

**A REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA  
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA ADMINISTRATION  
BUILDING ON WEDNESDAY, APRIL 11, 2018**

**ITEM 1-CALL TO ORDER**

President Paul Robichaux called the Meeting to order at 5:00 p.m.

**ITEM 2-ROLL CALL**

Vickie Clark Mr. Bazile  
Mr. Bazile Here.

Vickie Clark Ms. Songy  
Judy Songy Here.

Vickie Clark Mr. Murray  
Mr. Murray Here.

Vickie Clark Mr. Scontrino  
Mr. Scontrino Here.

Vickie Clark Mr. Hickerson  
Mr. Hickerson Here.

Vickie Clark Mr. Sellars  
Mr. Sellars Here

Vickie Clark Mr. Buckwalter  
Mr. Buckwalter Here.

Vickie Clark Mr. Roussel  
Mr. Roussel Here

Vickie Clark Mr. Robichaux  
Mr. Robichaux Here.

**ITEM 3. PLEDGE OF ALLEGIANCE**

Commissioner Sellars led the Pledge of Allegiance.

Mr. Robichaux acknowledged that St. James Parish President, Timothy Roussel, was in the audience and allowed him to make comments. President Roussel commented on St. James Parish Land Use Ordinances and presented a Resolution in Opposition of the

Port of South Louisiana (alleged) attempt to bypass St. James Parish Land Use Ordinances.

Mr. Ed Cancienne, St. James Parish School Superintendent, also made comments regarding St. James Parish Land Use Ordinances as it relates to the newly built St. James High School.

**ELECTION OF OFFICERS**

A Motion was offered by Mr. Murray and seconded by Ms. Songy that the current officers remain in their respective offices for another year.

**YEAS** Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Kelly Buckwalter, Joseph Scontrino, III, Robert Roussel, D. Paul Robichaux Patrick Sellars, Robert Roussel

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 4. APPROVAL OF MINUTES – MARCH 14, 2018 and MARCH 29, 2018**

A Motion was offered by Mr. Scontrino and seconded by Mr. Bazile that the Minutes from the Regular Commission Meeting held on March 14, 2018 and the Special Meeting on March 29, 2018 be approved.

**YEAS** Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Kelly Buckwalter, Joseph Scontrino, III, Robert Roussel, D. Paul Robichaux Patrick Sellars, Robert Roussel

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 5. FINANCIAL REPORT- FEBRUARY 28, 2018**

Mr. Murray Financial Report is in your compendium. The growth pattern remains the same. We are optimistic that we are continuing on this path. Unless there

are specific questions that someone has, I will make a Motion that we ratify the payment of the bills for February, 2018.

A Motion was offered by Mr. Murray and seconded by Mr. Buckwalter that the February 28, 2018 Financial Report be approved and that the payment of bills be ratified.

**YEAS** Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Kelly Buckwalter, Joseph Scontrino, III, Robert Roussel, D. Paul Robichaux Patrick Sellars, Robert Roussel

**NAYS** None

**ABSTAIN** None

**ABSENT** None

#### **ITEM 6. DIRECTOR'S REPORT**

Mr. Aucoin Thank you, President Robichaux. At a suggestion of Commissioner Scontrino, you should all have a copy of my report to read along with me.

The Port welcomed 3 vessels and 15 barges at our General Cargo Dock During the month of March. They handled petroleum coke, alumina Hydrate and bulk bags.

19 barges arrived at our bulk dock handling cement.

The vessel count in port district between January to March, 2018 1149 vessels; same period last year 1279 vessels. So, there were 130 less vessels during the first three (3) months of 2018 as compared to 2017. I attribute that (until further notice) to high water.

The barge count in port district between January to March, 2018 14,770 barges; same period last year 20,697 barges. There were 5,927 less barges during the first three (3) Months of 2018 compared to same period in 2017....probably due to high water.

Our truck traffic at Globalplex- 2,672 trucks for March.

Security/Operations: On March 19<sup>th</sup> MSOC Communications intercepted VHF traffic stating the M/V Harvest Moon had broken free from its mooring and was adrift at mile marker 138. Marine Ops reported the incident to the Coast Guard. The vessel was assisted by several tugs in the area and no damage or injuries were reported.

On March 21<sup>st</sup> Marine Operations provided a ride to a Safety Team Member from Marathon on the Responder to the Marathon Refinery to survey their dock.

Marine Operations will be assisting the Coast Guard with the French Quarter Festival and also Tall Ships in New Orleans in April. Coast Guard personnel will be on board our vessel with our personnel.

Globalplex-Administration Building: Meyer Engineering recently presented the latest revisions of the Administration Building Plans to the Port. Commissioners Paul Robichaux and Joey Murray along with Mike Patorno Dale, Roy, Patti and myself attended. Poncho is on standby to call a Construction Committee Meeting in the near future. Just as a note we expect to receive \$9.5 million dollars from Capital Outlay for that project.

Building 19 Expansion – Phase 2: The bid opening for Phase 2 of the Building 19 Expansion Project was held on March 26<sup>th</sup> where we received 10 bids for the project. AECOM has made their recommendation to award the project to the lowest responsible bidder and that is on the agenda tonight. In addition to the nine (9) million dollars to the new warehouse, this portion of the project is about \$240,000, that we will get from Port Priority.

Building 71 Holcim/Lafarge: The pre-bid meeting was held on March 28<sup>th</sup> (we had 12 contractors in attendance interested in the project. As you may recall this is the third time we go out for bids for this project.) The bid opening was moved to April 24, 2018 at 10:00 AM. We expect to receive \$2.8 million dollars from Capital outlay for that project.

General Cargo Dock Retrofitting Project & Crane Project-The Port and AECOM met with the Port Priority Program team (Randal Withers and Stephanie LeJeune) on Thursday, March 29<sup>th</sup> to discuss the overall project status. Port Priority has agreed to let the Port combine the two projects in order to provide flexibility in the funding for the overall total project. The development of the RFP for crane procurement and the preparation of plans and specifications of the dock retrofit design are ongoing. We expect to receive \$18.7 million for that project.

Solaport-St. Charles Rail Yard Project: The final plans, specifications, geotechnical report and additional drainage easement survey has been submitted to Facility Planning and Control for their review. Once the package has been approved, the project will be advertised for bid. Later on the agenda, there is a resolution for you to consider to ratify Union Carbide (DOW) granting a permanent easement for drainage. We expect to receive \$8.7 million dollars from Capital Outlay for that particular project.

Airport Statistics – March, 2018  
Total number of aircraft take-off and landings: 930  
Total Fuel sales revenues \$8,536

The Taxiway Connection Project work will begin on the Taxiway Connection Project this week.

The LaDOTD – Aviation Section conducted its annual airport inspection at the airport on Thursday, March 22, 2018. We received their report with comments and recommendations for the airport.

Upcoming events at the Airport:

There is the Ford Tri-Motor Tour Stop April 26-29 and the 2<sup>nd</sup> Annual St John Aviation Awareness Day -May 5<sup>th</sup>. How many children attended that last year like 300.

MISCELLANEOUS: The Spring PortLogs were mailed out last week.

After the Commission meeting last month I attended the St John Business Association Meeting at Petra's where District Attorney Bridget Dinvaut was the guest speaker. I might add that tonight State Representative Clay Schexnayder is the guest speaker.

The Port's monthly Safety Meeting was held on March 15.

On March 19 an interview and filming team from HBO -Vice visited the Port. They are doing a segment on Infrastructure Projects and # 3 on their list is the Mississippi River Dredging issue and what it means to the U.S. Dan Slane (former member of President Trump's Transition Team) was interviewed along with Sean Duffy (Big River Coalition). During my powerpoint presentation of the Port, they were very interested in several of our slides so they surprisingly stopped the presentation so they could film the rest of the presentation. We are waiting to hear the date on when it will air (we were told today late spring or early summer).

The AAPA Spring Conference was held in Washington DC from March 20-22. I was asked to introduce Congressman Garret Graves before he gave his presentation during a luncheon. I also asked that they change the name of the Conference to late winter because it snowed the whole time.

I met with Senator Gary Smith, Senator Eddie Lambert and Senator Ed Price along with elected officials in St. James Parish on March 26<sup>th</sup> to discuss our recently acquired property in St. James Parish.

The Port held our annual United Way Luncheon on March 27.

Roy attended the House Transportation Committee Meeting on March 27. Louisiana ports were very interested in and in support of two bills that recently passed the house. I will get to those later.

We were pleased to host several members of Senator Cassidy's staff at the Guesthouse on March 28<sup>th</sup>. They visited us to learn more about the Port.

I attended the St. James Parish Economic Development Meeting on March 28<sup>th</sup>.

On the morning of March 29<sup>th</sup> a Special Meeting of the Port Commission was held.

A Director's Meeting was held at the Guesthouse on April 4<sup>th</sup>.

I attended the St. James Parish Council Meeting on April 4<sup>th</sup>. An item concerning the Port was on the agenda.

I attended the House Legislative Session on April 5<sup>th</sup> to visit our legislative delegation and our consultants. Louisiana ports were very interested in and in support of two bills that recently passed the house (HB 648 by Walt Leger– re: crane/equipment procurement and HB 665 by Rep. Greg Miller. Both bills were favorable for Economic Development by ports.

I participated on an AAPA conference call with Energy Transfer Ports in the United States.

I met with Danny Guidry to discuss Pin Oak operations.

Roy and Linda attended the Cargo Connections Conference in New Orleans this week.

I attended the WTC Board of Directors Meeting on April 10<sup>th</sup>. Baton Rouge Business Report interviewed me today concerning the impact of the proposed tariff.

Reminder: The annual Personal Financial Disclosure Statements are due May 15.

A copy of the form has been provided to you.

Globalplex turned 25 (Silver) years old this past year. We will celebrate this Event with a Crawfish Boil and Seafood gathering at the Guest House tomorrow, April 12 from 4 pm – 7pm. Please plan to attend.

The Engineering Reports can be seen on your surface tablets.

Right before this meeting I had an opportunity to speak to Buddy Amedee. He plans on being at the Anniversary Celebration tomorrow.

That concludes my report.

Mr. Robichaux Any comments?

## **ITEM 7. NEW BUSINESS**

### **ITEM 7A. CONSIDER INSURANCE PROPOSALS**

Mr. Aucoin The Insurance Committee met today before the Commission Meeting. Thank you, Denise for your thorough review of the proposals and providing your recommendations to the Committee so, we are able to make an informed decision. Mr. Hickerson please advise the commission the decision of the committee.

Mr. Hickerson We met as an Insurance Committee today at 4 o'clock. It is the policy of the Port to acquire quotes for our insurance policies for a three (3) year period and what we were doing today was looking at the policies that are only reviewed on one (1) year basis. The committee has some recommendations today. The savings for the one (1) year period was twenty-four hundred dollars (\$2400). We are also anticipating a savings of \$50,000 on a rebate from our Workers Compensation. So, I think we are doing really good and our Consultant is doing a real good job. I am recommending that we adopt the recommendation from the Committee.

A Motion was offered by Ms. Songy and seconded by Mr. Bazile that Port of South Louisiana Commission accept the recommendation of the Insurance Committee as recommended by Eustis Insurance, the Port's Risk Manager.

**YEAS** Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Kelly Buckwalter, Joseph Scontrino, III, Robert Roussel, D. Paul Robichaux Patrick Sellars, Robert Roussel

**NAYS** None

**ABSTAIN** None

**ABSENT** None

### **ITEM 7B. CONSIDER AWARDING BUILDING 19, PHASE 2, PAVEMENT IMPROVEMENT PROJECT SPN-H.011349(322)**

Mr. Aucoin Phase 2 of the Building 19 project is for entrance paving, a transition ramp between the old warehouse and the new warehouse and adding lighting to the loading dock. The Port received ten bids to consider to complete the work. After reviewing the proposals URS/AECOM has recommended awarding the Base Bid, Alternate 1 and Alternate 2 of the project to the lowest responsible bidder, Durr Heavy Construction for a total of

\$209,400. 90% of the cost of the construction for Phase 2 of this project will be funded by the Port Priority Program. I recommend awarding the Building 19 Phase 2 Pavement Improvement Project to Durr Heavy Construction pending Port Priority approval.

A Motion was offered by Mr. Hickerson and seconded by Mr. Sellars that a Resolution be passed authorizing the Port of South Louisiana Commission to award Globalplex Warehouse-Building 19, Phase 2, Paving Improvements, SPN-H.011349 (322) to Durr Heavy Construction, L.L.C. in the total amount of Two Hundred Nine Thousand Four Hundred Dollars (\$209,400.00). This includes a Base Bid of One Hundred Eighty-Six Thousand Five Hundred and Sixty-Six Dollars (\$186,566.00); Alternate 1 Thirteen Thousand Eight Hundred and Forty-five (\$13,845.00); and, Alternate 2 Eight Thousand Nine Hundred and Eighty-Nine Dollars (\$8,989.00) *pending LA DOTD Port Priority Program approval.*

**YEAS** Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Kelly Buckwalter, Joseph Scontrino, III, Robert Roussel, D. Paul Robichaux Patrick Sellars, Robert Roussel

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 7C. CONSIDER RENEWING TOP DRAWER STRATEGIES AND FOCUS STRATEGIES LEGISLATIVE, GOVERNMENTAL AND PUBLIC RELATIONS PROFESSIONAL CONSULTING AGREEMENT**

Mr. Aucoin                      Thank you, President Robichaux.

Mary Patricia Wray and Laura Veazy with Top Drawer Strategies and Focus Strategies have provided the Port governmental consulting services on the State level for the past two years. I am recommending approving this one year agreement that is in your file or packet for \$7,500 per month/\$90,000 per year. They do an excellent job representing the Port before our legislature ...great job!

Mr. Scontrino                      When we look at Professional contracts...I always have that question about -how do you measure the success? There maybe somethings that you can point to ....



Mr. Aucoin As I was making my Director's Report, I mentioned monies that we are getting from Capital Outlay and Port Priority for each project....they do an excellent job.

Mr. Scontrino This is their role. Well they should be recognized for their value they bring to the table.

Mr. Aucoin Thank you!

A Motion was offered by Mr. Murray and seconded by Ms. Songy that the Executive Director be authorized to execute (renew) its consulting agreement with Top Drawer Strategies and Focus Strategies for a monthly fee of Seventy-five hundred dollars (\$7500).

**YEAS** Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Kelly Buckwalter, Joseph Scontrino, III, D. Paul Robichaux, Patrick Sellars, Robert Roussel

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 7D. CONSIDER RESOLUTION RATIFYING UNION CARBIDE CORPORATION GRANTING OF A PERMANENT EASEMENT IN ST. CHARLES PARISH**

Mr. Aucoin Thank you, President Robichaux.

The Permanent Easement and Right of Way agreement between Union Carbide (DOW) and the Port of South Louisiana is for the Railyard Project on our property in Taft (next door to DOW) in St. Charles Parish. It is a requirement of Capital Outlay that the Port own all immoveable property associated with the Railyard project. The Project's design requires that the water runoff from the railyard be allowed to drain onto Union Carbide's property. Therefore, in order to provide water drainage, DOW is granting the Port an easement and right of way to fulfil the requirements of FP&C (Capital Outlay). I recommend we ratify the permanent drainage easement and right of way agreement between the Port and Union Carbide. The document will be recorded in the Parish of St. Charles.

A Motion was offered by Mr. Scontrino and seconded by Mr. Murray that a Resolution be passed ratifying a Permanent Drainage Easement and Right-of-Way between Union Carbide Corporation and the Port of South Louisiana.

**YEAS** Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Kelly Buckwalter, Joseph Scontrino, III, D. Paul Robichaux, Patrick Sellars, Robert Roussel

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 7E. CONSIDER APPROVAL OF ADM LEASE AGREEMENT**

Mr. Aucoin Thank you, President Robichaux.

This matter was brought before the Commission some months ago for approval and the Commission did approve it but because it has been so long we are asking for re-approval.

The main terms of the ADM Grain Lease have been provided in a one page document to each of the Commissioners that is in front of you. For over three (3) years Joe Accardo, Dale and I have been in negotiations with ADM for this lease. I want to thank Joe and Dale for the fine job they did. I thought we made a great team in negotiating this document. We have consolidated several leases into one document and as mentioned to you before come forth with a very comprehensive good lease for the Port. I recommend approval of the ADM Lease agreement. Over twenty-five (25) years we should receive a minimum of \$270,865,773.00. That is over the life of the lease which we consider is a good return. Again, I want to thank Joe and Dale for their help in this. I recommend approval.

Mr. Roussel I have a question. There was a big question -what's capital and what's maintenance? You all settled that.

Dale Hymel Yes. They are going to spend \$70,000,000 on capital improvements and \$30,000,000 on maintenance.

Mr. Aucoin They are required to do all maintenance but they are going to do at least 30,000,000.

Mr. Roussel Capital improvement ...

Mr. Hymel We were trying to get \$100,000,000 for capital but settled for \$70,000,000.

Mr. Scontrino If you took the time to look at old lease and the new stuff ...you guys did a wonderful job. I thank you guys for the effort. Phenomenal! Good Job! Thank you!

Mr. Aucoin We wanted a signing ceremony...ADM backed out.

A Motion was offered by Mr. Roussel and seconded by Mr. Scontrino that the Executive Director be authorized to execute a new lease with Archer Daniel Midland (ADM) Agreement. The lease will commence on May 1, 2018.

**YEAS** Stanley Bazile, Judy Songy, Whitney Hickerson, Kelly Buckwalter, Joseph Scontrino, III, D. Paul Robichaux, Patrick Sellars, Robert Roussel

**NAYS** None

**ABSTAIN** None

**ABSENT** P. Joey Murray

**ITEM 7F. CONSIDER RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO MAKE RAILROAD REPAIRS AT BUILDING 20**

Mr. Aucoin A rail track inspection was completed on the tracks behind Building 20 (Baumer building) and it was found that 90% of the track is buried in dirt and mud. The Port needs to replace the cross ties, raise the track and add crushed rock to the rail tracks. Baumer utilizes the track and in an effort not to delay or interrupt their business, I am recommending we move forward in getting quotes for this work and I be granted authority to enter into a contract with the lowest responsible bidder. The work should be under the public bid contract limit of \$152,500. If it is higher we will have to do the public bid. I am recommending that you give me approval to sign the contract when we get the bids....with lowest bidder.

Mr. Scontrino Is this paid for by us?

Mr. Aucoin Yes...part of the lease is maintenance of the track.

A Motion was offered by Mr. Hickerson and seconded by Mr. Bazile that a Resolution be passed authorizing the Executive Director to make repairs to the railroad located at Building 20.

**YEAS** Stanley Bazile, Judy Songy, Whitney Hickerson, Kelly Buckwalter, Joseph Scontrino, III, D. Paul Robichaux, Patrick Sellars, Robert Roussel

**NAYS** None

**ABSTAIN** None

**ABSENT** P. Joey Murray

**ITEM 7G. CONSIDER PROFESSIONAL ENGINEERING CORPORATION TASK  
ORDER NO. 14-CONSTRUCTION OF RUNWAY 17/35 REHABILITATION**

Mr. Aucoin This Task Order from Professional Engineering Corporation (PEC) is for the pavement rehabilitation for the Runway 17-35 Pavement project. The total amount of the Task Order for all phases including Design, Bidding and Award and Construction Administration is \$113,900.00. This funding for this task order will be 90% FAA and 10% LDOTD with no local match from the Port. I recommend approving this task order.100% paid for....

Mr. Roussel I don't understand this -what is it?

Mr. Aucoin We have been rehabilitating the runway. It is time for us to re do it. This is a task order to begin the process....

Mr. Roussel This is not the one we just did?

Mr. Aucoin We just did a taxiway...this is for the main airstrip.

Mr. Roussel We made the runway from so many thousands of feet to five thousand feet...

Mr. Aucoin The runway is now 5100 feet. We resurface the main runway.

Mr. Roussel Wow.

Gerald Babin The original runway is 30 years old. It is time. FAA has committed 1.5 million but they break it up into two phases. This

year is design and 2019 will be the money for construction. So what they are doing is telling us to get your contracts ready and we will give you a grant this year to start the design and have project on shelf ready to go in 2019 they will fund the construction...

Mr. Aucoin Thank you.

A Motion was offered by Mr. Scontrino and seconded by Mr. Buckwalter that the Executive Director be authorized to execute Professional Engineering Corporation Task Order No.14-Construction of Runway 17/35 Rehabilitation.

**YEAS** Stanley Bazile, Judy Songy, Whitney Hickerson, P. Joey Murray, Kelly Buckwalter, Joseph Scontrino, III, D. Paul Robichaux, Patrick Sellars, Robert Roussel

**NAYS** None

**ABSTAIN** None

**ABSENT** None

## **ITEM 8. COMMITTEE REPORTS**

Mr. Roussel We should have a meeting with the Construction Group in the next week or two.

Mr. Robichaux We need to push our meeting back to May 16<sup>th</sup>.

Mr. Roussel What is the reason?

Mr. Aucoin Four of us are going to a Conference at that time.

Commissioners discussed having a Finance Meeting at 9:00 a.m. and Special Meeting immediately after on April 23<sup>rd</sup>

Mr. Joel Chaisson and Mrs. Diana Cantillo all made comments relative to the Port's expansion in St. James Parish and President Roussel's comments about St. James Parish Land Use Ordinances.

Mr. Murray I would like to commend Mr. Roussel for doing a great job in St. James Parish. He voiced his concerns...this Commission hears you and this Commission is studying this very close. Thank you!

Mr. Robichaux We appreciate you taking time to come and share your thoughts with the Port.

**ITEM 9. ADJOURNMENT**

A Motion was offered by Mr. Murray and seconded by Mr. Scontrino that the Meeting be adjourned.

The meeting adjourned at 5:44p.m.

Stanley C. Bazile  
Secretary

D. Paul Robichaux  
President

May 16, 2018