

PORT OF SOUTH LOUISIANA EXECUTIVE REGIONAL AIRPORT
REGULAR COMMISSION MEETING
WEDNESDAY, SEPTEMBER 12, 2018
ADMINISTRATION BUILDING
LAPLACE, LOUISIANA
5:00 P.M.



1. CALL TO ORDER.....PAUL ROBICHAUX
2. ROLL CALL.....PAUL ROBICHAUX
3. PLEDGE OF ALLEGIANCE.....WHITNEY HICKERSON
4. APPROVAL OF MINUTES PAUL ROBICHAUX
August 15, 2018
5. FINANCIAL REPORTJOEY MURRAY
July 31, 2018
6. DIRECTOR’S REPORT.....PAUL G. AUCOIN
7. NEW BUSINESS & PUBLIC COMMENTS
 - A. CONSIDER AMENDING RESOLUTION EMPLOYING THE LAW OFFICE,
BREAZEALE, SACHSE & WILSON, L.L.P
 - B. CONSIDER PROPOSAL FROM LINFIELD, HUNTER & JUNIUS
TO PROVIDE ARCHITECTURAL SERVICES FOR BUILDING 11 – SPRAY
ON ROOF MEMBRANE
 - C. CONSIDER PROPOSAL FROM LINFIELD, HUNTER & JUNIUS
TO PROVIDE ARCHITECTURAL SERVICES FOR BUILDING 11 -INTERIOR
DEMOLITION AND RENOVATION OF WALLS AND SLABS
 - D. CONSIDER ADM REQUEST FOR DOCKAGE INCREASE
8. COMMITTEES’ REPORT
9. ADJOURNMENT
CALLED PURSUANT TO ARTICLE II OF THE PSL BY-LAWS

————— *America’s Largest Tonnage Port* —————  

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**A REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA ADMINISTRATION
BUILDING ON WEDNESDAY, SEPTEMBER 12, 2018**

ITEM 1-CALL TO ORDER

President Paul Robichaux called the Meeting to order at 5:00 p.m.

ITEM 2-ROLL CALL

Vickie Clark	Mr. Bazile
Mr. Bazile	Here.
Vickie Clark	Ms. Songy
Judy Songy	Here.
Vickie Clark	Mr. Murray; Absent
	Mr. Scontrino
Mr. Scontrino	Here.
Vickie Clark	Mr. Hickerson
Mr. Hickerson	Here.
Vickie Clark	Mr. Sellars
Mr. Sellars	Here.
Vickie Clark	Mr. Buckwalter
Mr. Buckwalter	Here.
Vickie Clark	Mr. Roussel
Mr. Roussel	Here.
Vickie Clark	Mr. Robichaux
Mr. Robichaux	Here.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Hickerson led the Pledge of Allegiance.

**MOMENT OF SILENCE TO REMEMBER THE VICTIMS OF THE 9/11 ATTACK ON
UNITED STATES AND THE LIFE OF UNITED STATES SENATOR JOHN MCCAIN**

ITEM 4. APPROVAL OF MINUTES –AUGUST 15, 2018

A Motion was offered by Mr. Hickerson and seconded by Mr. Scontrino that the Minutes from the Regular Commission Meeting held on August 15, 2018 be approved.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, Kelly Buckwalter, Robert Roussel, D. Paul Robichaux, Patrick Sellars, Joseph Scontrino, III

NAYS None

ABSTAIN None

ABSENT P. Joey Murray

ITEM 5. FINANCIAL REPORT- JULY 31, 2018

Grant Faucheux In the summary, as you'll can see, we are starting out the year pretty good. Our revenue is running a little bit above budget. Our expenses are running a little below budget, so that's a good thing and our bottom line numbers are pretty strong. Things are going to keep picking up the grain season has started. We had a lot more barges in August then we did previous.... so things are picking up.

Mr. Aucoin Last year was a good year and this year we are already \$863,000.00 above income from last year and last year was pretty good so this year is looking great.

A Motion was offered by Mr. Scontrino and seconded by Mr. Hickerson that the July 31, 2018 Financial Report be approved and that the payment of bills be ratified.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, Kelly Buckwalter, Robert Roussel, D. Paul Robichaux Patrick Sellars, Joseph Scontrino, III

NAYS None

ABSTAIN None

ABSENT P. Joey Murray

ITEM 6. DIRECTOR'S REPORT

Mr. Aucoin Thank you, President Robichaux. First of all, I want to remind everyone our friend Buddy Amedee is in ICU, in the hospital; it was discovered that he did have a mass on his brain, so I'd ask that we pause in a moment of silence for his quick and speedy recovery.

Okay, thank you very much.

Globalplex Vessel/Barge/Truck Activity- the Port received four (4) vessels and forty-seven (47) barges handling frac sand, alumina and rice at our General Cargo Dock during the month of August.

At Lafarge/Holcim twenty (20) barges handling cement were received at the bulk dock during the month of August.

Vessel Count in Port District – January through August, 2018, 2929 vessels; that's 198 less than the same period as last year; we are closing that gap.

Barge Count – From January through August, 2018, 41,866 barges; that's 1,978 less barges during the same period as last year; we are closing that gap as well.

Truck Traffic at Globalplex. approximately 2,440 trucks in and out of Globalplex.

Security -- Port Marine Operations continue to conduct patrols of the Mississippi River in our region including the weekly rides with the Coast Guard with their safety checks of vessels and tugs. We assisted them in boarding 3 vessels during their August inspections.

The Port also assisted the United States Coast Guard by taking a boarding team to escort a vessel upriver through the Port jurisdiction that had crew member onboard with suspected ties to terrorism. We assisted again by escorting the vessel downriver through our jurisdiction.

We have also assisted Customs by providing a crew and vessel for their inspections.

Globalplex – Administration Building. Meyer expects to have the 95% Construction Documents ready to submit to Facility Planning and Control

in the next month. Meyer is proceeding with the test pile program and have requested proposals for the work. Two (2) planning meetings for the project were held with Meyer Engineers this month.

Building 19 Expansion -- The Contractor is finishing installation of the relocated fence and new entrance swing gate. After installation, final grading and hydro-seeding at the graded areas will be performed. A punch-list walkthrough inspection is planned once all items of work are in place.

Building 71 - Holcim Lafarge building. The Contract was awarded to Cycle Construction Company. A meeting was held this afternoon with the Port, Contractor and Design Team to review the project scope and coordinate construction phase activities. We anticipate the project to be fully completed June, 2019.

General Cargo Dock Retrofitting Project & Crane Project -- Coordination of crane procurement technical specifications are ongoing with Providence Engineering. Preparation and compilation of full dock retrofit and reinforcement plans and specifications are ongoing with 95%-level review submittal upcoming.

The St. Charles Rail Yard Project— on this project, we are still waiting on the State to give us the go ahead to advertise for bids for this project.

The Airport -- Total number of aircraft take-off and landings: 900
Total Fuel sales revenues: \$9,936

National Aviation Day was celebrated at the airport with a fly-in and refreshments on August 18th from 10:00 AM – 1:00 PM. Despite the bad weather – approximately 50 people attended.

Noranda Alumina landed a large corporate jet at our airport this week. It will be at our airport until Friday in case you would like to visit the airport to see that beautiful airplane.

Miscellaneous-The Fall Port Log is going to press this week and should be mailed out by the end of September.

On August 17th I attended a World Trade Center- Policy Committee Meeting.

On August 20th I attended a World Trade Center Agricultural Meeting. Commissioner Mike Strain was the Guest Speaker.

The monthly South Central Planning Meeting was held the morning of August 21st.

Linda, Lisa and I met with a prospect at the Guesthouse for a lunch meeting that very same day.

Marathon received the Energy Star Partner of the year Award. They held a presentation and reception on August 22nd that I attended.

Linda and I met with President Timmy Roussel to discuss a project for barge living quarters for construction workers in the St. James Parish area.

The Port's monthly Safety Meeting was held on August 23rd.

At the request of Phillip May, Entergy's CEO, The Port hosted a team from Entergy at the Guesthouse on August 24th. Barry Hoth from Associated attended along with Dale, Roy, Linda, Grant, Cindy, Patti and myself.

On August 24th Dale, Patti and I met with Jim Lee with Facility Planning and Control to discuss next steps with our Administration Building project. Following the meeting with the Port, Jim Lee met with Meyer Engineers to discuss the project. That was a very good meeting by the way.

Dale, Vickie, Lana, Patti and myself visited Monica Gorman at the Pontchartrain Levee District for a tour of their new Administration Building. We did get some ideas from their team to share during our meeting that same week with the team from Meyer Engineers.

Representative Ken Brass organized a meeting with Senator Ed Price, President Timmy Roussel, Buddy Boe (Tourist Commission) and myself to discuss Unpermitted Docking which causes damage to the bank in front of Oak Alley. We will be having other meetings to discuss this matter and the location of a new potential riverboat docking area.

I attended a lunch meeting with Senator Norby Chabert and Brian O'Neal. at the meeting we discussed port projects as well as the Port's Insurance.

On the 29th Xinhua News Agency from New York, it's a Chinese agency, traveled to Globalplex to interview me about the tariff issue. Linda, Alex, Patti and I met with Lijun Pan, the interviewer and Mr. Zhang, the

cameraman for a lengthy interview. We hope to have a copy of that when they put it all together.

That same day I also attended a Special Meeting of the River Region Chamber and a Special Meeting of the River Parish Tourist Commission.

Commissioner Paul Robichaux, Mike Patorno, Vickie and I met with NMeta, a company that has a program that tracks barges.

The Director's Meeting was held at the Guesthouse on September 5th.

Linda represented the Port at the Sunshine Project Public Hearing on September 5th.

The World Trade Center reached out to the Port of New Orleans and our Port to meet with Ralph Chow, Regional Director and Winchell Cheung, Director Midwest of the Hong Kong Trade Development Council on Friday, September 7th. At first there were only going to be five of us attending this meeting however earlier Senator Cassidy had contacted me about meeting with a group that same day, so I invited him to the meeting along with the Hong King gentleman and other business associates. It turned into a very productive meeting with approximately 15 people attending.

Yesterday I attended the World Trade Center Executive Finance Committee Meeting.

Roy, Dale, the Judge and I will be attending the National Waterways Conference in New Orleans this week.

The Business Development Report and engineering reports can be seen on your surface tablets.

I want to call out your attention, that the project that I mentioned early on, that I gave you a status report on, include \$40 plus million dollars.

Thank you, Mr. President.

Mr. Robichaux Any questions of our Executive Director on his report, if not we will move in to new business.

Mr. Roussel Paul Aucoin, next time we have a meeting... our little committee meeting, I want to review the Lafarge contract.

Mr. Aucoin That's fine. Sure, that's no problem. Just let Patti know when you are ready to have a meeting ...

ITEM 7. NEW BUSINESS AND PUBLIC COMMENT

Mr. Robichaux There being no public Comment we will move on.

Mr. Aucoin Mr. President just let me interject one thing I forgot, just this afternoon about twenty (20) minutes ago I received the new tonnage numbers. I haven't had a chance to study. The tonnage is 2% that might not seem like much but 2% of our tonnage equals 3.5 million tons... some ports do not see that the whole year we are on the increase on tonnage and ill have these numbers for you next month.

ITEM 7A. CONSIDER AMENDING RESOLUTION EMPLOYING THE LAW OFFICE, BREAZEEALE, SACHSE & WILSON, L.L.P

Mr. Aucoin A Resolution authorizing the Port to employ Breazeale, Sachse & Wilson was approved at the February 21, 2018 Commission Meeting. Recent changes requested by the Attorney General's office includes naming the attorneys in the firm that we will be working with Peter Butler. So that revised Resolution is a result of the Attorney General request. I recommend approval.

A Motion was offered by Mr. Hickerson and seconded by Mr. Buckwalter that a Resolution be passed amending the Resolution dated February 21, 2018 employing the Law Office, Breazeale, Sachse & Wilson, L.L.P.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, Kelly Buckwalter, Robert Roussel, D. Paul Robichaux Patrick Sellars, Joseph Scontrino, III

NAYS None

ABSTAIN None

ABSENT P. Joey Murray

ITEM 7B. CONSIDER PROPOSAL FROM LINFIELD, HUNTER & JUNIUS TO PROVIDE ARCHITECTURAL SERVICES FOR BUILDING 11 – SPRAY ON ROOF MEMBRANE

Mr. Aucoin Thank you Mr. President. Linfield, Hunter & Junius has submitted a proposal for architectural services for a spray on roof for the Port Building 11 (formerly Pepsi and currently leased by CRC). In the building's present condition, our tenant is having a difficult time finding a product that can be stored in the building. This proposal is in the amount of \$106,279. We do have remaining funds in Capital Outlay for repairs to the building. I recommend we approve this proposal to begin the work on drawings and specifications for the roof on Building 11, formerly known as the Pepsi Building.

Mr. Roussel I guess the question I will ask is for the engineering firm. Did we do a study? What kind of membrane?

Nathan Junius Thermal plastic type roof we did a first phase on the building, this is the second phase.

Mr. Roussel It's proven.

Nathan Junius It is a twenty (20) year warranty.

A Motion was offered by Mr. Roussel and seconded by Mr. Scontrino that the Port of South Louisiana Commission do hereby authorize the Executive Director to execute the Proposal from Linfield, Hunter & Junius to provide architectural services for Building 11 – Spray on roof membrane in the amount of \$106,279.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, Kelly Buckwalter, Robert Roussel, D. Paul Robichaux Patrick Sellars, Joseph Scontrino, III

NAYS None

ABSTAIN None

ABSENT P. Joey Murray

ITEM 7C. CONSIDER PROPOSAL FROM LINFIELD, HUNTER & JUNIUS TO PROVIDE ARCHITECTURAL SERVICES FOR BUILDING 11 – INTERIOR DEMOLITION AND RENOVATION OF WALLS AND SLABS

Mr. Aucoin Thank you President Robichaux. At this same building, there is also a need for interior demolition and renovation of walls and slabs (as requested by the tenant). Remember this building was the Pepsi bottling building so the floors are uneven in some places there are walls where they do not want them. This proposal from Linfield Hunter & Junius is in the amount of \$48,803 is for the Architectural design and construction administration for this work. I recommend approval of this proposal.

A Motion was offered by Mr. Roussel and seconded by Mr. Bazile that the Executive Director be authorized to execute the Proposal from Linfield, Hunter & Junius to provide architectural services for Building 11 – Interior Demolition and Renovation of Walls and Slab in the amount of \$48,803.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, Kelly Buckwalter, Robert Roussel, D. Paul Robichaux Patrick Sellars, Joseph Scontrino, III

NAYS None

ABSTAIN None

ABSENT P. Joey Murray

ITEM 7D. CONSIDER ADM REQUEST FOR DOCKAGE RATE INCREASE

Mr. Aucoin Thank you, President Robichaux. The Port received a request from ADM for an increase in their dockage rate at the Reserve facility. As required by our tariff the Port needs to publicly advertise for 30 days and a public hearing must be held before it can be included in our Port's master tariff. Once approved by the Commission and there are no objections heard in the public hearing, the new rate could become effective as early as November 1, 2018. The proposed maximum flat dockage for bulk carriers would increase from \$3.54 to \$3.63 per gross registered tonnage and tankers and tween deckers would increase from \$4.04 to \$4.13 per gross registered tonnage. This proposed increase would increase the daily maximum dockage rate by three cents (from \$1.18 to \$1.21). This proposed increase will increase the Port's income share on the ADM facility by approximately \$52,000 annually based on their current lease agreement. I recommend approving the request from ADM for an increase in their dockage rate.

Quite frankly, this will bring the rate at the Reserve Facility on...with the other facilities that they operate.

Mr. Scontrino Paul when was the last time they asked for an increase?

Mr. Aucoin Cindy remember? It was 2-3 years ago? 2015.

Mr. Sellars I'm not familiar with that at all so just enlighten me to how this increase affects the Port commission.

Mr. Aucoin The Port Commission ... it generates income. We share in the dockage fees.

Mr. Sellars Is it an increase on the boats coming in the dock?

Mr. Aucoin ADM has to remain competitive.

Mr. Sellars It is our business to keep it leveled.

Mr. Aucoin Probably in connection with the new lease that is very favorable to the Port.

Ms. Martin: The Port's Master Tariff establishes that maximum dockage and that is the reason they are coming to us because it is too low. We need to raise it in order for them to equate the Reserve to their other three (3) facilities in our jurisdiction. So that's why they have to come to us to raise our tariffs.

A Motion was offered by Mr. Hickerson and seconded by Mr. Scontrino that the Executive Director be authorized to advertise for a dockage rate increase at the ADM elevator in Reserve, LA.

YEAS Stanley Bazile, Judy Songy, Whitney Hickerson, Kelly Buckwalter, Robert Roussel, D. Paul Robichaux Patrick Sellars, Joseph Scontrino, III

NAYS None

ABSTAIN None

ABSENT P. Joey Murray

ITEM 8. COMMITTEE REPORTS

No reports.

October 10, 2018 Commission Meeting date will be rescheduled.

ITEM 9. ADJOURNMENT

A Motion was offered by Mr. Scontrino and seconded by Mr. Bazile that the Meeting be adjourned.

YEAS	Stanley Bazile, Judy Songy, Whitney Hickerson, Kelly Buckwalter, Robert Roussel, D. Paul Robichaux Patrick Sellars, Joseph Scontrino, III
NAYS	None
ABSTAIN	None
ABSENT	P. Joey Murray

The meeting adjourned at 5:23 p.m.

Stanley C. Bazile
Secretary

D. Paul Robichaux
President

October 16, 2018

RESOLUTION

**Professional Legal Services Contract
Breazeale, Sachse & Wilson, LLP**

WHEREAS, the Port of South Louisiana Commission has determined that a real necessity exists to continue the employment of the law firm, Breazeale, Sachse & Wilson, L.L.P., to continue to provide legal services on several complex cases involving the Port of South Louisiana;

WHEREAS, the Port of South Louisiana has several legal matters pending in various Courts that include complex contract disputes, specialized zoning disputes and intricate expropriations, with attorneys from Breazeale, Sachse & Wilson, L.L.P. currently enrolled as legal counsel for the Port of South Louisiana;

WHEREAS, the Port of South Louisiana also has other ongoing complex legal matters that include the need for sophisticated contract advice and expertise in federal airport regulations;

WHEREAS, Breazeale, Sachse & Wilson, L.L.P. has attorneys who specialize in the matters in which it is representing the Port of South Louisiana;

WHEREAS, the Port of South Louisiana recognizes that the legal fees of Breazeale, Sachse & Wilson, L.L.P. exceed the Attorney General Fee Schedule however the knowledge and resources that Breazeale, Sachse & Wilson, L.L.P. have available will be a benefit to the Port's position in these legal matters;

WHEREAS, the following individuals employed by Breazeale, Sachse & Wilson, L.L.P. that will be providing legal services to the Port of South Louisiana include:

- 1) Attorney Peter Butler Jr.
- 2) Attorney Troy Villa
- 3) Attorney Richard Passler
- 4) Attorney Eric Landry
- 5) Attorney Thomas Benjamin
- 6) Paralegal, Margaret Beyer

WHEREAS, the cost for these services shall be billed as follows and shall not exceed Two Hundred and Fifty Thousand Dollars (\$250,000):

\$275.00 per hour	Senior Partners
\$175.00 per hour	Associates
\$90.00 per hour	Paralegal Services

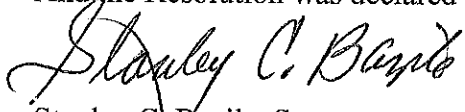
NOW THEREFORE BE IT RESOLVED, that the Executive Director, Paul G. Aucoin, be authorized to continue to employ Breazeale, Sachse & Wilson, LLP, to provide legal services on several complex cases involving the Port of South Louisiana; the cost of these services shall be billed as follows and shall not exceed Two Hundred and Fifty Thousand Dollars (\$250,000):

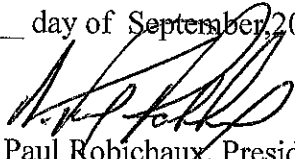
\$275.00 per hour	Senior Partners
\$175.00 per hour	Associates
\$90.00 per hour	Paralegal Services

THE FOREGOING RESOLUTION having been submitted to a vote, the vote thereon was as follows:

<u>Member</u>	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Robert Roussel	X			
D. Paul Robichaux	X			
Patrick Sellars	X			
Kelly Buckwalter	X			
Whitney Hickerson	X			
Joseph Scontrino, III	X			
Stanley C. Bazile	X			
Judy Songy	X			
P. Joey Murray			X	

And the Resolution was declared adopted on this 12th day of September, 2018.



Stanley C. Bazile, Secretary


D. Paul Robichaux, President

CERTIFICATION

I hereby certify that the above foregoing is a true and correct copy of a Resolution adopted at a Regular Meeting of the Port of South Louisiana and held on this 12th day of September, 2018 in which a quorum was present and voting and that the Resolution adopted is still in effect and has not been rescinded or revoked.

Signed at La Place, Louisiana on the 12th day of September, 2018.


Secretary