



PORT OF SOUTH LOUISIANA
REGULAR COMMISSION MEETING
WEDNESDAY, DECEMBER 4, 2019
 ADMINISTRATION OFFICE
 171 Belle Terre Boulevard - LaPlace, Louisiana
 3:00 P.M.

1. CALL TO ORDER..... CHAIRMAN ROBICHAUX
2. ROLL CALL..... CHAIRMAN ROBICHAUX
3. PLEDGE OF ALLEGIANCE..... COMMISSIONER SELLARS
4. APPROVAL OF MINUTES..... CHAIRMAN ROBICHAUX
 October 21, 2019
 November 13, 2019
5. FINANCIAL REPORT..... TREASURER MURRAY
 October 31, 2019
6. DIRECTOR'S REPORT..... EXECUTIVE DIRECTOR AUCOIN
7. NEW BUSINESS & PUBLIC COMMENTS
 - A. Consider renewing risk management agreement with Eustis Insurance and Benefits, a Marsh & McLennan Agency, LLC Company
 - B. Consider resolution declaring emergency –American Liberty ship incident
 - C. Executive session to discuss real estate legal matters concerning the port
8. COMMITTEES' REPORTS
9. ADJOURNMENT

CALLED PURSUANT TO ARTICLE II OF THE PSL BYLAWS

America's Largest Tonnage Port



P.O. Box 909 LaPlace, Louisiana 70069-0909 855.SLA.PORT 985.652.9278 www.portsl.com

Globalplex Intermodal Terminal
 147 Henderson Street Reserve, Louisiana 70084
 globalplex@portsl.com

Administrative Office
 171 Belle Terre Boulevard LaPlace, Louisiana 70068
 info@portsl.com

Executive Regional Airport
 355 Airport Road Reserve, Louisiana 70084
 FBO X8512 Alt: X8510 psl-era@portsl.com

**A REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA ADMINISTRATION
BUILDING ON WEDNESDAY, DECEMBER 4, 2019**

ITEM 1-CALL TO ORDER

Chairman Paul Robichaux called the Meeting to order at 3:00 p.m.

ITEM 2-ROLL CALL

Vickie Clark	Mr. Bazile
Mr. Bazile	Here.
Vickie Clark	Ms. Songy
Ms. Songy	Here.
Vickie Clark	Mr. Murray
Mr. Murray	Here
Vickie Clark	Mr. Scontrino
Mr. Scontrino	Here
Vickie Clark	Mr. Hickerson
Mr. Hickerson	Here
Vickie Clark	Mr. Sellars
Mr. Sellars	Here.
Vickie Clark	Mr. Buckwalter
Mr. Buckwalter	Here.
Vickie Clark	Mr. Roussel
Mr. Roussel	Here.
Vickie Clark	Mr. Robichaux
Mr. Robichaux	Here.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Sellars led the Pledge of Allegiance.

ITEM 4. APPROVAL OF MINUTES – SPECIAL MEETING ,OCTOBER 21, 2019 AND REGULAR MEETING NOVEMBER 13, 2019

A Motion was offered by Ms. Songy and seconded by Mr. Bazile that the Minutes from the Special Commission Meeting held on October 21, 2019 and Regular Meeting held on November 13, 2019 be approved.

YEAS Mr. Bazile, Ms. Songy, Mr. Scontrino, Mr. Hickerson,
Mr. Sellars, Mr. Buckwalter, Mr. Murray, Mr. Roussel
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT None

ITEM 5. FINANCIAL REPORT- OCTOBER 21, 2019 AND NOVEMBER 13, 2019

Mr. Murray The Financial Report is in your compendium. I think it is noteworthy to point out that our deficit is running about \$1,283,521dollars. That is largely due to the loss revenue at the grain elevator which when you take into consideration our revenue that we expect to recapture will not ... that deficit. We need to stay diligent and we need to continue to watch the expenses and make sure we stay in line with that. Right now, our expenses are running about \$150,000 below the anticipated expenditures at this point. We need to continue on....anybody has any questions?

Mr. Roussel Joey, it has to be for like of grain? There is no grain planted in the upper part of our country that comes down here.

Mr. Aucoin The redeeming fact is ADM is going to be making a claim for loss revenue and it will be based upon what they did in July of last year...the income they derived last year. We earned last year \$1.2 million....

Grant Fauchoux Through October the whole fiscal year is one million...

Mr. Aucoin through October....they will file the claim and give us 12%regardless of the reason we are still within budget.

Mr. Roussel I was talking to some people at Mosaic ...they shut down because lack of fertilizer usage.

Mr. Aucoin They are not planting crops in the Midwest.

A Motion was offered by Mr. Murray and seconded by Mr. Scontrino that the October 31, 2019 Financial Report be approved, and that the payment of bills be ratified.

YEAS Mr. Bazile, Ms. Songy, Mr. Scontrino, Mr. Hickerson,
Mr. Sellars, Mr. Buckwalter, Mr. Murray, Mr. Roussel
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT None

ITEM 6. DIRECTOR'S REPORT

Mr. Aucoin Globalplex Vessel/Barge/Truck Activity –General Cargo
Dock (Globalplex) -The Port received 2 vessels and 43 barges at our
General Cargo Dock during the month of November Products handled
were wetcake, rice and alumina pet coke.

Bulk Dock (Lafarge/Holcim)-There was no activity at the Bulk Dock.

Due to the early meeting date we do not have a report on vessel or barge
count.

Truck Traffic at Globalplex -November, 2019-1,505 trucks

Security/Operations-On November 22nd Marine Ops received a VHF radio call from a
river pilot asking them to check near the Gramercy bridge for a pleasure craft that was
not responding to radio calls & came dangerously close to a southbound vessel. The
Responder went to the area and contacted the sailboat traveling downriver. The
sailboat crew was advised to tie up for the night & resume their journey in the morning
due to the dangers of traveling at night without radar or a VHF. They complied and
secured the sailboat for the night.

Globalplex Administration Building After Meyer Engineering's review of the test pile
driving report, they recommended the test pile work be done again. We are waiting on
the report from the test pile company.

Building 71 – (Holcim Lafarge) (Capital Outlay \$2.8M)Construction activities at the
Building 71 site are ongoing including completion of metal wall and roof panel
replacement. Structural repairs to the building frame columns at North and South side
end walls are completed. Targeted date of completion is March, 2020.

General Cargo Dock Retrofitting Project & Crane Project (Port Priority- \$18.7M combined)_Advertising for these two projects was done during the month of October. A mandatory pre-bid conference was held on November 6th and the bid openings are scheduled for Monday, December 16th.

Building 11(Capital Outlay –\$700k) Construction continues at Building 11 (warehouse leased by CRC). Roof work is nearing completion. Demolition of the floor is still ongoing.

Building 76 Rail Improvement Project (Evoniks)_The Port and Contractor are scheduled to have a pre-construction meeting next week. This project should be completed within 75 days from commencement.

SOLAPORT - St. Charles Rail Yard Project (Capital Outlay \$8.7M) The construction contract for the Railyard project has been signed by the Port and Barriere Construction. A pre-construction meeting will be held in the next week after which a Notice to Proceed will be issued to begin the construction phase of the project.

Port of South La Executive Regional Airport- Airport Statistics – November, 2019
Total number of aircraft take-off and landings: 668
Total Fuel sales revenues \$22,320

T-Hangar 10 Unit Project- We received the pre-built building last week for the T-Hangar project.

Runway Rehabilitation (FAA/LaDOTD - \$1.7M)-The runway rehabilitation project will require a full runway closure during the construction phase. We are expecting to begin this project in early 2020. Gerald Babin is coordinating with FAA as to when we can start this project.

Monthly Airport Fly-In The November fly-in was held on November 23rd. Our 2nd annual Gary Pecquet Fly Market is scheduled for December 14th from 11am – 2 pm. The events are open to the public so anyone with an interest in aviation and the airport is invited to attend.

Miscellaneous -Roy, Dale and I attended the monthly PAL Meeting held in Natchitoches, LA.

Brian represented the Port at the Coasts, Oceans, Ports and Rivers seminar held in Baton Rouge on November 14th. He participated on a panel with representatives from Port of New Orleans & Port of Caddo-Bossier on the impact of the high river to our port and industry.

An in-house Port safety committee meeting was held November 21st.

The Port hosted the World Trade Center Board for their annual Strategy Session at the Guesthouse on November 18th.

I attended the River Parish Tourist Commission Board Meeting on November 21st.

The board for the Big River Coalition met on November 21st. This is the organization led by Sean Duffy assists our area with the importance of dredging the Mississippi River.

The World Trade Center held a seminar on Tariff Relief on Imports on November 22nd. I did attend.

Roy and I attended the World Trade Center Transportation Committee Meeting on December 2nd.

I also attended the South Central Planning Meeting in Houma on December 3.

That concludes my report. Any questions?

Mr. Robichaux I have one question on the Administration Building- the review of the test piling report when you said the test piles will be done again who picks up the cost for the second time?

Mr. Aucoin We are working on that right now ...Meyers is trying to determine whether they did the test correctly the first time...one of the piles when in crooked. Is that correct Dale?

Mr. HymelThe Port will pay the cost.

Mr. Murray One of the reaction piles struck something when it was going down and it tilted to the side and hit an obstruction underneath and you can't rely upon that to be a proper reaction pile so you have to have another...

Mr. Roussel Do we need to look underneath there? Shoot it.. to see if the rest of the piles....

Mr. Murray To spend that money to try and determine what it wasit is cheaper to just drive another test pile.

Mr. Robichaux So, that is not to say when you do drive the rest of the piles.. you might not have other issues...

Mr. Murray You may...when it does happenthat is why in the bid documents you get a price to add additional piles should that happen...

ITEM 7. NEW BUSINESS AND PUBLIC COMMENT

Mr. Robichaux Any public comments?

ITEM 7A. CONSIDER RENEWING RISK MANAGEMENT AGREEMENT WITH EUSTIS INSURANCE AND BENEFITS, A MARSH & MCLENNAN AGENCY LLC COMPANY

Item A. was tabled.

ITEM 7B. CONSIDER RESOLUTION DECLARING EMERGENCY-AMERICAN LIBERTY SHIP INCIDENT

Mr. Aucoin The American Liberty Vessel struck several port owned structures earlier this year. Due to high river stages, the Port was unable to obtain a detailed report on the damages sustained on our properties. AECOM provided a preliminary assessment report that revealed two docks, walkways and dolphins are severely damaged; failure to repair these structures may cause irreparable harm to the structures, tenants and the Port. This resolution would declare the American Liberty Incident an emergency and authorizes the Port to determine which process to follow when obtaining bids/quotes for repairs to the structures. We will place an ad in our official journal within 10 days of declaring the emergency. I recommend approving this resolution.

We will have a nice Memo from AECOM stating the reasons why it should be declared an emergency as well.

Mr. Scontrino Just a question. What does it allow us to do by declaring emergency?

Mr. Aucoin It allows us to shorten the process, hiring the contractor bidding, putting an ad in the paper...we are even exploring the possibility to be able to design bid...that save a lot of money.

Mr. Murray I assume that the documentation is going to be that the Engineers will document all of the repairs properly so that a claim can be made.

Mr. Aucoin Yes, we had a meeting on this this morning with the attorney that is representing us and of course the insurance company will handle it.

Mr. Roussel Does it stop us from bidding?

Mr. Aucoin We wouldn't have to bid. We would interview 3,4 or 5 design builders and pick one based onI am correct in our discussion this morning.

Vickie Clark I wasn't in you all discussion this morning. It does allow for a shorter process. You can obtain quotes or what have you....like Mr. Murray said we need to keep detail documentation or like six (6)

- years to show we followed some type of procedure that was fairly done. Everybody bid on the same thing. It is quicker ...

Mr. Murray Just so everybody understands when you get out there and so an inspection and determine something needs to be done right now -our choices are: take the dock out of service which will cost more money, more delays and more charges adding up. This will allow us to have a contractor in place. We get immediate prices from two to three Contractors not go through the thirty day prices to determine who is the lowest bidder, qualified bidder and let them go to work immediately as oppose to having another dock shut down and face the losses we are looking at with these other ones – get the dock back in operation.
- Mr. Aucoin Poncho, when you do design build there are no change orders- you know up front.
- Mr. Roussel Just pay...
- Mr. Aucoin The plan is for the insurance company to deposit approximately three million dollars into an escrow account. It doesn't come through the Port. It is strictly from the insurance company to builder. It is not like we are using port money.
- Mr. Robichaux Three million doesn't sound like much.
- Mr. Aucoin We probably will start with that three million and add to it as we go.

A Motion was offered by Ms. Songy and seconded by Mr. Buckwalter that a Resolution be passed declaring an emergency relative to the American Liberty Ship Incident.

- YEAS** Mr. Bazile, Ms. Songy, Mr. Scontrino, Mr. Hickerson, Mr. Sellars, Mr. Buckwalter, Mr. Murray, Mr. Roussel
Mr. Robichaux
- NAYS** None
- ABSTAIN** None
- ABSENT** None

ITEM 7C. EXECUTIVE SESSSION TO DISCUSS REAL ESTATE LEGAL MATTERS CONCERNING THE PORT

A Motion was offered by Mr. Murray and seconded by Ms. Songy that the Commission exit Regular Session and go into Executive Session. Time: 3:18 p.m.

YEAS Mr. Bazile, Ms. Songy, Mr. Scontrino, Mr. Hickerson,
Mr. Sellars, Mr. Buckwalter, Mr. Murray, Mr. Roussel
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT None

A Motion was offered by Mr. Murray and seconded Mr. Scontrino that the Commission exit Executive Session and return to Regular Session. Time: 4:07 p.m.

YEAS Mr. Bazile, Ms. Songy, Mr. Scontrino, Mr. Hickerson,
Mr. Sellars, Mr. Buckwalter, Mr. Murray, Mr. Roussel
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT None

Mr. Robichaux No action was taken.

ITEM 8 COMMITTEE REPORTS

Ms. Songy Next week we will have a Port Property Development Meeting. It will be to discusswe found another location for the quarters for the marine people. In the meantime, something has come up ...someone is trying to sell a barge. We are getting all the information together for you to determine what may be the best way to go- advantages and disadvantages to both of them. We will have some numbers and that meeting will be Wednesday or Thursday.

Mr. Roussel I have a comment. Our new office building ...I am in charge of the Construction Committee ...when a man is in charge of a Committee, he should know when something doesn't go right.

Mr. Robichaux I agree and understand.

Mr. Roussel I did not know about the pilings.
Mr. Robichaux I didn't know until I read the report and when I read it ...my opinion was who is paying for the second round. Point well taken.

ITEM 9. ADJOURNMENT

A Motion was offered by Mr. Hickerson and seconded by Mr. Buckwalter that the Meeting be adjourned.

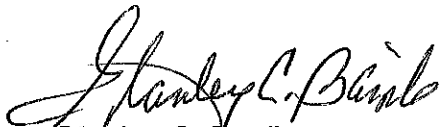
YEAS Mr. Bazile, Ms. Songy, Mr. Scontrino, Mr. Hickerson,
Mr. Sellars, Mr. Buckwalter, Mr. Murray, Mr. Roussel
Mr. Robichaux


NAYS None

ABSTAIN None

ABSENT None

The meeting adjourned at 4:18 p.m.


Stanley C. Bazile
Secretary


D. Paul Robichaux
Chairman/President

January 8, 2019

**PORT OF SOUTH LOUISIANA
PUBLIC NOTICE**

RESOLUTION

Emergency Declaration - American Liberty Incident

WHEREAS, on May 16, 2019 several port owned structures were struck by the American Liberty Ship;

WHEREAS, due to the high river stages the Port was unable to obtain a report detailing the damage sustained at the properties;

WHEREAS, a preliminary assessment has revealed that the structures which includes two (2) docks, walkways and dolphins are severely damaged and barely useable;

WHEREAS, failure to repair these structures expeditiously may cause irreparable harm to the structures, tenants and the Port;

WHEREAS, the Port desires to declare an emergency in accordance with La. R.S. 38:2212P.1(a);

WHEREAS, the Port desires to repair the structures and authorize the Executive Director in his discretion to determine which process to follow when obtaining bids/quotes for repairs to the structures;

NOW THEREFORE BE IT RESOLVED, that the Port of South Louisiana Commission declares that an emergency exists and that the Executive Director in his discretion determine the process to be followed when obtaining bids/quotes for repairs to the structures.

THE FOREGOING RESOLUTION having been submitted to a vote, the vote thereon was as follows:

<u>Member</u>	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Robert Roussel	X			
D. Paul Robichaux	X			
Patrick Sellars	X			
Kelly Buckwalter	X			
Whitney Hickerson	X			
Joseph Scontrino, III	X			
Stanley C. Bazile	X			
Judy Songy	X			
R. Joey Murray	X			

And the Resolution was declared adopted on this 4th day of December, 2019.

Stanley C. Bazile
Secretary

D. Paul Robichaux
Chairman/President

CERTIFICATION

I hereby certify that the above foregoing is a true and correct copy of a Resolution adopted at a Regular Meeting of the Port of South Louisiana and held on this 4th day of December, 2019 in which a quorum was present and voting and that the Resolution adopted is still in effect and has not been rescinded or revoked.

Signed at LaPlace, Louisiana on the 4th day of December, 2019

Stanley C. Bazile
Secretary

PUB: 12/12

NEWS EXAMINER-ENTERPRISE

PUBLISHED BY RUHR VALLEY PUBLISHING, INC.

2290 Texas Street • P. O. Drawer 460
Lutcher, LA 70071
PHONE: 225-869-5784 • FAX: 225-869-4386

2677 Hwy. 20 • P. O. Box 9
Vacherie, LA 70090
PHONE / FAX: 225-265-2120

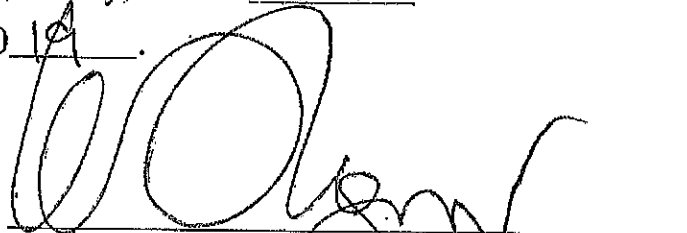
AFFIDAVIT OF PUBLICATION

BE IT KNOWN that the attached legal notice was published in:

The "News Examiner-Enterprise" (a newspaper of general circulation at Lutcher, Louisiana 70071) on December 12, 2019.

/s/ Cynthia Rouyea
print Cynthia Rouyea
Legal Advertising Manager

Sworn to and subscribed before me, Notary, on this 12th
day of December, 20 19.



Wilbur Woods Reynaud
Attorney/Notary Public
Bar Roll No. 11198
My Commission expires at death.