

**A REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA GLOBALPLEX
FACILITY (GUESTHOUSE) ON WEDNESDAY, JANUARY 19, 2022**

ITEM 1-CALL TO ORDER

Chairman Paul Robichaux called the Meeting to order at 3:12 p.m.

ITEM 2-ROLL CALL

Vickie Clark	Mr. Bazile
Mr. Bazile	Here.
Vickie Clark	Miss. Songy; Absent
	Mr. Murray
Mr. Murray	Here.
Vickie Clark	Mrs. Klibert
Mrs. Klibert	Here.
Vickie Clark	Mr. Hickerson
Mr. Hickerson	Here.
Vickie Clark	Mr. Joseph
Mr. Joseph	Here.
Vickie Clark	Mr. Burks
Mr. Burks	Here.
Vickie Clark	Mr. LeBlanc
Mr. LeBlanc	Here.
Vickie Clark	Mr. Robichaux
Mr. Robichaux	Here.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Joseph led the Pledge of Allegiance.

**WELCOME THE NEW EXECUTIVE DIRECTOR OF THE PORT OF SOUTH
LOUISIANA, PAUL MATTHEWS**

Chairman Robichaux on behalf of the Commission welcomed the new Executive Director, Paul Matthews and his family to the Port of South Louisiana.

Mr. Matthews thanked Mr. Robichaux and the Commission. Mr. Matthews discussed the past accomplishments of the Port and his vision for the Port. He thanked his family for their support and his mentors for their guidance.

The Commission allowed Mr. Matthews to proceed with his Director's Report at this time.

ITEM 6. EXECUTIVE DIRECTOR REPORT

Mr. Matthews stated that there were no significant changes to the vessel and barge counts this year.

Mr. Matthews informed the Commission that the Globalplex Administration Building (which is being partially funded with a Capital Outlay Grant in the amount of \$9.6 million) is presently 62% complete. The parking area behind the building has been paved. Matthews stated that in the interim he, Patti and Nyler are in the Guesthouse.

Mr. Matthew informed the Commission that the General Cargo Dock Reinforcement/Strengthening Project (which is being partially funded with a Port Priority Grant in the amount of \$18.7M) the dock project is 75% complete. He stated that they are making sure the new high-capacity cargo cranes that we spent over \$13 million dollars are able to have access to the entire dock. He thanked Dale, Roy and Brian for focusing on the project.

He stated that Globalplex Dock Access Bridge design is 75% complete and that the team is working on Phase 1 of the roadway improvement project.

Matthews stated that on the airport side- that there is a 245% increase in fuel sales revenues. He stated he is happy about that. He also stated that the Airport will receive over \$150,000 from the new infrastructure bill for operations and maintenance needs. He thanked Lisa, Airport Director and Airport Committee Chairman, Mr. Murray for all they do at the airport. He welcomed Beacon Aviation to the airport. He stated that are a maintenance shop that will be leasing half of the transient hangar.

Mr. Matthews informed the Commission that an employee kick-off meeting was held with the entire staff. He shared his plans for the next three to six months with the employees. He stated that everyone was welcoming. He stated that he is excited to work with the staff that there are great people at the Port.

He also recognized Alex Hernandez, Public Information Officer, who received the Entergy Spark Award for all her efforts. He stated he hopes to have many more announcements like the one he just made.

Mr. Robichaux Thanked Mr. Matthews.

ITEM 4. APPROVAL OF MINUTES – DECEMBER 6, 2021

A Motion was offered by Mr. Joseph and seconded by Mr. LeBlanc that the Minutes from the Regular Commission Meeting held on December 6, 2021 be approved.

YEAS	Mr. Murray, Mrs. Klibert, Mr. Hickerson, Mr. Joseph, Mr. Burks, Mr. LeBlanc, Mr. Bazile, Mr. Robichaux
NAYS	None
ABSTAIN	None
ABSENT	Miss Songy

ITEM 5. FINANCIAL REPORT-OCTOBER, 2021 AND NOVEMBER, 2021

Mr. Murray informed the Commission that at the December meeting the Finance Department were unable to put the Financial Reports together because of Hurricane Ida. He was pleased to report that as of October the Port is under the deficit of \$675,726; it has been reduced to \$469,000. Actual expenses were running higher and that was due to Hurricane Ida. He stated insurance proceeds should put us back on track.

He stated that the payment of bills October and November, 2021 needed to be ratified.

A Motion was offered by Mr. Murray and seconded by Mr. Hickerson that the November, 2021 and December, 2021 Financial Reports be approved and that the payment of bills be ratified.

YEAS	Mr. Murray, Mrs. Klibert, Mr. Hickerson, Mr. Joseph, Mr. Burks, Mr. LeBlanc, Mr. Bazile, Mr. Robichaux
NAYS	None
ABSTAIN	None
ABSENT	Miss Songy

ITEM 7. NEW BUSINESS AND PUBLIC COMMENTS

No public comments.

ITEM 7A. CONSIDER RESOLUTION -PROJECT ACCEPTANCEFOR STATE PROJECTNO.H.012208-GLOBALPLEX DOCK EQUIPMENT IMPROVEMENTS

Mr. Matthews informed the Commission that the Resolution before them was to accept the two new (2) cranes purchased at the cargo dock. The Port owes the Contractor the retainage fee and the Port is owed for travel expenses and fire extinguishers purchased.

A Motion was offered by Mr. Murray and seconded by Mr. LeBlanc that the Resolution be passed accepting the Globalplex Dock Equipment Improvement H.012208 Project as complete.

YEAS	Mr. Murray, Mrs. Klibert, Mr. Hickerson, Mr. Joseph, Mr. Burks, Mr. LeBlanc, Mr. Bazile, Mr. Robichaux
NAYS	None
ABSTAIN	None
ABSENT	Miss Songy

ITEM 7B. CONSIDER SECOND EXTENSION OF INTERIM LEASE AGREEMENT BETWEEN THE POSL AND BAUMER FOODS, INC.

Mr. Matthews informed the Commission that Baumer Foods lease with the Port expired on June 30, 2021. The interim agreement was prepared by our attorney is to extend the present lease to February 28, 2022 this will allow us time to work out a mutually acceptable new or amended lease.

Mr. Hickerson questioned whether St. John the Baptist Parish was receiving a percentage of the rents received by the Port from Baumer. He was informed that in the original Baumer Lease St. John the Baptist Parish paid a percentage of Baumer's rent as an incentive for them to locate in their Parish after Hurricane Katrina. That incentive ended some time ago.

A Motion was offered by Mr. Murray and seconded by Mrs. Klibert that the Executive Director is instructed and authorized to enter into an Interim Agreement with Baumer Foods, Inc.

YEAS	Mr. Murray, Mrs. Klibert, Mr. Hickerson, Mr. Joseph, Mr. Burks, Mr. LeBlanc, Mr. Bazile,
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Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT Miss Songy

ITEM 7C. CONSIDER AWARDING AIRPORT T-HANGAR PROJECT TO THE LOWEST RESPONSIVE

Mr. Matthews informed the Commission that three (3) bids for the T-Hangar project were received. Airport Engineer reviewed the bids and recommended TBT Contracting, Inc of Thibodaux, LA for the base bid \$1,640,200.

Mr. Murray pointed out to the Commission that the Engineer's recommendation included Alternate No. 1 in the amount of \$182,000.

A Motion was offered by Mr. Murray and seconded by Mr. Bazile that the Airport T-Hangar Project be awarded to TBT Contracting Inc. for the base bid of \$1,640,200 and Alternate No. 1 \$182,000. Total amount: \$1,822,200.00.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Mr. LeBlanc, Mr. Bazile,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT Miss. Songy

ITEM 7D. CONSIDER AECOM TASK ORDER NO 82C- ADDITIONAL DESIGN AND SUPPORT SERVICES FOR CRANE FEATURES

Mr. Matthews informed the Commission that AECOM Task Order 82C for total of \$31,355 includes the following additional work on the dock and crane project for:

- Design of temporary crane shore power
- Design steel plate bridge for Associated Terminal access across work area
- Revise under-dock repair details based on condition assessment
- Additional lighting upgrades at finger pier
- Revise waterline design to stainless steel

A Motion was offered by Mr. Hickerson and seconded by Mrs. Klibert that the Executive Director is instructed and directed to execute AECOM Task Order 82C for total of \$31,355.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Mr. LeBlanc, Mr. Bazile,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT Miss. Songy

ITEM 8. COMMITTEE COMMENTS

Mr. Robichaux asked if the Committee Chairs had any questions or comments.

Mr. Murray did not have any updates/reports on Airport, Finance or Security Committees in addition to what appeared on the Agenda.

Mr. Hickerson requested that the new Executive Director examine the Port's employment policies as it relates to employee wages. Mr. Joseph and Mr. Murray both expressed that they too would like to know more about employee policies.

Mr. Matthews informed the Commissioners that he would meet with his staff and provide an Executive Summary to the Board.

Mrs. Klibert informed the Commission that the Port adheres to the Department of Civil Service Rules which governs state employees. .

Mr. Hickerson questioned the authority of the Executive Director to execute agreements, both professional and employment, without Commission approval. Fellow Commissioners enlightened Mr. Hickerson as to the agreements the Executive Director is allowed to execute without Commission approval.

Mr. Hickerson resigned his position as Insurance Committee Chair.

Mr. Robichaux thanked him for his service and said he would find a replacement.

Mr. Burks did not have any updates/reports on Construction Committee in addition to what appeared on the Agenda.

ITEM 9. ADJOURNMENT

A Motion was offered by Mr. Joseph and seconded by Mr. Hickerson that the Meeting be adjourned.

YEAS	Mr. Murray, Mrs. Klibert, Mr. Hickerson, Mr. Joseph, Mr. Burks, Mr. LeBlanc, Mr. Bazile, Mr. Robichaux
NAYS	None
ABSTAIN	None
ABSENT	Miss. Songy

The meeting adjourned at 3:24 p.m.

Stanley C. Bazile
Secretary

D. Paul Robichaux
President

February 16, 2022