

**PORT OF SOUTH LOUISIANA
REGULAR COMMISSION MEETING
WEDNESDAY, FEBRUARY 13, 2019
ADMINISTRATION BUILDING
LAPLACE, LOUISIANA
5:00 P.M.**

1. CALL TO ORDER.....PAUL ROBICHAUX
2. ROLL CALL.....PAUL ROBICHAUX
3. PLEDGE OF ALLEGIANCE.....JOEY SCONTRINO

**MOMENT OF SILENCE TO REMEMBER HASTON LEWIS, SR., FATHER
OF PORT MANAGER, VICKIE LEWIS- CLARK AND FORMER- ST.
JOHN THE BAPTIST PARISH COUNCILMAN AND LAFORCHE BASIN
LEVEE DISTRICT COMMISSIONER**

4. APPROVAL OF MINUTES PAUL ROBICHAUX
January 16, 2019
5. FINANCIAL REPORTJOEY MURRAY
December 31, 2018
6. DIRECTOR'S REPORT.....PAUL G. AUCOIN
7. NEW BUSINESS & PUBLIC COMMENTS

- A. CONSIDER RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR ON
BEHALF OF THE PORT OF SOUTH LOUISIANA TO SPONSOR A SUBZONE
APPLICATION FOR OFFSHORE ENERGY SERVICES, INC.
- B. CONSIDER RESOLUTION ACCEPTING THE GLOBALPLEX WAREHOUSE
BUILDING 19 ANNEX (PHASE II OF SPN H.011349) PAVING
IMPROVEMENTS PROJECT
- C. CONSIDER AMENDING THE PORT OF SOUTH LOUISIANA'S JANITORIAL
CONTRACT

8. COMMITTEES' REPORT

9. ADJOURNMENT

CALLED PURSUANT TO ARTICLE II OF THE PSL BY-LAWS

America's Largest Tonnage Port

**A REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA ADMINISTRATION
BUILDING ON WEDNESDAY, FEBRAURY 13, 2019**

ITEM 1-CALL TO ORDER

President Paul Robichaux called the Meeting to order at 5:00 p.m.

ITEM 2-ROLL CALL

Danielle Taylor Mr. Bazile; Absent
 Ms. Songy

Judy Songy Here.

Danielle Taylor Mr. Murray
Mr. Murray Here.

Danielle Taylor Mr. Scontrino
Mr. Scontrino Here.

Danielle Taylor Mr. Hickerson
Mr. Hickerson Here.

Danielle Taylor Mr. Sellars
Mr. Sellars Here.

Danielle Taylor Mr. Buckwalter
Mr. Buckwalter Here.

Danielle Taylor Mr. Roussel
Mr. Roussel Here.

Danielle Taylor Mr. Robichaux
Mr. Robichaux Here.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Murray led the Pledge of Allegiance.

**PORT OF SOUTH LOUISIANA WAS THE RECEPIENT OF THE 2018 LOW RISE
BUILDINGS PROJECT AWARD OF MERIT FOR GLOBALPLEX BUILDING 19
ANNEX**

**MOMENT OF SILENCE TO REMEMBER HASTON LEWIS, SR., FATHER OF PORT
MANAGER, VICKIE LEWIS- CLARK AND FORMER- ST. JOHN THE BAPTIST
PARISH COUNCILMAN AND LAFOURCHE BASIN LEVEE DISTRICT
COMMISSIONER**

ITEM 4. APPROVAL OF MINUTES – JANUARY 16, 2019

A Motion was offered by Ms. Scontrino and seconded by Ms. Songy that the Minutes from the Regular Commission Meeting held on January 16, 2019 be approved.

YEAS	Judy Songy, D. Paul Robichaux, Joseph Scontrino, III, P. Joey Murray, Robert Roussel, Whitney Hickerson, Kelly Buckwalter, Patrick Sellars
NAYS	None
ABSTAIN	None
ABSENT	Stanley Bazile

ITEM 5. FINANCIAL REPORT- DECEMBER 31, 2018

Mr. Murray The financial report is in the compendium for all to review. I would like to point out that our actual revenues are running nearly a million dollars above the budgeted revenue. Our other expenses are running just short of a half a million dollars. I want to point out to everybody that the Port is doing very well financially. We are on pretty solid footing. I want to again thank Grant again for keeping a close eye on this and keeping track of this.

A Motion was offered by Mr. Murray and seconded by Mr. Hickerson that the December 31, 2018 Financial Report be approved and that the payment of bills be ratified.

YEAS	Judy Songy, D. Paul Robichaux, Joseph Scontrino, III, P. Joey Murray, Robert Roussel, Whitney Hickerson, Kelly Buckwalter, Patrick Sellars
NAYS	None
ABSTAIN	None
ABSENT	Stanley Bazile

ITEM 6. DIRECTOR'S REPORT

Mr. Aucoin

Thank you, President Robichaux -Globalplex Vessel/Barge/Truck Activity ,General Cargo Dock- The Port received 4 vessels and 31 barges handling alumina, alloys and sugar

At the Bulk Dock which is Lafarge/Holcim) we had 7 barges.

The vessel count in the Port district is picking up-In January, 2019 we had 363 vessels, in 2018 we had 367 vessels; only 4 less vessels

The barge count was up by 473 barges.

Truck Traffic at Globalplex -2,852 trucks for the month

SECURITY/OPERATIONS- Port Marine Operations continue to conduct patrols of the Mississippi River and our Port police officers continue to conduct patrols of the levee throughout the tri-parish region.

On January 22nd, MSOC received notification that a truck crane working on the container pad had flipped over. There were no injuries and the crane was removed by the company without incident.

On January 28th, MSOC received a report of an ADM barge that had broken loose and was pinned against the upriver end of the Holcim dock. ADM immediately sent a crew to recover the barge and repair the damage to the dock.

GLOBALPLEX ADMINISTRATION BUILDING (BUSINESS DEVELOPMENT CENTER) A progress meeting for the Administration building project was held between Port personnel and Meyer Engineers on January 22nd. The plans and specifications were submitted to Facility Planning and Control. We cannot move forward with the project until we get the go ahead from Facility Planning and Control.

BUILDING 19 EXPANSION – PHASE 2 Project close-out documentation has been finalized and will be submitted to LADOTD Port Priority for record purposes. On the agenda tonight is a resolution to accept the Building 19 Annex paving improvements project.

BUILDING 71 – (HOLCIM LAFARGE) The Engineers and contractor are reviewing the Change Order for the additional work for the roof and framing members that was approved at the Commission meeting last month. Once finalized the Change Order will be submitted for the Port and Facility Planning and Control review.

GENERAL CARGO DOCK RETROFITTING PROJECT & CRANE PROJECT -Crane procurement specifications have been updated and submitted by Providence and reviewed by AECOM. Final documents are currently being prepared to be submitted for LADOTD Port Priority review and approval.

BUILDING 11 – LEASED BY CRC Linfield Hunter & Junius has prepared the final plans and specifications for the structural repairs to Building 11 that's our warehouse currently leased by CRC. Once Facility Planning and Control approves these plans and specifications the Port will be ready to advertise for bids for this project.

SOLAPORT -ST. CHARLES RAIL YARD PROJECT A meeting between Port personnel, our Engineers and DOW was held on January 28th to discuss the project. We received word this week from Facility Planning and Control that we can advertise for bids. The dates for the advertisement are being coordinated between the Port and the Engineers.

PORT OF SOUTH LA EXECUTIVE REGIONAL AIRPORT

Airport Statistics – January, 2019

Total number of aircraft take-off and landings:	525
Total Fuel sales revenues	\$4,493
Net sales=	\$877

East & West Canal Crossing- Work on the North and West canal crossings is complete. A final inspection by La-DOTD will be scheduled in February.

Aviation Fuel System Emergency Generator- The installation of the generator will begin next week. The project is expected to be completed in approximately three weeks (weather permitting).

T-Hangar 10 Unit Project-The planning for the T-Hangar unit has begun. The construction is expected to begin by Spring, 2019 and completion for construction is expected by August, 2019. 22 aircraft owners have expressed an interest in leasing a space in the 10 unit T-Hangar.

Vince and Lisa attended the National Business Aviation Associations Scheduler's and Dispatcher's Conference in San Antonio from January 28th through February 1st, 2019. Our participation included an airport display booth which attracted many attendees who

operate in the New Orleans area. This was a very good venue for exposure of our airport.

Lisa met with the local Experimental Aircraft Association chapter to help plan a monthly fly-in lunch event to build up airport traffic. The 1st monthly fly-in will be held this Saturday, February 16th.

Lisa coordinated with Patient Airlift Services to transport a 5 year old patient to Houston for doctor visits. Patient Airlift Services is an organization similar to Pilots for Patients.

MISCELLANEOUS

The PortLog Spring Issue is expected to be out the 1st week in March.

River Parish Tourist Commission Meeting on January 17th.

The monthly Safety Committee Meeting was held on January 24th.

Roy and Dale attended the St James Business & Industry Group meeting held on January 30th.

Commissioners Paul Robichaux, Joey Murray, Linda, Alex and myself traveled to Washington DC to attend Washington DC events during the last week in January.

The Port along with the Parishes of St. Charles, St. John the Baptist and St. James, hosted our annual economic development breakfast on February 1st. I had the honor of serving as emcee for the breakfast and am very pleased to report that all our Senators and Congressman were in attendance and spoke during the breakfast. It was very well attended. I am told there was over 200 people there ...Linda

Linda Prudhomme 230

Mr. Aucoin Linda does a wonderful job each year coordinating this event with the three Parishes.

During this visit to Washington DC I attended the Committee of 100 events which included breakfast with the Governor.

Roy and I attended the World Trade Center Transportation Committee Meeting on February 4th.

Dale and I attended the River Parish Community College Meeting held on February 6th.

On February 7th, Roy and I attended the monthly Ports Association of Louisiana (PAL) meeting.

GNO, Inc Annual Luncheon was held in New Orleans on February 8th. Dale, Roy and I attended the luncheon.

I attended the World Trade Center Board of Directors Meeting held February 12th.

The Engineering Reports can be seen on your surface tablets.

Thank you! Any questions?

ITEM 7. NEW BUSINESS & PUBLIC COMMENTS

Mr. Robichaux Any public comments?

ITEM 7A. CONSIDER RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR ON BEHALF OF THE PORT OF SOUTH LOUISIANA TO SPONSOR A SUBZONE APPLICATION FOR OFFSHORE ENERGY SERVICES, INC.

Mr. Aucoin Offshore Energy Services has requested to obtain a subzone status in our Foreign Trade Zone No. 124 for their oilfield services business located in Broussard, LA. I recommend that you authorize me to execute the necessary documents to sponsor this application for Offshore Energy Services. Any questions.

A Motion was offered by Mr. Murray and seconded by Ms. Songy that Port of South Louisiana Commission authorizes the Executive Director, Paul G. Aucoin, on behalf of the Port of South Louisiana to sponsor a foreign trade zone-subzone application for Offshore Energy Services, Inc.

YEAS	Judy Songy, D. Paul Robichaux, Joseph Scontrino, III, P. Joey Murray, Robert Roussel, Whitney Hickerson, Kelly Buckwalter, Patrick Sellars
NAYS	None
ABSTAIN	None
ABSENT	Stanley Bazile

ITEM 7B. CONSIDER RESOLUTION ACCEPTING THE GLOBALPLEX WAREHOUSE BUILDING 19 ANNEX (PHASE II OF SPN H.011349) PAVING IMPROVEMENTS PROJECT

Mr. Aucoin Thank you, President Robichaux. Building 19 Annex Project has been completed therefore our Engineer is recommending the Port accept this project. I recommend approving the Resolution accepting the Project.

A Motion was offered by Mr. Hickerson and seconded by Mr. Songy that a Resolution be passed accepting the Globalplex Warehouse Building 19 Annex Phase II of SPN H.011349) Paving Improvements Project.

YEAS	Judy Songy, D. Paul Robichaux, Joseph Scontrino, III, P. Joey Murray, Robert Roussel, Whitney Hickerson, Kelly Buckwalter, Patrick Sellars
NAYS	None
ABSTAIN	None
ABSENT	Stanley Bazile

ITEM 7C. CONSIDER AMENDING THE PORT OF SOUTH LOUISIANA'S JANITORIAL CONTRACT

Mr. Aucoin Thank you, President Robichaux. Our contract with A&P Janitorial services need to be amended to an annual contract. It is presently a month to month agreement. We are satisfied with their services. This agreement would be for an annual amount of \$61,010.84 (or \$5084.20 per month). This amount includes a 5% increase in the present amount paid to A&P Janitorial Services.

Mr. Sellars Might they consider a two (2) year contract for the same five percent (5%).

Mr. Aucoin We can ask them.

Mr. Sellars This day and age everything is going up.

Mr. Aucoin Cindy will you look into that for us?

Cindy Martin Yes.

A Motion was offered by Mr. Murray and seconded by Mr. Buckwalter that the Executive Director be authorized to enter into a multi-year Janitorial Contract between the A& P Services.

YEAS Judy Songy, D. Paul Robichaux, Joseph Scontrino, III, P. Joey Murray, Robert Roussel, Whitney Hickerson, Kelly Buckwalter, Patrick Sellars

NAYS None

ABSTAIN None

ABSENT Stanley Bazile

ITEM 8. COMMITTEE REPORTS

Mr. Robichaux Judy you want to call a Committee Meeting on Monday?

Ms. Songy Committee Meeting Monday at 3:00 p.m. It is really just to give you an update on what we found that was available and how you think we should proceed...give you some information.

Mr. Aucoin Thank you, President Robichaux. You know a lot of us overlooks this in the Financial Report. But year to date for the eight months we have received a \$168,500 from various subzones under the foreign trade zone so it is economically beneficial to the Port.

Mr. Murray Working on Airport Committee Meeting that I will try to get together before the end of this month. If not before the next meeting.

Mr. Hickerson Planning on an Insurance Committee Meeting after March 1st.

Also, two (2) other items to consider for a future meeting. I was reading article on warehousing. Warehousing is really booming across the nation. vacancy for warehouse is under 3% . Good for Port to take a look at.

Also, what the warehousing you need the land to go with it and we do have some available land around.

I also was talking to someone about fuel at airport; I guess we can get with Mr. Caire on...we have a local refinery here maybe we can see about

using their fuel. They also have large jets they can fly into the airport. Joey may want to expound on that.

Mr. Murray Maybe discuss in the meeting. A Representative for Marathon did reach out to me. Spoke to me specifically about "how can I supply fuel to you", we have this refinery right here. He is upper management at Marathon.

ITEM 9. ADJOURNMENT

Mr. Robichaux April Commission Meeting will be rescheduled to April 17, 2019.

A Motion was offered by Mr. Hickerson and seconded by Ms. Songy that the Meeting be adjourned.

YEAS Judy Songy, D. Paul Robichaux, Joseph Scontrino, III, P. Joey Murray, Robert Roussel, Whitney Hickerson, Kelly Buckwalter, Patrick Sellars

NAYS None

ABSTAIN None

ABSENT Stanley Bazile

The meeting adjourned at 5:16 p.m.

Stanley C. Bazile
Secretary

D. Paul Robichaux
President

February 13, 2019

The following Resolution was offered by Mr. Murray and seconded by Miss. Songy.

RESOLUTION

WHEREAS, the Port of South Louisiana, holder of Foreign Trade Zone No. 124, has received a request from Offshore Energy Services, Inc. expressing a desire to obtain subzone status for their pipe facility located in Lafayette Parish at 5900 US Highway 90 East, Broussard, LA 70518;

WHEREAS, Offshore Energy Services., Inc. is a Louisiana corporation established in 1974;

WHEREAS, Offshore Energy Services employs approximately 550 individuals at its facilities located in Louisiana, Texas and Oklahoma;

WHEREAS, Offshore Energy Services, Inc. provides tubular handling services to the oilfield industry;

WHEREAS, subzone status would allow Offshore Energy Services, Inc. a competitive advantage with its international competitors;

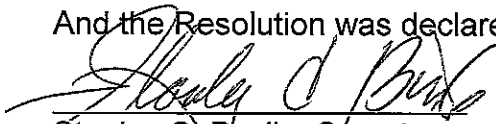
WHEREAS, Offshore Energy Services, Inc., will not be seeking the ad valorem tax credit from Lafayette Parish at this time;

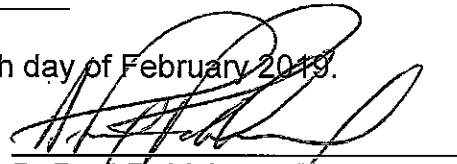
NOW THEREFORE, BE IT RESOLVED, that the Port of South Louisiana Commission does hereby authorize its Executive Director, Paul G. Aucoin, to sponsor a subzone application for Offshore Energy Services, Inc.

THE FOREGOING RESOLUTION having been submitted to a vote, the vote thereon was as follows:

<u>Member</u>	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Robert Roussel	X	—	—	—
D. Paul Robichaux	X	—	—	—
Patrick Sellars	X	—	—	—
Kelly Buckwalter	X	—	—	—
Whitney Hickerson	X	—	—	—
Joseph Scontrino, III	X	—	—	—
Stanley C. Bazile	—	—	X	—
Judy Songy	X	—	—	—
P. Joey Murray	X	—	—	—

And the Resolution was declared adopted on this 13th day of February 2019.

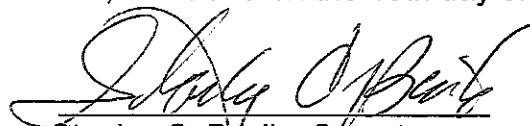

 Stanley C. Bazile, Secretary


 D. Paul Robichaux, President

CERTIFICATION

I, hereby certify that the above foregoing is a true and correct copy of a Resolution adopted at a Regular Meeting of the Port of South Louisiana held on this 13th day of February, 2019 in which a quorum was present and voting and that the Resolution adopted is still in effect and has not been rescinded or revoked.

Signed at La Place, Louisiana on the 13th day of February 2019


 Stanley C. Bazile, Secretary

RESOLUTION – PROJECT ACCEPTANCE

**STATE PROJECT NO. H.001349 (322)
PORT OF SOUTH LA- GLOBALPLEX WAREHOUSE
BUILDING 19 ANNEX (Phase II of SPN H.011349)
PAVING IMPROVEMENTS
PARISH OF ST. JOHN THE BAPTIST**

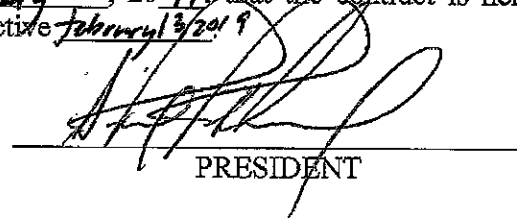
RESOLUTION

WHEREAS, the Port of South Louisiana contracted with Durr Heavy Construction, LLC to complete Globalplex Warehouse Building 19 Annex Paving Improvements, (Phase II of State Project No. H.001349- 322) in accordance with the current bid laws of the State of Louisiana, including, but not limited to R.S. 38:2212 et seq; and

WHEREAS, the contract between the Port of South Louisiana and Durr Heavy Construction, LLC, is successfully completed.

NOW, THEREFORE, BE IT RESOLVED by the Port of South Louisiana, in session, assembled on this 13th day of February, 2019, that the contract is hereby accepted by the Port of South Louisiana effective February 13/2019



SECRETARY


PRESIDENT

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of a resolution adopted at a Regular meeting of the Port of South Louisiana held on the 13th day of February, 2019, in which a quorum was present and voting and that the resolution adopted is still in full force and effect and has not been rescinded or revoked.

Signed at Lafayette, Louisiana on the 13th day of February, 2019.


SECRETARY