

**A REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA GLOBALPLEX
FACILITY (GUESTHOUSE) ON WEDNESDAY, FEBRUARY 16, 2022**

ITEM 1-CALL TO ORDER

Chairman Paul Robichaux called the Meeting to order at 3:00 p.m.

ITEM 2-ROLL CALL

Lana Simon Mr. Bazile
Mr. Bazile Here.

Lana Simon Miss. Songy
Miss Songy Here.

Lana Simon Mr. Murray
Mr. Murray Here.

Lana Simon Mrs. Klibert
Mrs. Klibert Here.

Lana Simon Mr. Hickerson
Mr. Hickerson Here.

Lana Simon Mr. Joseph
Mr. Joseph Here.

Lana Simon Mr. Burks
Mr. Burks Here.

Lana Simon Mr. LeBlanc
Mr. LeBlanc Here.

Lana Simon Mr. Robichaux
Mr. Robichaux Here.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Burks led the Pledge of Allegiance.

ITEM 4. APPROVAL OF MINUTES – JANUARY 19, 2022

Commissioner Hickerson pointed out that the comments he made regarding the Executive Director's spending authority of twenty-five dollars (\$25,000) was not

mentioned in the Minutes and that the comments made by other Commissioners' stating that the Executive Director spending authority was thirty-five dollars (\$35,000) was also excluded. The Bylaws states that the Executive Director spending authority is \$25,000.

A Motion was offered by Miss. Songy and seconded by Mr. Murray that Mr. Hickerson's comments be added to the Minutes from the Regular Commission Meeting held on January 19, 2022, and that the Minutes be approved.

YEAS	Mr. Murray, Mrs. Klibert, Mr. Hickerson, Mr. Joseph, Mr. Burks, Mr. LeBlanc, Miss Songy, Mr. Bazile, Mr. Robichaux
NAYS	None
ABSTAIN	None
ABSENT	None

ITEM 5. FINANCIAL REPORT-DECEMBER 31, 2021

Mr. Murray reported that the financial report was in the compendium. He reported that the revenues are running below the budgeted amount. Actual expenses are running above the budgeted amount by \$1.8 million. Due to Hurricane Ida the Port has incurred \$1.9 million in expenses. He stated that if you take away that hurricane expenses, the expenses would be \$41,377.00 below the budget. He thanked the Administration.

A Motion was offered by Mr. Murray and seconded by Mr. Hickerson that the December 31, 2021, Financial Report be approved, and that the payment of bills be ratified.

YEAS	Mr. Murray, Mrs. Klibert, Mr. Hickerson, Mr. Joseph, Mr. Burks, Mr. LeBlanc, Miss Songy, Mr. Bazile, Mr. Robichaux
NAYS	None
ABSTAIN	None
ABSENT	None

ITEM 6 EXECUTIVE DIRECTOR REPORT

Mr. Matthews expressed how happy is to be at the Port of South Louisiana. He mentioned being on Fox 8 News on day one.

Mr. Matthews stated that the Port received five (5) less vessels this year as opposed to last year in January 2022. He stated that the barge count is 5,158 barges as compared to last year's barge count of 5,655 which is a little under 500 and that moving forward he would be adding years to date throughout the year in comparison to 2021 to see where the trend is going. He stated that understanding the dynamics with Covid and the supply chain that the numbers would continue to be volatile. He will keep the Commissioners informed.

Business Development- Mr. Matthews informed the Commission that a Letter of Intent was executed with AMMPower. He stated that it puts in motion the opportunity to have the major green ammonia plant in our port. It represents one of the three(3) pillars that's been discussed in the last month for the future of the Port of South Louisiana-energy transition.

Chairman Robichaux stated that the Port should be excited to have AMMPower. That AMMPower brings a lot of talent to the table. They would like to develop it into a worldwide energy hub. He thanked Mr. Matthews for acting quickly.

Mr. Matthews stated that the Port is working on a Build Back Better Grant with GNO Inc. which will allow for Emethanol facility to fuel tugs. The grant is to build a bunker barge. He thanked Julia and Brian for working with GNO, Inc.

Port of South Louisiana Executive Regional Airport- Mr. Matthews stated that the fuel sales for January 2022 was \$21,220. He informed the Commission that a letter was sent to Governor John Bel Edwards and the Port's Congressional delegation requesting support for the extension of airport runway. He stated that the extension would require a portion of the Westshore Levee to be reconfigured. He thanked Lisa, Roy and Commissioner Murray for their assistance.

Commissioner Murray stated that the Port was being proactive in getting this done.

Mr. Matthews reported on his visit to Washington D.C. He discussed the well-attended RREDI Breakfast and the meetings with the Port Delegation which included Congressman Scalise, Senator Cassidy and Senator Graves. He thanked Port personnel Julia Fisher and Dale Hymel for their work, as well as Commissioners Paul Robichaux, Ryan Burks, Robbie LeBlanc and Katie Klibert for their attendance.

He thanked President Hotard, President Jewell and President Dufrene for their attendance. He stated that the Port is talking with our regional partnerships about making sure that Louisiana Highway 3127 expansion happens from two(2) lanes to four(4) lanes, that the new Reserve Interchange Exit in St. John Parish and that Highway I- 310 Highway 90 Flyover in St. Charles Parish all get done. He stated that these are all regional projects that impact the Port.

He spoke about his visit with Todd Fuller and Gary Porrier at Associated Terminals and their discussion about longer lease terms. They also discuss ways to promote the Port

and Associated Terminals and opportunities for boat tours. He thanked Dale, Julia, Brian for their attendance.

He informed the Commission that the Regular Legislative Session begins March 14th. He stated that the Port's focus will be on Capital Projects: the 2nd Dock Access Bridge which would triple truck movements at Globalplex, rail improvements and the importance of warehouse paving.

He thanked Roy Quezairre for leading the Port's efforts in the legislature and working with the Port's lobbyists.

He stated that he is excited to work with the staff. He feels there is great chemistry. There is weekly, Monday morning executive staff meetings to make sure he and his lieutenants are on the same page and moving in the same direction.

He and the Staff attended several meetings during the month with outside organizations. It's a team effort.

Mr. Matthews stated that he was recently inducted as a Board Member for GNO, INC, Executive Committee, Chair of Next Gen Council. Commissioner Klibert also sits on Next Gen Council.

Mr. Matthews congratulated Chairman Robichaux for being named City Business "Power 20 Port & Maritime" leader in the New Orleans area and honor that Mr. Matthews also received.

Mr. Matthews expressed the need to enjoy what is happening with the staff and their family. He shared that Cameron Clark, son of Vickie Lewis-Clark, is West St. John Elementary 5th Grade-Student of the Year.

Chairman Robichaux thanked Mr. Matthews for his report.

ITEM 7. NEW BUSINESS AND PUBLIC COMMENTS

No public comments.

ITEM 7A. CONSIDER GLOBALPLEX DOCK EQUIPMENT IMPROVEMENTS, H. 12208, CHANGE ORDER (DEDUCT)- PROCUREMENT OF TWO (2) KONESCRANE

Mr. Matthews stated that the change order for the crane project is a deduction of \$20,233 from the overall cost of the cranes. A Deduction was made for fire extinguishers (that were purchased locally) and travel expenses that were never incurred. This Change order was discussed and approved at the Construction Committee Meeting held on Monday, February 14th. Unless, Commissioner Burks has any comments we as a staff recommends approval.

A Motion was offered by Mr. Murray and seconded by Mr. LeBlanc that the Executive Director is instructed and directed to execute the final change order for Globalplex Dock Equipment Improvement H.012208.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Mr. LeBlanc, Miss Songy,
Mr. Bazile, Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT None

ITEM 7B. CONSIDER AWARDING MOBILE MARINE COMMAND CENTER DOCK REPLACEMENT PROJECT TO RIVER CONSTRUCTION

Mr. Matthews stated that after reviewing the three(3) proposals submitted for the Mobile Marine Command Center Dock Replacement Project, Our Engineer, AECOM, recommends awarding the bid to River Construction for \$247,500. This was approved by the Construction Committee Meeting earlier this week. We recommend approval.

A Motion was offered by Mr. Hickerson and seconded by Mr. Burks that the Mobile Marine Command Center Dock Replacement Project be awarded to River Construction in the amount of \$247,000.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss Songy, Mr. LeBlanc, Mr. Bazile,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT None

ITEM 7C. CONSIDER RESOLUTION TO CONTINUE PROFESSIONAL LEGAL SERVICES EMPLOYMENT OF BREAZEALE SACHSE & WILSON

Mr. Matthews stated that the firm of Breazeale, Sachse & Wilson of which Mr. Peter Butler is present today has provided legal services to the Port for the past several years. The firm has handled our legal matters in several areas. The Attorney General has previously provided written approval to the Port to retain Breazeale, Sachse & Wilson. This resolution would allow the Port to seek approval again from the Attorney General's office to continue to employ Breazeale, Sachse & Wilson on legal matters. The cost of

these services shall not exceed Three Hundred Thousand Dollars (\$300,000). The Staff recommends approving this resolution.

A Motion was offered by Mr. Murray and seconded by Mrs. Klibert that a Resolution be passed directing and instructing the Executive Director to execute an agreement with Breazeale, Sachse & Wilson, LLP upon receiving approval from the Louisiana Attorney General's Office.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss Songy, Mr. LeBlanc, Mr. Bazile,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT None

**ITEM 7D. CONSIDER AGREEMENT WITH EVALV, IQ, LLC TO PERFORM
CYBER ASSESSMENT OF THE POSL NETWORK**

Mr. Matthews stated that this agreement with EVALV IQ is to review and assess the current state of the Port's cybersecurity & Information technology (IT) infrastructure. From their Assessment, they will make recommendations and implement a prevention and protection plan for the Port. They will also review the vendor management and risk management program and make recommendations. This assessment and recommendation should be completed in 4 months by June 2022 at a cost of \$102,600. The Coast Guard has required the Port to address cyber security in our Facility Security Plan. Failure to comply could result in significant fines. This is also can help with the insurance as talked about in our insurance meeting. We recommend approving this agreement.

Mr. Burks asked Mr. Matthews how does the cyber assessment tie into the new administration building.

Mr. Matthews stated that it was great timing. When the assessment is completed, and a new protection and prevention plan is implemented it will be implemented for the new building. He stated that part of the scope of work is to make certain that the new building is making sure its state of the art, first day running.

A Motion was offered by Mr. LeBlanc and seconded by Mrs. Klibert that the Executive Director is instructed and directed to execute an agreement with Cyber Assessment of the POSL network in the amount of \$102,600.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,

Mr. Joseph, Mr. Burks, Miss. Songy, Mr. LeBlanc, Mr. Bazile,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT None

**ITEM 7E. CONSIDER AWARDING GLOBALPLEX IMPROVEMENT PROJECT
TO HARD ROCK CONSTRUCTION**

Mr. Matthews stated that the Port received nine (9) bids for the Globalplex Roadway Improvement Project. After our Engineer, Shread Kuyrkendall reviewed the bids, they recommend awarding to the lowest qualified bidder, Hard Rock Construction for the bid amount of \$361,925. Awarding this bid was discussed and approved at the Construction Committee Meeting on the 14th of February.

A Motion was offered by Mr. Murray and seconded by Mr. Burks that the Globalplex Improvement Project be awarded to Hard Rock Construction in the amount of \$361,925.00.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss. Songy, Mr. LeBlanc, Mr. Bazile,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT None

**ITEM 7F. CONSIDER CHANGE ORDER NO. 5 GLOBALPLEX DOCK
REINFORCEMENT PROJECT**

Mr. Matthews stated that Change Order No. 5 for the Globalplex Dock Reinforcement Project was also discussed in detail and approved by the Construction Committee. As a result of the contractor's review and inspection of the underside of the dock along the waterside crane rail and the deck framing immediately adjacent to the rail, it was discovered that repairs were needed in several areas to the structural steel framing and deck framing beams. The Change Order for these repairs totals \$925,469.81. He also mentioned that most of the repairs would be covered by the funding we received from the Port Priority Program however approximately \$300K would be at the Port's expense.

Mr. Burks recommended that the matter be tabled so that he may review the matter further.

A Motion was offered by Mr. Burks and seconded by Mr. Hickerson to table **CONSIDER CHANGE ORDER NO. 5 GLOBALPLEX DOCK REINFORCEMENT PROJECT.**

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss. Songy, Mr. LeBlanc, Mr. Bazile,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT None

ITEM 7G. CONSIDER RESOLUTION TO AMEND LOUISIANA REVISED STATUTE 34:2472 B.(1) AND REPEAL LOUISIANA REVISED STATUTE 34:2472 B.(2)- CHANGES PORT OF SOUTH LOUISIANA COMMISSION DOMICILE MEETING PLACE TO RESERVE, LOUISIANA

Mr. Matthews stated that currently the Port of South Louisiana Revised Statutes the domicile and regular meeting place is shown as LaPlace, LA. This resolution would allow us to consult with our legislative delegation to amend the Port of South Louisiana enabling statute to change the domicile meeting place to Reserve, LA, the new location of our Administration Building. Staff recommends approval.

A Motion was offered by Mr. Burks and seconded by Mr. LeBlanc that a Resolution be passed directing and instructing the Executive Director to consult with our legislative delegation to amend the Port of South Louisiana enabling statute to change the domicile meeting place to Reserve, LA, the new location of our Administration Building.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss Songy, Mr. LeBlanc, Mr. Bazile,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT None

ITEM 7H. CONSIDER PROPOSAL FROM FAMILY HOMES BY TOMMY & SHEILA TO PROVIDE REPAIR SERVICES AT BAUMER FOODS, INC.

Mr. Matthews stated that the Port's Building # 20, is currently leased by Baumer Foods, needs repairs. This proposal from Family Homes by Tommy and Sheila will provide the necessary repairs and provide a special foam to the interior of walls. We are suggesting a \$156,152 for this work.

A Motion was offered by Mr. Joseph and seconded by Mr. Hickerson that the Port accepts the proposal of Family Homes by Tommy and Sheila for repairs at Baumer Foods, Inc. for an amount not to exceed \$156,152.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss. Songy, Mr. LeBlanc, Mr. Bazile,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT None

ITEM 7I. CONSIDER INSTRUCTING AND DIRECTING THE EXECUTIVE DIRECTOR TO EXECUTE THE SUBSTANTIAL COMPLETION FOR THE REPAIR WORK COMPLETED ON THE LAFARGEHOLCIM DOCK

Mr. Matthews Lanier & Associates has performed a final walk-through of the Holcim Dock allision repairs. Lanier recommends that the construction be deemed substantially complete. This item was also discussed and approved at the Construction Meeting held earlier this week. The certificate will be signed once the NAV light is installed and operable. We recommend approval.

Mr. LeBlanc stated he did not clearly hear what was said and wanted to reiterate that the certificate would only be signed after the navigation light was installed.

A Motion was offered by Mr. Joseph and seconded by Mr. Burks that the Executive Director is instructed and directed to execute the Substantial Completion for the Holcim dock repair project once the navigation lights have been installed.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss. Songy, Mr. LeBlanc, Mr. Bazile,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT None

ITEM 8. COMMITTEE REPORTS

Chairman Robichaux asked for Committee Reports.

Mr. Murray stated he did not have anything to report for Airport or Finance committee.

Mr. Burks stated that there was a Construction Committee Meeting on Monday and that he would follow up on Change Order No. 5.

Mr. Joseph stated that he would like to go back to having Commissioner Remarks and can we finalize the Commission Meeting dates.

Mr. Robichaux stated sure.

Mr. LeBlanc stated that an Insurance Committee Meeting was held earlier that day. He also stated that he would meet with the Executive Director and Staff to discuss the hurricane claim with the independent adjuster and other insurance matters.

Chairman Robichaux thanked Mr. LeBlanc for accepting the Insurance Chairman position.

Miss. Songy stated that she and Julia would be getting together on Port Property matters.

Chairman Robichaux stated that a prepared list with Commission and major Committee Meeting dates would be coming out within a couple of weeks. The ancillary committee will be called as needed.

Mr. Joseph stated he would like to have a Workshop with the Commissioners to discuss ethics and other items.

Mr. Matthews recognized Ms. Theresa Jones with Evalv, IQ.

Chairman Robichaux recognize Todd Fuller with Associated Terminals who also was named in City Business.

ITEM 9. ADJOURNMENT

A Motion was offered by Mr. Joseph and seconded by Mr. LeBlanc that the Meeting be adjourned.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,

Mr. Joseph, Mr. Burks, Miss. Songy, Mr. LeBlanc, Mr. Bazile,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT None

The meeting adjourned at 3:26 p.m.

Stanley C. Bazile
Secretary

D. Paul Robichaux
President

March 9, 2022