



PORT OF SOUTH LOUISIANA
REGULAR COMMISSION MEETING
WEDNESDAY, JUNE 12, 2019
ADMINISTRATION OFFICE
 171 Belle Terre Boulevard - LaPlace, Louisiana
 5:00 P.M.

- 1. CALL TO ORDER PAUL ROBICHAUX
- 2. ROLL CALL PAUL ROBICHAUX
- 3. PLEDGE OF ALLEGIANCE STANLEY BAZILE

**MOMENT OF SILENCE TO REMEMBER EMMETT "GENE" CROCKETT, JR.,
 HUSBAND OF PATTI CROCKETT, EXECUTIVE ASSISTANT TO THE EXECUTIVE
 DIRECTOR**

INTRODUCTION OF LOUISIANA STATE TREASURER, JOHN M. SCHRODER, SR.

- 4. APPROVAL OF MINUTES PAUL ROBICHAUX
 May 14, 2019
- 5. FINANCIAL REPORT JOEY MURRAY
 April 30, 2019
- 6. DIRECTOR'S REPORT PAUL G. AUCOIN
- 7. NEW BUSINESS & PUBLIC COMMENTS

- A. Consider advertising for bids for new administration building (Business Development Center) - Office of Facility, Planning and Control, Project N° 36-P21-14-02
- B. Consider authorizing executive director to negotiate purchase price for available property across from marine operations dock
- C. Consider authorizing the executive director to enter into an agreement with Metal Shark - repairs to M/V Nathan Folse

- 8. COMMITTEES' REPORTS
- 9. ADJOURNMENT

CALLED PURSUANT TO ARTICLE II OF THE PSL BYLAWS

America's Largest Tonnage Port



P.O. Box 909 LaPlace, Louisiana 70069-0909 855.SLA.PORT 985.652.9278 www.portsl.com

Globalplex Intermodal Terminal
 147 Henderson Street Reserve, Louisiana 70084
 globalplex@portsl.com

Administrative Office
 171 Belle Terre Boulevard LaPlace, Louisiana 70068
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Executive Regional Airport
 355 Airport Road Reserve, Louisiana 70084
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**A REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA ADMINISTRATION
BUILDING ON WENESDAY, JUNE 12, 2019**

ITEM 1-CALL TO ORDER

President Paul Robichaux called the Meeting to order at 5:00 p.m.

ITEM 2-ROLL CALL

Vickie Clark	Mr. Bazile
Mr. Bazile	Here.
Vickie Clark	Ms. Songy
Judy Songy	Here.
Vickie Clark	Mr. Murray
Mr. Murray	Here.
Vickie Clark	Mr. Scontrino
Mr. Scontrino	Here
Vickie Clark	Mr. Hickerson
Mr. Hickerson	Here.
Vickie Clark	Mr. Sellars
Mr. Sellars	Here.
Vickie Clark	Mr. Buckwalter
Mr. Buckwalter	Here.
Vickie Clark	Mr. Roussel; Absent
	Mr. Robichaux
Mr. Robichaux	Here.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Bazile led the Pledge of Allegiance.

**MOMENT OF SILENCE TO REMEMBER EMMETT "GENE" CROCKETT, JR.,
HUSBAND OF PATTI CROCKETT, EXECUTIVE ASSISTANT TO THE EXECUTIVE
DIRECTOR**

PRESIDENT ROBICHAUX RECOGNIZED DOUG CHARAMIE WITH THE STATE OF LOUISIANA ATTORNEY GENERAL'S OFFICE

ITEM 4. APPROVAL OF MINUTES –MAY 14, 2019

A Motion was offered by Mr. Murray and seconded by Mr. Bazile that the Minutes from the Regular Commission Meeting held on May 14, 2019 be approved.

- YEAS** Stanley Bazile, Judy Songy, D. Paul Robichaux, P. Joey Murray, Whitney Hickerson, Patrick Sellars, Joseph Scontrino, III, Kelly Buckwalter
- NAYS** None
- ABSTAIN** None
- ABSENT** Robert Roussel

ITEM 5. FINANCIAL REPORT- APRIL 30, 2019

Mr. Murray I would like to let everybody know the Report is in the compendium and our fiscal year ended on April 30th. Our actual revenue was \$863,000 above our budget revenue and it was \$1,565,448 above our actual revenues for the last fiscal year. Overall the Port had a very good fiscal year. I want to take my hat off to Grant and Paul Aucoin for running a tight ship here. Please keep it up.

A Motion was offered by Mr. Murray and seconded by Mr. Hickerson that the April 30, 2019 Financial Report be approved and that the payment of bills be ratified.

- YEAS** Stanley Bazile, Judy Songy, D. Paul Robichaux, P. Joey Murray, Whitney Hickerson, Patrick Sellars, Joseph Scontrino, III, Kelly Buckwalter
- NAYS** None
- ABSTAIN** None
- ABSENT** Robert Roussel

ITEM 6. DIRECTOR'S REPORT

Mr. Aucoin Globalplex Vessel/Barge/Truck Activity -General Cargo Dock
(Globalplex) -The Port received 5 vessels and 86 barges handling

alumni, cement, coal, rice, wet cake and green pet coke at our General Cargo Dock during the month of May.

In May, 4 barges arrived at our Bulk dock.

Vessel Count In Port District- January through May 2019, 1666 vessels (152 less vessels in the 1st (five) 5 months of 2019 compared to same period in 2018)

Barge Count In Port District-January through May 2019, 23,551 barges, that is 1,914 fewer barges than same period last year. Probably due to high water, we expect it to increase when water recedes.

Truck Traffic At Globalplex- May 2019 , 2525 trucks

Security/Operations: On 5/14 MSOC overheard VHF radio traffic of a vessel dragging its anchor near the Gramercy Bridge. The Responder went to the area, on arrival harbor tugs were assisting the vessel.

On 5/16 the M/V American Liberty broke loose from the Marathon Dock area and damaged Cargill, ADM, & Lafarge/Holcim dock along with an Associated Terminals crane. Capt. Mabile and his crew did an outstanding job of helping capture loose barges as well as assisting Associated Terminals with pumps & waterside assessment of their crane barge that was taking on water.

On 5/27 MSOC received a call of barges loose near the Globalplex Dock. The Responder was sent to the area and assisted in securing barges.

On 6/8 MSOC received a call of a man in the water. The Responder was sent to the area and found that a fleet tug had been struck by a vessel. No one had gone overboard; the tug sustained damage along with the ship.

On 6/11 St Charles EOC requested a port vessel check around the Luling Bridge on the west bank for reports of an oil sheen. The Responder went to the area and found a light sheen but no source of the spill.

Globalplex Administration Building (Business Development Center (Capital Outlay \$9.6M): A Construction Committee Meeting was held on June 4th to discuss our Administration Project. On the agenda tonight is a resolution to move forward with advertising for bids for the project.

Building 71 – (Holcim Lafarge) (Capital Outlay \$2.8M): Construction activities on site are ongoing including the demolition and removal of existing wall and roof panels as well as wall and roof secondary framing members. To date, approximately 30% of the building panels and deteriorated members have been removed.

General Cargo Dock Retrofitting Project & Crane Project (Port Priority- \$18.7m Combined: AECOM and Providence Engineering are working to finalize technical and procurement documents for the new cranes. Quality Assurance/Quality Control review is ongoing and will be incorporated in the plans and specifications. LADOTD Port Priority comments are also being addressed in the documents.

Building 11 – Leased By CRC (Capital Outlay - \$700K) The approvals to award the project to the lowest bidders for both the Roof project and the Demolition of Walls and Slabs Project were granted by the Commission last month. Our Facility Planning and Control Project Manager has approved moving into the construction phase of the two projects pending an amended CEA being executed between the State and Port. We are currently waiting for these documents.

Globalplex Dock Access Bridge (Capital Outlay \$8.6m): Port personnel met (via telephone) Gus Cretini, Facility Planning and Control Project Manager for this project. He is reviewing the project and has provided comments for our Engineer to address.

Evoniks: In November 2018 the Commission passed a resolution to improve the rail between Building 76 and Building 71. We were fortunate to locate a switch for the project and the switch has been installed. We are now ready to proceed with advertisement for bids for improvements. Mr. Binder, with CN has advised the Port that we may proceed with the rail improvements. Our rail consultant has estimated the project to cost between \$150,000 - \$250,000.

Evoniks has agreed to pay the Port an increase in rents of \$100K per year (just in case someone asks: they presently pay \$314,436 per year and it will increase to \$414,436 per year

Solaport, St. Charles Rail Yard Project (Capital Outlay \$8.7M): The Port received bids last month for the St. Charles Rail Yard Project; all bids were higher than our Capital Outlay funding. Barriere Construction, the lowest bidder has agreed to extend the deadline of the award until July 19, 2019 while The Port and DOW are in discussions on our options for the gap funding so we can move forward with the project. We have a meeting scheduled with DOW later this month.

Port Of South La Executive Regional Airport

Airport Statistics – May 2019

Total number of aircraft take-off and landings: 900

Total Fuel sales revenues: \$17,668_Net sales= \$8,444.3

T-Hangar 10 Unit Project (LaDOTD Funding -\$1.1M \$575K/ 50% Port Match)

The construction of The T-Hangar project was awarded to LA Contracting Enterprise after the Port received bids for the project. The completion of the project is anticipated in October 2019.

Runway Resurfacing (FAA/LaDOTD - \$1.7M)_The planning for the runway resurfacing project is under review by the FAA's regional airport office in Fort Worth. The Construction is expected to be underway late Summer, 2019.

Aviation Fuel System Emergency Generator

Installation of the fuel system generator is nearing completion. This addition to our Port is fully funded by a grant from LaDOTD-Aviation.

Monthly Airport Fly-In: The next monthly EAA/Airport fly-in at our airport will be held on Saturday, June 22 with a special emphasis on the Pilots-N-Paws organization. This organization provides free transportation of sheltered and adopted animals to new homes throughout the region.

Miscellaneous: May 14th Legislative Capital Outlay Project Dinner in Baton Rouge.

Several Members of our Legislative Delegation were in attendance (6 of the 8 in our delegation were present)Senators Gary Smith, Ed Price and Eddie Lambert

Representatives Greg Miller, Ken Brass, Joe Stagni and Johnny Berthelot.

Commissioners Paul Robichaux, Stanley Bazile, Joey Murray, Judy Songy and Poncho Roussel.

Brian attended the Louisiana Emergency Preparedness Association (LEPA) Conference in Lake Charles from May 13-16, 2019.

IFFCBANO (International Freight Forwarders & Custom Brokers Association of New Orleans) annual conference was held in Point Clear, AL from May 15-17; Commissioner Judy Songy, Roy, Linda, Vickie and Patti attended

Commissioner Judy Songy held a Port Property Development Committee Meeting on May 20.

The World Trade Center Bertel Award Luncheon honoring James Baldwin, Jr was held in New Orleans on May 22. Roy, Dale, Patti and Vickie attended the luncheon.

The Port hosted the Women In Maritime Operations (WIMO) Luncheon at the Guesthouse on May 23. We had approximately 40 women in attendance for the event. Roy, Linda, Melissa, Lisa, Tamara, Alex, Lana, Patti and I attended.

The St. James Business & Industry Development Meeting Dinner was held the last week of May. Dale attended from the Port.

A Director's Meeting was held at the Guesthouse on June 5th.

Roy and I attended the PAL Meeting in Baton Rouge on June 6th.

The Port's Annual Hurricane Preparedness Exercise coordinated by Lester Millet was held on Tuesday, June 11.

I attended the monthly World Trade Center Board of Director's Meeting on June 11.

The annual St. James Small Business Appreciation Dinner program was held last night. Dale and I (as emcee) attended the program.

The Engineering Reports Can Be Seen On Your Surface Tablets.

PRESIDENT ROBICHAUX RECOGNIZED LOUISIANA STATE TREASURER, JOHN M. SCHRODER, SR.

ITEM 7. NEW BUSINESS -PUBLIC COMMENT

Mr. Robichaux Any public comments?

ITEM A. CONSIDER ADVERTISING FOR BIDS FOR NEW ADMINISTRATION BUILDING (BUSINESS DEVELOPMENT CENTER) OFFICE OF FACILITY, PLANNING AND CONTROL 36-P21-14-02.

Mr. Aucoin Meyer Engineering has completed the plans and specifications for the new administration building and these plans have been submitted to the Office of Facility Planning and Control for review and approval. Once final approval from Facility, Planning and Control is received this resolution will allow us to advertise for bids. The Construction Committee Meeting that was held on June 4th. I recommend approving this resolution.

Mr. Scontrino Is there a set of plans available on site?

Dale Hymel Yes. 95% in Dale's office.

Mr. Robichaux You want to make a general comment. We have one issue that attaches itself to this project and it is well managed...

Mr. Aucoin There were some concerns about what comes under the estimated cost prepared by Rick Meyers and Associates and what is not included so we have a detailed list today of what is included under the cost . So, we have an idea of what we need to buy in addition to that. Dale, Patti and I looked at it, it matches up pretty well. I think Joey and Paul had a chance to look at it. We agree almost totally about what's included and what's not. We know what extra funds we will have to come up with in addition to what we budgeted it...in capital outlay.

A Motion was offered by Mr. Hickerson and seconded by Mr. Ms. Songy that the Administration be authorized to advertise for bids for construction of new administration building (business development center), FP&C Project 36-P21-14-02. (Attached white paper to Minutes)

YEAS	Stanley Bazile, Judy Songy, D. Paul Robichaux, P. Joey Murray, Whitney Hickerson, Patrick Sellars, Joseph Scontrino, III, Kelly Buckwalter
NAYS	None
ABSTAIN	None
ABSENT	Robert Roussel

ITEM B. CONSIDER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE PURCHASE PRICE FOR AVAILABLE PROPERTY ACROSS FROM MARINE OPERATION DOCK

Mr. Aucoin At the Property Development Committee Meeting held on May 20th the Committee recommended proceeding with negotiations to purchase the property across from the Marine Operations Dock. We are presently researching the DEQ documents for the property to ensure this is a suitable piece of project for Marine Operations quarters. I recommend that you allow me to continue investigating the property and if found suitable, negotiate the purchase price for the property. After the negotiations this topic will be brought before the Port Property Development Committee for consideration.

A Motion was offered by Mr. Murray and seconded by Ms. Songy that that the Executive Director be authorized to negotiate cost of property not above appraisal market value and to verify and confirm with our Engineers through contact at the LA Department of Environmental Quality to determine if we can use the property for the intended purposes which is to have sleeping quarters for our marine division to occupy the space- for residential use.

- YEAS** Stanley Bazile, Judy Songy, D. Paul Robichaux, P. Joey Murray, Whitney Hickerson, Patrick Sellars, Joseph Scontrino, III, Kelly Buckwalter
- NAYS** None
- ABSTAIN** None
- ABSENT** Robert Roussel

ITEM C. CONSIDER AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH METAL SHARK-REPAIRS TO M/V NATHAN FOLSE

Mr. Aucoin The M/V Nathan Folse is in need of repairs. Some of these repairs will be made with no cost to the Port because the repairs are under warranty. The items not under warranty that Metal Shark has uncovered total \$29,402.74 (as shown on the Metal Shark proposal attached). I would ask that you give me the authority to spend a total amount not to exceed \$50,000 just in case other repairs are needed while it is docked. This will expedite the length of time the vessel is out of service.

A Motion was offered by Mr. Scontrino and seconded by Mr. Buckwalter the Executive Director be authorized to enter into an agreement with Metal Shark for repairs to M/V Nathan Folse not to exceed \$50,000.

- YEAS** Stanley Bazile, Judy Songy, D. Paul Robichaux, P. Joey Murray, Whitney Hickerson, Patrick Sellars, Joseph Scontrino, III, Kelly Buckwalter
- NAYS** None
- ABSTAIN** None
- ABSENT** Robert Roussel

ITEM 8. COMMITTEE REPORTS

- Mr. Robichaux Any updates on our committees?
- Ms. Songy We discuss Item B. We still have some things that are not real clear. We clear them as we go along. I talked to DEQ today and they have led me to a website to look into it. The issue is on one of the letters they sent they were clearing it of the gas tanks , its states property approve for industrial use which indicates it wasn't approve for residential use...we will be housing marine crews , it has be able to be used for residential.
- Mr. Murray As Chairman, I met with Mr. Aucoin, our Engineers, the United States Corp of Engineers and Ponchartrain Levee Board, it was about the airport and the new levee construction which occurs at the north end of our runway. It is going to coincide with some of the environmental work and clearing we have to do which will actually have to be done by them and we made that land available to them, it has been voted on by this commission previously to offer that to them. This was a follow-up Meeting we discuss the rights of way for them to build a road to get to that area create a laydown area. I think that they are quite please that the Port are working hand and hand with them we both the U S Corp Engineers and the Ponchartrain Levee District for the first phase of construction Westshore Levee Protection, St. John the Baptist Parish, it has been on the books to start constriction 45 years.... Glad the Port can help them in that endeavor.
- Mr. Robichaux The road ..construction and maintenance will be over existing road.
- Mr. Murray Yes, we will have beautiful roadway and entrance to our airport.
- Mr. Robichaux Security nothingMr. Hickerson
- Mr. Hickerson We plan to have an inhouse insurance meeting. That is with Dale, Ms. Martin, Lana Simon and the Consultant. We are going to discuss some of the rules and going out for bids.....June 26th
- Mr. Robichaux Anything else.

ITEM 9. ADJOURNMENT

A Motion was offered by Mr. Murray and seconded by Mr. Hickerson that the Meeting be adjourned.


YEAS Stanley Bazile, Judy Songy, D. Paul Robichaux, P. Joey Murray, Whitney Hickerson, Patrick Sellars, Joseph Scontrino, III, Kelly Buckwalter

NAYS None


ABSTAIN None

ABSENT Robert Roussel

The meeting adjourned at 5:41 p.m.



Stanley C. Bazile
Secretary



D. Paul Robichaux
President

A Motion was offered by Hickerson and seconded by Songy.

**RESOLUTION REQUESTING AUTHORITY TO ADVERTISE
ADMINISTRATION BUILDING (BUSINESS DEVELOPMENT CENTER)**

WHEREAS, the Port of South Louisiana has received a Capital Outlay Appropriation in the amount Nine Million Six hundred thirty- eight thousand Four hundred ninety- three dollars and no cents (\$9,638,493) to construct a new administration building (business development center) FP&C Project No. 36-P21-14-02;

WHEREAS, Meyers Engineering, LTD has completed the plans and specifications for the new administration building (business development center); and has submitted the plans and specifications to the Office of Facility Planning and Control for review and approval;

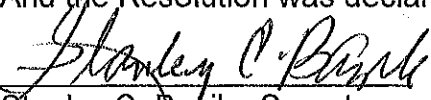
WHEREAS, upon receiving approval from the Office of Facility Planning and Control, the Port desires to advertise for sealed and electronic bids in accordance with LA R.S 38:2212, et seq. for the construction of a new administration building (business development center) FP&C Project No.36-P21-14-02;

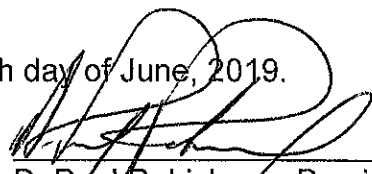
NOW, THEREFORE BE IT RESOLVED, that the Port of South Louisiana Administration upon receiving approval from the Office of Facility Planning and Control, be authorized to advertise for sealed and electronic bids in accordance with LA R.S 38:2212, et seq. for the construction of a new administration building (business development center) (St. John the Baptist Parish), FP&C No. 36-P21-14-02.

THE FOREGOING RESOLUTION having been submitted to a vote, the vote thereon was as follows:

<u>Member</u>	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Robert Roussel			X	
D. Paul Robichaux	X			
Patrick Sellars	X			
Kelly Buckwalter	X			
Whitney Hickerson	X			
Joseph Scontrino, III	X			
Stanley C. Bazile	X			
Judy Songy	X			
P. Joey Murray	X			

And the Resolution was declared adopted on this 12th day of June, 2019.

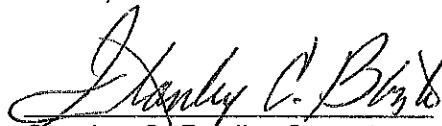

Stanley C. Bazile, Secretary


D. Paul Robichaux, President

CERTIFICATION

I, hereby certify that the above foregoing is a true and correct copy of a Resolution adopted at a Regular Meeting of the Port of South Louisiana held on this 12th day of June, 2019 in which a quorum was present and voting and that the Resolution adopted is still in effect and has not been rescinded or revoked.

Signed at La Place, Louisiana on the 12th day of June, 2019


Stanley C. Bazile, Secretary

Meyer Engineers, Ltd
Port of South Louisiana Administration/ Business Development Building
A/E Project No. 20-1639
June 12, 2019

Re: Equipment

Lists of equipment included and not included in the Scope of Work/Construction Documents:

Included:

- Site:
 - o Arms & Coiling Door with card reader conduit and in slab loop
 - o Generator
 - o Decorative Aluminum Fence
 - o Three Flag Poles (Illuminated)
 - o Accessible Parking Signage
 - o Way Finding Signage in Garage
 - o Light Bollards
 - o Parking Lot Lighting
 - o Decorative Pebbles
 - o Decorative Metal Panels for Garage Venting
 - o Landscaping (Grass Seed, Sod, Plants and Shrubbery)
- General Building:
 - o Fire Alarm
 - o Sprinkler System
 - o HVAC Controls
 - o Fire Extinguishers
 - o Room Signage/Exit Signage
- Break Room equipment:
 - o Microwave
 - o Refrigerator
 - o Under Counter Ice Maker
 - o Stainless steel Sink & Faucet
 - o Built-in Millwork
- Restrooms:
 - o Fixtures
 - o Lavatories & Faucets
 - o Toilet Room Accessories
 - o Mirrors
 - o Paper Towel Dispenser/ Trash Receptacle
- Reception/Lobby:
 - o Built in Millwork (Cabinets, Drawers)
 - o Three-Story Elevator
 - o Light Art (Ceiling Mounted Sculpture)
 - o Illuminated Hand & Guardrails
 - o Decorative Pebbles
 - o Wayfinding Signage
- Janitor:
 - o Service Sink & Faucet (mop sink)
 - o Water Heater
 - o Mop & Broom Holder
 - o Stainless Steel Shelf

- Offices:
 - o Data locations with conduit with pull string for IT company to install required cable and equipment
 - o Television Cable locations (yet to be determined/where requested by owner) with pull string for television company to install required cable and equipment
 - o Built-in Millwork in Common Areas
- Second Floor Lobby Conference Room:
 - o Built-in Millwork
 - o Bar Sink & Faucet
 - o Under Counter Refrigerator
- Third Floor Conference Rooms:
 - o Built-in Millwork
 - o Bar Sink & Faucet
 - o Under Counter Refrigerator
- Board Room:
 - o Built-in elevated platform with counter millwork
 - o Decorative Wall behind board members
 - o Data locations with conduit with pull string for IT company to install required cable and equipment
 - o Television Cable locations (yet to be determined/where requested by owner) with pull string for television company to install required cable and equipment
- Exterior Facades:
 - o Exterior Lighting on River Road Side
 - o Illuminated Hand & Guardrails
 - o Lighting at Exterior Doors
 - o Weather Protection (Overhang) at Exterior Doors
 - o Building Signage
 - o Project Plaque

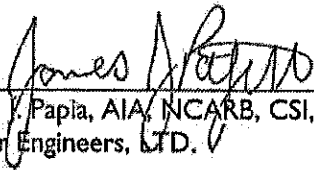
Not Included:

- Site:
 - o Dumpster Pad (Owner did not want on site)
 - o Building/Site/Facility Signage
 - o Site Furniture
- General Building:
 - o Furniture
 - o Art
 - o CCTV
 - o IT
 - o Telecommunications (Telephone and Cabling)
 - o Security Alarm
 - o Audio Visual Communications
- Break Room equipment:
 - o Trash Receptacle
 - o Furniture
- Reception/ Lobby:
 - o Furniture
 - o Data/telecommunication lines*
- Janitor:
 - o Trash Receptacle
- Offices:
 - o Furniture
 - o Data/telecommunication lines*
 - o Window Treatments
 - o Televisions

- Second Floor Lobby Conference Room:
 - o Furniture
 - o Data/telecommunication lines*
 - o Audio Visual Communications*
 - o Window Treatments
 - o Television
- Third Floor Conference rooms:
 - o Furniture
 - o Data/telecommunication lines*
 - o Audio Visual Communications*
 - o Window Treatments
 - o Televisions
- Board Room:
 - o Furniture
 - o Data/telecommunication lines*
 - o Audio Visual Communications*
 - o Voting System
 - o Window Treatments
 - o Televisions

* If locations are provided by the Owner, conduit with pull strings can be included in the Scope of Work/ Construction Documents

I James J. Papia do hereby certify that to the best of my knowledge and belief that the items listed above are either included or not included in the administrative bid package.



James J. Papia, AIA, NCARB, CSI, Director of Architecture
Meyer Engineers, LTD.