

**PORT OF SOUTH LOUISIANA
REGULAR COMMISSION MEETING
TUESDAY, MAY 14, 2019
ADMINISTRATION BUILDING
LAPLACE, LOUISIANA
4:00 P.M.**

1. CALL TO ORDER.....PAUL ROBICHAUX
2. ROLL CALL.....PAUL ROBICHAUX
3. PLEDGE OF ALLEGIANCE.....KELLY BUCKWALTER
4. APPROVAL OF MINUTES PAUL ROBICHAUX
April 17, 2019
5. FINANCIAL REPORTJOEY MURRAY
March 31, 2019
6. DIRECTOR'S REPORT..... PAUL G. AUCOIN
7. NEW BUSINESS AND PUBLIC COMMENTS
 - A. CONSIDER AWARDDING 10 UNIT T-HANGAR AND APRON PROJECT
 - B. CONSIDER RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SPONSORSHIP AGREEMENT FOR THE DEVELOPMENT OF T-HANGARS - SPN H.013670
 - C. CONSIDER AWARDDING FP&C PROJECT NO. 36-P21-12-01, PORT OF SOUTH LOUISIANA WAREHOUSE AND PROPERTY ACQUISITION AND IMPROVEMENTS, PLANNING AND CONSTRUCTION GLOBALPLEX BUILDING NO. 11 -ROOF MEMBRANE-PENDING FACILITY, PLANNING & CONTROL APPROVAL
 - D. CONSIDER AWARDDING FP&C PROJECT NO. 36-P21-12-01, PORT OF SOUTH LOUISIANA WAREHOUSE AND PROPERTY ACQUISITION AND IMPROVEMENTS, PLANNING AND CONSTRUCTION- GLOBALPLEX BUILDING NO. 11- DEMOLITION OF WALLS AND SLABS- PENDING FACILITY, PLANNING & CONTROL APPROVAL
 - E. CONSIDER AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A LEASE AGREEMENT (FOR THE HUNTING CAMP) ON THE FORMER PETROPLEX PROPERTY

America's Largest Tonnage Port

8. COMMITTEE REPORTS

9. ADJOURNMENTS

CALLED PURSUANT TO ARTICLE II OF THE PSL BY-LAWS

America's Largest Tonnage Port

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**A REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA ADMINISTRATION
BUILDING ON TUESDAY, MAY 14, 2019**

ITEM 1-CALL TO ORDER

President Paul Robichaux called the Meeting to order at 4:00 p.m.

ITEM 2-ROLL CALL

Patti Crockett	Mr. Bazile
Mr. Bazile	Here.
Patti Crockett	Ms. Songy
Judy Songy	Here.
Patti Crockett	Mr. Murray
Mr. Murray	Here.
Patti Crockett	Mr. Scontrino
Mr. Scontrino	Here
Patti Crockett	Mr. Hickerson
Mr. Hickerson	Here.
Patti Crockett	Mr. Sellars
Mr. Sellars	Here.
Patti Crockett	Mr. Buckwalter; Absent
	Mr. Roussel
Mr. Roussel	Here.
Patti Crockett	Mr. Robichaux
Mr. Robichaux	Here.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Murray led the Pledge of Allegiance.

ITEM 4. APPROVAL OF MINUTES –APRIL 17, 2019

A Motion was offered by Mr. Bazile and seconded by Ms. Songy that the Minutes from the Regular Commission Meeting held on April 17, 2019 be approved.

YEAS Stanley Bazile, Judy Songy, D. Paul Robichaux, P. Joey Murray, Whitney Hickerson, Patrick Sellars, Joseph Scontrino, III, Robert Roussel

NAYS None

ABSTAIN None

ABSENT Kelly Buckwalter

ITEM 5. FINANCIAL REPORT- MARCH 31, 2019

Mr. Murray Yes, the financial report is in everybody's compendium. I want to point out to everybody that through the eleven (11) months of the fiscal year our actual revenues are running a little over a million dollars over our budgeted revenue. Our expenses are a little bit lower than three quarters of a million dollars so again we are on very sound footing....a good situation with that. If there are no questions, I will make a Motion to ratify the payment of March, 2019 bills.

A Motion was offered by Mr. Murray and seconded by Mr. Scontrino that the March 31, 2019. Financial Report be approved and that the payment of bills be ratified.

YEAS Stanley Bazile, Judy Songy, D. Paul Robichaux, P. Joey Murray, Whitney Hickerson, Patrick Sellars, Joseph Scontrino, III, Robert Roussel

NAYS None

ABSTAIN None

ABSENT Kelly Buckwalter

ITEM 6. DIRECTOR'S REPORT

Mr. Aucoin Thank you, Chairman Robichaux. Globalplex Vessel/Barge/Truck Activity –General Cargo Dock. The Port received 3 vessels and 35 barges handling alumni, ilmenite and DRI at our General Cargo Dock during the month of April.

In April, 1 barge arrived at our Bulk dock.

The vessel count in the Port District from January to April, 2019 was 1,312 vessels that is 118 less vessels in the first four (4) months of 2019 compared to same period in 2018.

The barge count in the Port District from January to April, 2019 was 20,170 barges 1,170 less barges in the first four (4) months of 2019 compared to same period last year.

Truck Traffic At Globalplex- April, 2019, there were 2516 truck.

SECURITY/OPERATIONS: On April 16, Port Safety Coordinator Andrew Semere contacted MSOC to report an incident on the dock. An electrician working for Associated Terminals was burned from an arc flash while working on the upriver crane. The man was air lifted to University Medical Center in New Orleans. Anybody has an update on that? Last I heard he was stabilized ...not much information after that.

On April 19, MSOC received a call from Security requesting a police officer to assist with an irate truck driver. An officer arrived and escorted the driver off the property.

GLOBALPLEX ADMINISTRATION BUILDING (BUSINESS DEVELOPMENT CENTER)
We continue to hold meetings with the design team for our Administration Building. Poncho has scheduled a Construction Committee Meeting on Tuesday, June 4th at 3:00 PM to discuss the project.

BUILDING 71 : The Contractor has begun demolition of existing wall panels around the full perimeter. Removal and replacement of wall and roof framing members and roof metal panels will commence soon.

GENERAL CARGO DOCK RETROFITTING PROJECT & CRANE PROJECT:
LADOTD Port Priority Program has provided review comments on the dock retrofit and crane procurement packages. The design team (AECOM and Providence Engineering) are in the process of addressing these comments. Final review and quality control processes are currently in progress.

BUILDING 11 – LEASED BY CRC: Bids were received for two projects for Building 11 on May 7th; the roof membrane project and repairs to the wall and floor. Linfield Hunter & Junius reviewed the bids and their recommendation to award the bids is on our agenda tonight.

GLOBALPLEX DOCK ACCESS BRIDGE: This Capital Outlay project is to place a 2nd bridge over the levee from Globalplex to our General Cargo Dock. This bridge would be able to sustain heavier loads. We received good news from Commissioner Jay Dardenne: he has waived the 25 % match for this project.

SOLAPORT-ST. CHARLES RAIL YARD PROJECT

The Port received 4 bids for the St. Charles Rail Yard Project on May 6th. Our Engineer, AECOM, is reviewing the bids. All bids came in much higher than our funding for this project. We are currently reviewing our options.

PORT OF SOUTH LA EXECUTIVE REGIONAL AIRPORT

Airport Statistics – April , 2019

Total number of aircraft take-off and landings: 960

Total Fuel sales revenues \$7,322

Net sales= \$2,349

T-Hangar 10 Unit Project: Bids for the new T-Hangar unit were opened on May 1st. The recommendation from Gerald Babin with PEC to award the bid is on the agenda tonight. Gerald reports that the completion date for construction is now October, 2019.

Runway Resurfacing : The planning for the runway resurfacing project is under review by the FAA's regional airport office in Fort Worth. The Construction is expected to be underway in the Summer, 2019.

St. John Aviation Day –On April 20th St. John Aviation Appreciation Day was held at the airport. The host "Guys Achieving Goals" reports over 200 school age children were flown on 75 flights. Special thanks to Roy, Lisa, Patti, Matt and Vince for supporting the Port's participation in the event.

Monthly Airport Fly-In: The monthly fly-in at our airport was held on April 27th hosted by the local Experimental Aircraft Association (EAA). The event is held at the airport every 4th Saturday of the month and has been a great success.

National Economic Development Week – The Port hosted a breakfast program at our hangar at the airport on May 10 during St. John the Baptist Parish's Economic Development Week. Following the program the River Region Chamber held a ribbon cutting ceremony for a new business, Southern Aviators Flight Training, which will be based out of the PSL Executive Regional Airport.

MISCELLANEOUS

The Port's Security Committee Meeting was held on April 17th
Roy attended the Legislative Joint Transportation Committee Dinner hosted by PAL on April 23rd.

Roy attended the Inland Rivers Ports and Terminals (IRPT) Conference in Baton Rouge from April 23 – 25th.

I attended the St James Parish Economic Development Meeting on April 24th.

Lester, Cindy and I met with Christy Coffey with Maritime & Port Security Info re: Cyber security on April 26th.

Roy and Brian hosted a group from the Ascension Parish School system at the Guesthouse that same day.

Brian, Patti and I met with Clear 2 Work about a TWIC Pilot Program on April 29th.

I attended the WTC Energy in Louisiana Program on April 30th.

Representatives from Australia's Northern Territory's Gas Task Force visited the Port on May 1st. Linda and I met with them at the Guesthouse along with GNO, Inc.

Cindy and Lana attended the Louisiana PRIMA Conference in Lake Charles from May 1st – 3rd.

The River Region Chamber held their annual Crawfish Boil Event on May 2nd. Commissioners Stanley Bazile, Judy Songy and Whitney Hickerson along with Dale attended.

A Meeting to discuss the River Parish Riverboat Terminal was held in Baton Rouge with Senator Ed Price, Representative Ken Brass, Secretary Shawn Wilson and Lt Governor Billy Nungesser on May 6th.

Lt Gov Billy Nungesser held a legislative reception in Baton Rouge on May 6th

Brian attended the AAPA Executive Management Conference in San Diego the week of May 6th.

The Employee Appreciation Luncheon was held at the Guesthouse on May 9th. Commissioners Judy Songy and Stanley Bazile attended.

A meeting was held with our tenant, Evoniks, to discuss their rail and warehouse projects.

James Manees with La Sugar Refinery met with Linda and I on May 13th to discuss a joint project.

Several of us met with AECOM and Sabiston Consultants to talk about a potential BUILD Project application.

Commissioner Joey Murray held an Airport Committee Meeting on May 13th. He will provide more details later in the meeting.

I provided a Presentation at the Infragard Information Sharing Program re: - Maritime Threats/Physical/Cyber Trends. This program was held today in New Orleans.

Mr. Hickerson Can you talk a little bit about the TWIC Pilot Program?

Mr. Aucoin Yes. We are in the process of deciding what we want to do with the pilot program but it would be a very sophisticated program with one card, one reader and simplify the process. We are not there yet. Thank you.

ITEM 7. NEW BUSINESS -PUBLIC COMMENT

Mr. Robichaux Any public comment?

ITEM 7A. CONSIDER AWARDING 10 UNIT T-HANGAR AND APRON PROJECT

Mr. Aucoin Thank you Chairman Robichaux. The bid opening was held for the 10 Unit T-Hangar project on May 1st. We received 8 bids for the project and after careful review of the bids, PEC, Gerald Babin, recommends awarding the bid to the lowest bidder which is LA Contracting Enterprise for \$1,049,286. I recommend approving their recommendation.

A Motion was offered by Mr. Hickerson and seconded by Mr. Bazile that the 10 Unit-T Hangar Project be awarded to LA Contracting Enterprise in the amount of \$1,049,286.00.

YEAS	Stanley Bazile, Judy Songy, D. Paul Robichaux, P. Joey Murray, Whitney Hickerson, Patrick Sellars, Joseph Scontrino, III, Robert Roussel
NAYS	None
ABSTAIN	None
ABSENT	Kelly Buckwalter

ITEM 7B. CONSIDER RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SPONSORSHIP AGREEMENT FOR THE DEVELOPMENT OF T-HANGARS - SPN H.013670

Mr. Aucoin Thank you, Chairman Robichaux. This resolution coincides with item A (awarding 10 unit T-Hangar project) and authorizes the Port to execute an agreement with the Louisiana Department of Transportation and Development (LA DOTD) for improvements at our airport. The State will

provide funding for the T-Hangar project and reimburse the Port up to \$575,000 of the project cost. I recommend approving this resolution.

A Motion was offered by Mr. Scontrino and seconded by Mr. Murray that a Resolution be passed authorizing the Executive Director to execute a sponsorship agreement for the development of the T-Hangars.

YEAS Stanley Bazile, Judy Songy, D. Paul Robichaux, P. Joey Murray, Whitney Hickerson, Patrick Sellars, Joseph Scontrino, III, Robert Roussel

NAYS None

ABSTAIN None

ABSENT Kelly Buckwalter

ITEM 7C. CONSIDER AWARDING FP&C PROJECT NO. 36-P21-12-01, PORT OF SOUTH LOUISIANA WAREHOUSE AND PROPERTY ACQUISITION AND IMPROVEMENTS, PLANNING AND CONSTRUCTION GLOBALPLEX BUILDING NO. 11 -ROOF MEMBRANE-PENDING FACILITY, PLANNING & CONTROL APPROVAL

Mr. Aucoin Thank you, Chairman Robichaux. The Port received bids on May 7th for the Building 11 Roof Membrane project. We received 5 bids that have been reviewed by Linfield Hunter & Junius. They recommend awarding the bid to the lowest responsible bidder: Brazos Industries for \$333,183 (pending final approval from Facility Planning and Control).

Mr. Roussel Who review that ...it's a big difference in bids...

(inaudible)

A Resolution was passed awarding Roof Membrane Project to Brazos Industries in the amount of \$333,183.00,pending final approval from Facility Planning and Control.

YEAS Stanley Bazile, Judy Songy, D. Paul Robichaux, P. Joey Murray, Whitney Hickerson, Patrick Sellars, Joseph Scontrino, III, Robert Roussel

NAYS None

ABSTAIN None

ABSENT Kelly Buckwalter

ITEM 7D. CONSIDER AWARDING FP&C PROJECT NO. 36-P21-12-01, PORT OF SOUTH LOUISIANA WAREHOUSE AND PROPERTY ACQUISITION AND IMPROVEMENTS, PLANNING AND CONSTRUCTION-GLOBALPLEX BUILDING NO. 11- DEMOLITION OF WALLS AND SLABS- PENDING FACILITY, PLANNING & CONTROL APPROVAL

Mr. Aucoin Thank you, Mr. Chairman. The Port also received bids on May 7th for the Building 11 Demolition of Walls and Slabs project. After review of the 4 bids received, Linfield Hunter & Junius recommends awarding the bid to Mayer Building Company, LLC for \$360,808.77 pending final approval from Facility Planning and Control.

A Motion was offered by Ms. Songy and seconded by Mr. Murray that the Building No. 11 Demolition of Walls and Slabs Project be awarded to Mayer Building Company LLC in the amount of \$360,808.77, pending final approval from Facility Planning and Control.

YEAS	Stanley Bazile, Judy Songy, D. Paul Robichaux, P. Joey Murray, Whitney Hickerson, Patrick Sellars, Joseph Scontrino, III, Robert Roussel
NAYS	None
ABSTAIN	None
ABSENT	Kelly Buckwalter

ITEM 7E. CONSIDER AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A LEASE AGREEMENT (FOR THE HUNTING CAMP) ON THE FORMER PETROPLEX PROPERTY

Mr. Aucoin This is simply the authority to negotiate and possibly execute a lease. If we have a legitimate offer we will bring it back to the Commission.

Mr. Roussel They have been there a long time a lot of locals.

Commissioners (inaudible)

A Motion was offered Mr. Sellars and seconded by Mr. Hickerson that Executive Director be authorized to negotiate and enter into (hunting camp) lease agreement.

YEAS Stanley Bazile, Judy Songy, D. Paul Robichaux, P. Joey Murray, Whitney Hickerson, Patrick Sellars, Joseph Scontrino, III, Robert Roussel

NAYS None

ABSTAIN None

ABSENT Kelly Buckwalter

ITEM 8. COMMITTEE REPORTS

Mr. Robichaux Any updates on our committees?

Mr. Murray We had an Airport Committee Meeting yesterday. We reviewed the bids for the T-Hangars. It was voted on today...moving forward with that. We also talked about the fact that the T-Hangars that we are filling right now... We have twelve spots in that building and twenty-four applicants that want space. We talked in the Committee Meeting about the Port asking and applying for grant money again to match 50/50. ..where we can do some more T-Hangars out there and with that we can match it with our own dollars or we can match it through a revenue stream that can be bonded from the ones that we do. Make sense for us to do that again as we grow the revenue. The Committee voted to ask the Executive Director to go ahead and take those steps and bring it back to us to move forward.

We also talked about a number of small projects that is ongoing. The runway resurfacing, the lighting, additional parking and security fencing and things; all budgeted ...we did a recap on that.

Mr. Robichaux Judy anything on port property?

Ms. Songy We called a meeting for Monday at 1:00 p.m. and I gave out some information to some of the members that were interested. Brian thinks it would be beneficial for the Port to try and buy. It is right directly across the levee from Marine Operations; right now, they are housing people on ships but this could be converted into sleeping quarters. He has also check and there is money available for that. I have some more information.

Mr. Robichaux Anything Security Joey? Finance? Anybody?

The Commissioners Seminar is coming up in June; it would be good for you all to attend.


ITEM 9. ADJOURNMENT

A Motion was offered by Mr. Hickerson and seconded by Ms. Songy that the Meeting be adjourned.

YEAS	Stanley Bazile, Judy Songy, D. Paul Robichaux, P. Joey Murray, Whitney Hickerson, Patrick Sellars, Joseph Scontrino, III, Robert Roussel
NAYS	None
ABSTAIN	None
ABSENT	Kelly Buckwalter

The meeting adjourned at 5:21 p.m.


Stanley C. Bazile
Secretary


D. Paul Robichaux
President

PORT OF SOUTH LOUISIANA

RESOLUTION NUMBER: _____

Date: 5/14/19

The Port of South Louisiana of the Parish of St. John the Baptist met in regular session on this date. The following resolution was offered by Scottrino and seconded by Murray.

R E S O L U T I O N

A resolution authorizing the Executive Director to execute an Agreement with the Louisiana Department of Transportation and Development (LA DOTD) for improvements at the Port of South Louisiana Executive Regional Airport.

WHEREAS, Act 451 of the 1989 Regular Session of the Louisiana Legislature authorized the financing of certain airport improvements from funds appropriated from the Transportation Trust Fund; and

WHEREAS, the Port of South Louisiana has requested funding assistance from the LA DOTD to/for T-Hangar Development; and

WHEREAS, the stated project has been approved by the Louisiana Legislature and the LA DOTD is agreeable to the implementation of this project and desires to cooperate with the Port of South Louisiana according to the terms and conditions identified in the attached Agreement; and

WHEREAS, the LA DOTD will provide the necessary funding for the T-Hangar Development and reimburse the sponsor up to \$575,000.00 of project cost.

NOW THEREFORE, BE IT RESOLVED by the Port of South Louisiana that it does hereby authorize the Executive Director to execute an Agreement for the project identified as SPN H.013670, more fully identified in the Agreement attached hereto, and to execute any subsequent related documents, including, but not limited to, amendments to said agreement.

This resolution shall be in full force and effect from and after its adoption.

The aforesaid resolution, having been submitted to a vote, the vote thereon was as follows:

YEAS: 8 NAYS: 0 ABSENT: 1

WHEREUPON, the resolution was declared adopted on the 14th day of May, 2019.

PORT OF SOUTH LOUISIANA

BY: [Signature]
(Signature)

D. Paul Robichaux
(Typed or Printed Name)

TITLE: President

ATTEST: [Signature]
(Signature)

TITLE: Paul G. Aveson

CERTIFICATE

IT IS HEREBY certified that the above is a true and correct copy of a resolution passed by the Port of South Louisiana of St. John the Baptist Parish, Louisiana in regular session convened on this, the 14 day of

May, 2019.

[Signature]
(Secretary of Sponsor)

TITLE: Secretary