

ADVERTISEMENT FOR BIDS

Port of South Louisiana (herein referred to as the "Owner")

Sealed bids shall be received by the Owner for the construction of the project described as follows:

**PORT OF SOUTH LOUISIANA
NEW ADMINISTRATIVE BUILDING / BUSINESS DEVELOPMENT CENTER
FP&C PROJECT NO. 36-P21-14-02**

Bids shall be addressed to the Port of South Louisiana Office and delivered to the receptionist at the **Port of South Louisiana, 171 Belle Terre Boulevard, LaPlace, Louisiana 70068** not later than **10:00 AM on TUESDAY, MARCH 24, 2020**.

Sealed Bid envelope displaying the bidder's name, address, and Contractor's License number shall be marked "Sealed Bid – Port of South Louisiana New Administrative Building / Business Development Center." Any bids received after the specified time and date will not be considered. The sealed bids will be publicly opened and read aloud at **10:00 AM, TUESDAY, MARCH 24, 2020** the **Port of South Louisiana Office at 171 Belle Terre Boulevard in LaPlace, Louisiana.**

The Information for Bidders, Bid Proposal, Plans, Specifications may be examined online or at the Office of **Meyer Engineers, Ltd.** located at **4937 Hearst Street - Suite 1B, Metairie, Louisiana (504-885-9892).** Prime Bidders may obtain copies of Bidding Documents at that office upon payment of **\$400.00 for hard copy set and/or a non-refundable fee of \$25.00 for an electronic set on DVD,** which constitutes the cost of reproduction and handling. Deposit on the first set of documents furnished bona fide prime bidders will be fully refunded upon return of documents in good condition no later than ten (10) days after receipts of bids. Details may be viewed and electronic bids are being accepted at www.centralbidding.com. **All Bid Documents and Specifications may also be viewed at Port of South Louisiana, 171 Belle Terre Boulevard, LaPlace, Louisiana 70068.**

The Owner reserves the right to accept or reject any and all bids and to waive any irregularities or informalities incidental thereto, and to accept any bid, which the Owner feels, serves their best interest. Such action will be in accordance with Title 38 of the Louisiana Revised Statutes.

Each Bidder must deposit with his/her bid, security in the amount equal to five percent (5%) of the total bid in the form of a certified check, cashier's check or bid bond.

All bidders must show proof that he/she is licensed in the State of Louisiana to perform this type of construction.

Contractors bidding this work must possess a current Louisiana **Building Construction** License in accordance with LA-R.S. 37:2150 through 37:2163, as amended, and be in good standing with the State and the Parish.

Contractor's license number must appear on the face of the sealed envelope containing the bid. Port of South Louisiana Office, being a state political subdivision/governmental agency, is exempt from all sales tax. The vendor awarded the contract will be provided documentation to support their tax free purchases for this project. Therefore, the amount you bid should contain no sales tax.

The successful bidder will be required to furnish a Performance and Payment Bond written by a company licensed to do business in Louisiana, in the amount equal to one hundred percent (100%) of the contract price. Certificates of Insurance will also be required as specified in the bid package.

In accordance with La R.S. 2212B.(5) Written evidence of the authority of the person signing the bid for public works shall be submitted at the time of bidding. The authority of the signature of the person submitting the bid shall be deemed sufficient and acceptable if any of the following conditions are met:

- (a) The signature on the bid is that of any corporate officer listed on the most current annual report on file with the secretary of state, or the signature on the bid is that of any member of a partnership, limited liability company, limited liability partnership, or other legal entity listed in the most current business records on file with the secretary of state.
- (b) The signature on the bid is that of an authorized representative as documented by the legal entity certifying the authority of the person.
- (c) The legal entity has filed in the appropriate records of the secretary of state of this state, an affidavit, resolution, or other acknowledged or authentic document indicating the names of all parties authorized to submit bids for public contracts. Such document on file with the secretary of state shall remain in effect and shall be binding upon the principal until specifically rescinded and canceled from the records of the office.

Contractor employees must be able to legally work in the United States – either a U.S. citizen or foreign citizen who has the necessary authorization.

A Mandatory Pre-Bid Conference will be held on Thursday, March 5, 2020 at 2:00 PM at the project site – Globalplex Facility, 147 Henderson Street, Reserve, Louisiana 70084.

No bidder may withdraw his/her bid within forty-five (45) days after the actual date of opening thereof.

The Contractor shall begin mobilization and procurement of necessary materials within ten (10) working days of the receipt of the Notice to Proceed.

Any person with disabilities requiring Special Accommodation must contact the Port of South Louisiana at (985) 652-9278 no later than seven (7) days prior to bid opening. Participation by minority and female-owned businesses, as well as businesses located in this Port District, is encouraged.

PORT OF SOUTH LOUISIANA

Paul G. Aucoin, Executive Director

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