control for their review. Once the package has been approved, the project will be advertised for bid. We are expecting to advertise for bids in the month of April.

Airport Statistics– February, 2018- Total number of aircraft take-off and landings; 750; Total fuel sales revenues \$ 8,936

The Taxiway Connection Project (LADOTD Grant Project)

The contract with the successful bidder, Louisiana Contracting enterprises has been executed. Work is expected to begin soon.

The airport's airport improvement plan and capital improvement plan -one is for the FAA and one is for the State- the project list has been accepted by the La Department of Transportation and Development and the FAA's Fort Worth Airport Project Office. Our airport engineer Gerald Babin will be working closely with Vincent and both agencies.

An Airport Committee meeting was held at the airport on March 1st.

Upcoming events at the airport:

1. Ford tri-motor tour stop which goes from April 26-29
2. 2nd Annual St. John Aviation Awareness Day -May 5th

Miscellaneous

Brian attended the AAPA Security Seminar in Long Beach, CA from February 20th-23rd.

Several of us joined the St. John business association dinner meeting after the commission meeting on February 21st. Congressman Garret Graves was the speaker.

Roy attended the Red River Valley Association Conference in Bossier City February 21st and 22nd.

I attended the Freight Network Workshop in Bay St. Louis on February 22nd.

Melissa attended the AAPA Legal Workshop in Houston on February 22nd. She participated on a panel discussing expropriation during the workshop.

Vincent and I attended the port priority program and airport priority program public hearing on February 26th in Baton Rouge.

We held Port Property Development Committee Meetings on February 26th and March 8th.

The Statewide Economic Development Summit was held in Baton Rouge on February 27th. Entergy which was the major sponsor invited me to join them at their head table.

I was asked to give a presentation on the state of the ports in Louisiana at the La Transportation Conference in Baton Rouge on February 28th.

The Dredging Contractors of America gave a presentation to a group at the World Trade Center on February 28th. I attended along with Sean Duffy, Caitlin Cain and Brandy Christian with the Port of New Orleans.

Linda and Alex attended the AAPA Public Relations Workshop Seminar in Mobile, AL from February 28-March 2nd.

On March 1st I attended a briefing and reception welcoming Union Pacific CEO Lance Fritz held at the Port of New Orleans.

Commissioner Judy Songy, Roy, Dale, The Judge, Vickie, Lisa, Patti And I attended the Annual PAL Conference in Lake Charles, Louisiana from March 5th-7th.

Lisa and I attended the River Parish Tourist Commission Meeting on Thursday, March 8th.

I attended the World Trade Center Executive/Finance Committee meeting yesterday.

The Annual LMOGA Oil and Gas Taste of Louisiana was held last night in Baton Rouge. Commissioner Poncho Roussel was one of the Chefs and the food was excellent.

The Port Ministry Lighthouse Gala honoring Sean Duffy with Big River Coalition was held on March 9th. Roy attended the event. The Port was recognized at the gala.

Roy attended the Joint Transportation Committee meeting in Baton Rouge on March 12th.

GNO Inc held their annual luncheon today in New Orleans. Attending from the port were Roy, Dale, Linda, the Judge and myself.

Globalplex turned 25 years old this past year. We plan to celebrate this event with a crawfish boil and seafood gathering at the guest house on Thursday, April 12 from 4 pm – 7pm. Mark that on your calendar. Please plan to attend.

The Engineering reports can be seen on your surface tablets.

Now I would like to take about a minute and a half to play that Channel 6 Clip.

That concludes my report. Any questions. Thank you!

ITEM 7. NEW BUSINESS

ITEM 7A. CONSIDER RESOLUTION AUTHORIZING THE PORT OF SOUTH LOUISIANA TO ADVERTISE FOR FP&C36-P21-10-01 LAND ACQUISITION, PLANNING, ENGINEERING, INFRASTRUCTURE CONSTRUCTION AND DEVELOPMENT OF PUBLIC PORT/INDUSTRIAL PARK FACILITIES (ST CHARLES) PENDING DIVISION OF ADMINISTRATION FACILITY PLANNING AND CONTROL'S APPROVAL

Mr. Aucoin The Port submitted the final plans and specifications to Facility Planning and Control for their review and approval. This Resolution from the Commission will authorize the Port to begin advertising when we receive that approval. I recommend approving this Resolution so we can go forward with this project.

This project is the DOW railyard. Where we are providing the funding and property for a railyard next to DOW chemical. It adjoins their property and they will pay us a rent of \$508,000 a year for that project. It is up for final approval by the Office of State Facility, Planning and Control. We need their approval before we can go out for bids. Any other questions?

Mr. Murray This is the project that the Commissioners previously approved. It has been designed and now it is at the point where we are ready to access the funds and put the project out for bid?

Mr. Aucoin That is correct it is. It is a piece of property that the Port purchased sometime ago. It's right next to the DOW facility and they have been wanting that for rail capacity for a long time. We finally agreed to go ahead and do the project if we received the money from the State; which we did. The property is available and it is right next to them so it

will be a rail yard facility in which case about 240 cars they can park there. When you need more rail cars you need more people working at the plant.

Mr. Scontrino What is the revenue?

Mr. Aucoin \$508,000.

A Motion was offered by Mr. Murray and seconded by Mr. Hickerson that a Resolution be passed authorizing the Port of South Louisiana to advertise for FP&C36-P21-10-01 Land Acquisition, Planning, Engineering, Infrastructure Construction and Development of Public Port/Industrial Park Facilities (St Charles) Pending Division of Administration Facility Planning and Control's approval.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Kelly Buckwalter, Joseph Scontrino, III, D. Paul Robichaux

NAYS None

ABSTAIN None

ABSENT Patrick Sellars, Robert Roussel

ITEM 7B. CONSIDER AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH PROVIDENCE ENGINEERING AND DESIGN TO PERFORM RESIDENT INSPECTOR SERVICE FOR NEW NORTH PARALLEL TAXIWAY EXTENSION PROJECT AT AIRPORT

Mr. Aucoin This is an agreement with Providence Engineering to provide Resident Inspection Services at the airport during the North Parallel Taxiway Extension Project for a not to exceed price of \$50,000. This is all Louisiana Airport money. Gerald did tell me we needed a Resident Inspector Engineer. I recommend approving the agreement.

A Motion was offered by Mr. Scontrino and seconded by Mr. Bazile that the Executive Director be authorized to enter into an agreement with Providence Engineers to perform Resident Inspector Services for the the North Parallel Taxiway Extension Project for an amount not to exceed \$50,000.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Kelly Buckwalter, Joseph Scontrino, III, D. Paul Robichaux

NAYS None

ABSTAIN None

ABSENT Patrick Sellars, Robert Roussel

ITEM 7C. CONSIDER URS/AECOM TASK ORDER NO. 95- GLOBALPLEX DOCK CRANE PROCUREMENT

Mr. Aucoin This URS Task Order is for the Crane procurement for the Globalplex Retrofit Project. As everybody remember we have funding from Port Priority to purchase new cranes but in order to do that we have to retrofit the dock to hold the weight of the new crane. The Task Order for this engineering is \$442,340 is for the complete crane process including plans and specifications, bid advertisement, crane manufacturing and assembly and crane testing. This work will be coordinated with the dock retrofit and reinforcement work. I recommend approval

A Motion was offered by Mr. Hickerson and seconded Ms. Songy that the Executive Director be authorized to execute AECOM/URS Task Order No.95 Globalplex Dock Crane Procurement in the amount of \$442,340.00.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Kelly Buckwalter, Joseph Scontrino, III, D. Paul Robichaux

NAYS None

ABSTAIN None

ABSENT Patrick Sellars, Robert Roussel

Mr. Murray Before we go into Executive Session can we discuss Committee Reports in case people do not want to stay.

Mr. Robichaux Sure. Any objections to that?

Mr. Aucoin Before we do that...is Troy Villa here?

Patti Crockett Yes.

Mr. Robichaux called for ITEM. 8 COMMITTEE REPORTS.

ITEM 8.COMMITTEES' REPORT

Mr. Murray We had a meeting previously and in that meeting we discussed several items. One is capital projects which is obviously the Taxiway that is upcoming. We just voted on residence inspection services that was approved tonight.

We are also working on the through the fence agreement and another major item is completing the operations manual. I am going to be calling a workshop in that regard in the next two (2) weeks to finish up the work the Committee did at a previous meeting.

We also have two (2) other: items that we discussed in the committee meeting: 1) Ramp fees- at this time until the Committee in Workshop goes through a process to decide on policies- we would like to not have any ramp fees for transient visiting aircrafts as a lot of airports do around the country and it make us look like we are putting out the welcoming mat for people to come and we think it will do great things for us throughout the aviation community.

We also had in social media several pilots made comments that they did not have proper guidance on what to call this airport when they are in the air making position calls or calling to say where they are and what their intentions are...so we talked to the FAA and the Flight Standard District Office in Baton Rouge. They said that while they cannot give us written instructions they did advise us that it was proper for pilots to call the airport by identifier's name which is KAPS and that they did some research and found that a lot of the pilots were calling it by the first three names of the airport which is Port of South Louisiana Airport. At the Committee Meeting we discussed what to do and why we can't tell people permanent notam, we can certainly encourage our airfield tenants to use that terminology- Port of South Louisiana when they call for position reports, etc. at the airport.

Some people even talked about us changing the name of the airport on social media but we certainly do not want to do anything drastic like that.

We want the identification and we are finding out when we talk to pilots that... when you talk about the Port of South Louisiana they know exactly where we are...they even still call it St. John Airport. I think that is a step backwards and not being part of the Port of South Louisiana. But we are going to still continue to discuss that in the Workshop and have final resolutions to recommend to the Commission, so that will be upcoming hopefully before the next Commission Meeting. That concludes my report.

Mr. Robichaux Any other Committee ...Stanley? Judy? Anything to report?

Mr. Hickerson For the Insurance Committee we have some insurance proposals that were do back in by March 1st. I am going to get with Lana Simon and we will have an Insurance Committee Meeting before our next Commission Meeting to go over the proposals.

While I am at it...I would like to acknowledge one of our Pastors from Vacherie, Reverend Johnny Magee of the Greater First Baptist Church.

Mr. Robichaux Welcome. Anyone else?

ITEM 7D. EXECUTIVE SESSION TO DISCUSS EXECUTIVE SESSION TO DISCUSS POTENTIAL LITIGATION REGARDING EXPANSION WITHIN THE PORT'S DISTRICT

A Motion was offered by Mr. Murray and seconded by Ms. Songy that the Commission exit Regular Session and enter Executive Session. 5:23pm

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Kelly Buckwalter, Joseph Scontrino, III, D. Paul Robichaux

NAYS None

ABSTAIN None

ABSENT Patrick Sellars, Robert Roussel

A Motion was offered by Mr. Scontrino and seconded by Mr. Murray that the Commission exit Executive Session and re-enter Regular Session. 5:44 pm

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Kelly Buckwalter, Joseph Scontrino, III, D. Paul Robichaux

NAYS None

ABSTAIN None

ABSENT Patrick Sellars, Robert Roussel

AMEND AGENDA

Mr. Murray Just so everybody knows I am going to make two (2) Motions 1) Is to amend the Agenda and add an Agenda Item and 2) Is to vote on the Agenda Item.

A Motion was offered by Mr. Murray and seconded by Mr. Scontrino that the Agenda be amended to add **ITEM 7E. CONSIDER AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO NEGOTIATIONS TO ACQUIRE BY PRIVATE SALE THE 6.7 ACRES OF PROPERTY ADJOINING THE PIN OAK TERMINALS PROJECT LOCATED ON THE EASTBANK OF ST. JOHN PARISH.**

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Kelly Buckwalter, Joseph Scontrino, III, D. Paul Robichaux

NAYS None

ABSTAIN None

ABSENT Patrick Sellars, Robert Roussel

ITEM 7E. CONSIDER AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO NEGOTIATIONS TO ACQUIRE BY PRIVATE SALE THE 6.7 ACRES OF PROPERTY ADJOINING THE PIN OAK TERMINALS PROJECT LOCATED ON THE EASTBANK OF ST. JOHN PARISH.

A Motion was offered by Mr. Murray and seconded by Mr. Scontrino that the Executive Director be authorized to enter into negotiations to acquire by private sale the 6.7 acres of property adjoining the Pin Oak Terminals Project located on the east bank of St. John Parish.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray,
Kelly Buckwalter, Joseph Scontrino, III, D. Paul Robichaux

NAYS None

ABSTAIN None

ABSENT Patrick Sellars, Robert Roussel

9. ADJOURNMENT

A Motion was offered by Mr. Murray and seconded by Mr. Scontrino that the Meeting be adjourned.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray,
Kelly Buckwalter, Joseph Scontrino, III, Robert
Roussel, D. Paul Robichaux

NAYS None

ABSTAIN None

ABSENT Patrick Sellars, Robert Roussel

The meeting adjourned at 5:44p.m.

Stanley C. Bazile
Secretary

D. Paul Robichaux
President

April 11, 2018