

**A REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA GLOBALPLEX
FACILITY (GUESTHOUSE) ON WEDNESDAY, APRIL 27 2022**

ITEM 1-CALL TO ORDER

Chairman Paul Robichaux called the Meeting to order at 5:07 p.m.

ITEM 2-ROLL CALL

Vickie Clark	Mr. Bazile; Absent Miss. Songy
Miss Songy	Here.
Vickie Clark Mr. Murray	Mr. Murray Here.
Vickie Clark Mrs. Klibert	Mrs. Klibert Here.
Vickie Clark Mr. Hickerson	Mr. Hickerson Here.
Vickie Clark Mr. Joseph	Mr. Joseph Here.
Vickie Clark Mr. Burks	Mr. Burks Here.
Vickie Clark	Mr. LeBlanc; Absent Mr. Robichaux
Mr. Robichaux	Here.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Klibert led the Pledge of Allegiance.

**SmartPort Presentation: Louisiana Department of Economic Development
Secretary, Don Pierson and Justin Ehrenwerth, Water
Institute**

Aux Initiatives Presentation: General Robert Crear

**Congratulations to Executive Director Paul Matthews, recipient of
2021 IMAX 40 under 40 Award.**

ELECTION OF OFFICERS

Mr. Robichaux thanked the Commission for allowing him to preside over the Commission as President/Chairman for seven (7) years.

OFFICE OF CHAIRMAN

A Motion was offered by Mr. Robichaux and seconded by Mr. Hickerson nominating Mr. Ryan Burks to the Office of Chairman of the Port of South Louisiana Commission.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss Songy,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT Mr. LeBlanc, Mr. Bazile

OFFICE OF EXECUTIVE VICE -CHAIRMAN

A Motion was offered by Mr. Murray and seconded by Mr. Robichaux nominating Miss. Judy Songy to the Office of Executive Vice-Chairman of the Port of South Louisiana Commission.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss Songy,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT Mr. LeBlanc, Mr. Bazile

OFFICE OF TREASURER

Mr. Murray stated that at the last meeting he informed Commission that he was stepping down in the role as Treasurer. He spoke to Commissioner LeBlanc about the office of Treasurer and Commissioner LeBlanc stated he would accept the nomination if nominated.

A Motion was offered by Mr. Murray and seconded by Miss. Songy nominating Mr. LeBlanc to the Office of Treasurer of the Port of South Louisiana Commission.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss Songy,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT Mr. LeBlanc, Mr. Bazile

OFFICE OF SECRETARY

Mr. Murray stated Commissioner Bazile would accept the nomination to remain as Secretary.

A Motion was offered by Mr. Murray and seconded by Mr. Joseph nominating Mr. Stanley C. Bazile to the Office of Secretary of the Port of South Louisiana Commission.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss Songy,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT Mr. LeBlanc, Mr. Bazile

ITEM 4. APPROVAL OF MINUTES – MARCH 9, 2022

A Motion was offered by Mr. Murray and seconded by Mr. Burks that the Minutes from the Regular Commission Meeting held on March 9, 2022, be approved.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss Songy,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT Mr. LeBlanc, Mr. Bazile

ITEM 5. FINANCIAL REPORT- FEBRUARY 28, 2022

Mr. Murray gave the Financial Report for Treasurer LeBlanc. He stated that the actual revenues are running above as opposed to prior to this meeting. Port is in the plus column of \$124,000. Other good news is operating expenses are below what was budgeted by \$245,000. Everyone in Administration is doing a good job keeping numbers in order and moving in the direction.

A Motion was offered by Mr. Murray and seconded by Mr. Hickerson that the February 28, 2022, Financial Report be approved, and that the payment of bills be ratified.

YEAS	Mr. Murray, Mrs. Klibert, Mr. Hickerson, Mr. Joseph, Mr. Burks, Miss Songy, Mr. Robichaux
NAYS	None
ABSTAIN	None
ABSENT	Mr. LeBlanc, Mr. Bazile

ITEM 6 EXECUTIVE DIRECTOR REPORT

Mr. Matthews congratulated the newly elected Officers and thanked Mr. Robichaux for his service.

Mr. Matthews congratulated former Airport Director, Lisa Braud, on her retirement; serving the Port for 30 years. She has worked in Accounting, Business and Airport Departments.

Mr. Matthews stated the Port is still in line with Barge Count for 1st Quarter of this year as compared to last year. There were three (3) less vessels as compared to 2021. The barge count is just about nine hundred (900) less for this year as compared to 2021. It is not significant. The Port is seeing more barges coming in. There is currently a vessel at the Holcim site. It's been about ten (10) years.

Mr. Matthews informed the Commission that Charles Palmer was promoted at the Airport-to-Airport Supervisor. Palmer has skills, training and experience. We also will have a vote today for GIS to have stop gap measure to assist Mr. Palmer. Ms. Janeen is helping out at the Airport. It is all hands-on deck. Everyone is doing a great job.

Mr. Matthews informed the Commission about attending IFFCBANO International Trade Symposium. He and Brian Cox, Director of Operations attended. Discussion was about congestion and general shipping issues in today's world.

Mr. Matthews stated they then a few months later went to Washington, D.C. and met with Legislative Delegation-Congressman Grave, Congressman Scalise and staff of Congressman Carter to discuss FAA funding and needs for infrastructure projects: I-310, Highway 90 Interchange and Reserve exit.

Brian attended Breakbulk Conference in New Orleans and has an opportunity to speak with some customers.

Mr. Matthews announced that BIZ New Orleans featured both commissioner Katie Klibert and Julia Fisher as "Women to Watch" in their annual women's issue published May 2022. The Commission congratulated the women of the Port.

Mr. Matthews thanked Commissioner Klibert for her focal point and comments reminding people that the River Region has not fully recovered from Hurricane Ida. He thanked Mrs. Fisher-Cormier, Director of Business Development, for informing readers about all the potential opportunities at the Port.

Mr. Matthews informed the Commission about the Build Back Better Grant Site Visit. He stated that House Bill 2 was discussed and that the Port of South Louisiana is part of the grant proposal to the federal government. He informed them that a bunkering fueling station will be e-mapped at the Port of South Louisiana. The bunkering barge will be built. The Port of South Louisiana will own the shipyard. He noted that this will be the first of its kind in the United states, second time in the world that the E-methanol tugboats are fueled here, up to a maned of 16 tugboats along the river. He stated it is a stepping-stone to get more of these types of vessels whether it is tugs or larger vessels to come here along the Mississippi River.

Mr. Matthews spoke about the Legislative Session and the meeting with the Port's Legislative Delegation/Team on May 9th.

Mr. Quezaire gave a Legislative Report.

Mr. Robichaux asked if there were questions for Mr. Matthews.

ITEM 7. NEW BUSINESS AND PUBLIC COMMENT

No public comments.

ITEM 7A. CONSIDER BUDGET FY 2022-2023

Mr. Murray informed the Commission that a Finance Meeting was held on the 25th of April. He stated that at the Meeting the Budget for the Fiscal Year 2022-2023 was discussed. All members were in attendance, and it was voted unanimously to adopt the budget.

A Motion was offered by Mr. Murray and seconded by Mr. Hickerson that the 2022-2023 Budget be approved and adopted.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss Songy,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT Mr. LeBlanc, Mr. Bazile

ITEM 7B. CONSIDER INSURANCE RENEWALS 2022

Mr. Matthews informed the Commission that the Port's Insurance Team met for months to put together and insurance proposal in today's tough insurance market. There was an Insurance meeting on Monday to discuss options and a vote to recommend the insurance coverages listed on the spreadsheet in your booklet for an annual premium of \$2,429,355.05. He thanked Vickie, Lana and Commissioner LeBlanc for working diligently to get the best numbers for the Port.

Mr. Robichaux informed the Commission that he spoke to AWS and informed the Commission that AWS agreed in their proposal to reduce their commission by 50% in addition to what was reported at the Monday Insurance Meeting. He stated the Port would not reject the deduction. Mr. Robichaux thanked them.

Mr. Frank "Buster" Seeling stated that last year they cut their rates to help the Port and that this year they wanted to do it again. Mr. Seeling stated that Eagan and AWS are not trying to make money because premiums are going up, so they reduce their commission. They would like to stay involved with the Port.

Vickie Clark questioned if Eagan was reducing their commission as well.

Mr. Seeling stated that the commission goes to Eagan. AWS commission gets paid from Eagan it's not separate.

A Motion was offered by Mr. Murray and seconded by Mr. Burks that the Insurance Program be renewed in accordance with the attached document and that premiums be paid in an amount not to exceed \$2,429,355.05.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss Songy,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT Mr. LeBlanc, Mr. Bazile

ITEM 7C. CONSIDER RESOLUTION AUTHORIZING THE SALE OF THE BUILDING AND PROPERTY LOCATED AT 171 BELLE TERRE BLVD., LAPLACE, LA

Mr. Matthews informed the Port that an offer on the old administration building was received and that the Port Property Development Committee met on Monday to discuss the offer. The committee recommended moving forward with the negotiations of the offer. The Resolution allows him to negotiate and enter into a purchase agreement and an act of sale for the property. He and Staff recommends approval of the resolution.

Mr. Murray stated he attended the Port Property Development Committee on Monday. He thinks passing the Resolution is the right thing to do.

A Motion was offered by Mr. Joseph and seconded by Mr. Murray that a Resolution be passed directing and instructing the Executive Director to negotiate the sale of the building and property located at 171 Belle Terre Blvd., Laplace, Louisiana.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss Songy,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT Mr. LeBlanc, Mr. Bazile

ITEM 7D. CONSIDER RESOLUTION TO ENGAGE ATTORNEY TIMOTHY HARDY AND HIS LAW FIRM BREAZEALE, SACHSE & WILSON, L.L.P. TO PROVIDE ENVIRONMENTAL LEGAL REPRESENTATION TO THE PORT OF SOUTH LA

Mr. Matthews informed the Commission that the Resolution allows the Port to employ Attorney Timothy W. Hardy and his law firm Breazeale, Sachse & Wilson to provide environmental legal representation. Attorney Hardy has over forty(40) years of experience and definitely has the expertise in environmental law. He informed that the purpose of the engagement is economic development. There is a lot Mr. Hardy can help the Port with on the front end to avoid problems on the back end. Matthews stated he and Attorney Peter Butler discussed bringing Mr. Hardy on board. The Staff and Executive Counsel are 100% in agreement on engaging Mr. Hardy.

Mr. Hardy introduced himself to the Commission and spoke about his career as an environmental attorney and how his services would benefit the Port.

A Motion was offered by Mr. Hickerson and seconded by Mr. Joseph that a Resolution be passed in support of engaging Attorney Timothy W. Hardy and his law firm Breazeale, Sachse & Wilson to provide environmental legal representation pending the Louisiana Attorney General's approval.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss Songy,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT Mr. LeBlanc, Mr. Bazile

ITEM 7E. CONSIDER SHREAD-KUYRKENDALL & ASSOCIATES TASK ORDER NO. 3- RESIDENT INSPECTION SERVICES FOR T-HANGAR CONSTRUCTION PROJECT AT THE AIRPORT

Mr. Matthews informed the Commission that the Task Order for Resident Inspection services for the Airport T-Hangar project was discussed at the Construction Committee Meeting on Monday. The committee recommends it to engage Shread-Kuyrkendall & Associates for a not to exceed amount of \$55,000 for these services.

A Motion was offered by Mr. Murray and seconded by Mr. Burks directing and instructing the Executive Director to execute Shread-Kuyrkendall Task Order No. 3 Resident Inspection Services for T-Hangar Construction Project.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss Songy,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT Mr. LeBlanc, Mr. Bazile

ITEM 7F. CONSIDER TIGER DEMOLITION PROPOSAL TO DEMOLISH HOUSE LOCATED ON POSL ST JAMES PROPERTY

Mr. Matthews informed the Commission that the Tiger Demolition proposal was also discussed at the Construction Committee Meeting. The home was severely damaged during Hurricane Ida and is the last dwelling on the Port's St. James Property to be demolished. Approval is recommended.

A Motion was offered by Mr. Hickerson and seconded by Mr. Joseph directing an instructing the Executive Director to amend the agreement with Tiger Demolition to include the demolition of the remaining house located on Port property in St. James.

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss Songy,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT Mr. LeBlanc, Mr. Bazile

ITEM 7G. CONSIDER EVERBRIDGE PROPOSAL TO PROVIDE MASS NOTIFICATION SERVICES

Mr. Mathews informed the Commission that the Everbridge proposal is a web-based mass notification system that allows text, email and voice all notifications. The system can notify over 300 employees, visitors, vendors and tenants. The app can be put on a smartphone to push notifications from anywhere. This proposal is a 3-year contract: 1st year = \$11,332, 2nd & 3rd year = \$7500 each year

He stated that the Department of Homeland Security grant funding will absorb 75% of this cost. Approval is recommended.

A Motion was offered by Mr. Murray and seconded by Mr. Burks directing and instructing the Executive Director to execute an agreement with Everbridge

YEAS Mr. Murray, Mrs. Klibert, Mr. Hickerson,
Mr. Joseph, Mr. Burks, Miss Songy,
Mr. Robichaux

NAYS None

ABSTAIN None

ABSENT Mr. LeBlanc, Mr. Bazile

ITEM 7H. CONSIDER AGREEMENT WITH HYMEL'S TURF & LANDSCAPE, LLC

Mr. Matthews informed the Commission that the service agreement with Hymel's Turf & Landscape is to extend Hymel's services for grass cutting and maintenance at the airport for one year. He stated that Hymel's Turf & Landscape was engaged in March 2020 for those services for one year and with the option of extending the agreement for two additional one-year periods. The Staff recommends a one-year approval.

A Motion was offered by Mr. Murray and seconded by Mr. Klibert directing and instructing the Executive Director to execute an agreement with Hymel's Turf & Landscape extending their services for grass cutting and maintenance at the airport for one-year.

YEAS	Mr. Murray, Mrs. Klibert, Mr. Hickerson, Mr. Joseph, Mr. Burks, Miss Songy, Mr. Robichaux
NAYS	None
ABSTAIN	None
ABSENT	Mr. LeBlanc, Mr. Bazile

ITEM 7. CONSIDER ENGAGING GIS ENGINEERING TO PROVIDE EMERGENCY ON CALL SUPPORT AT THE POSL EXECUTIVE REGIONAL AIRPORT

Mr. Matthews stated that during this fluid period at the airport. GIS was asked to come in to provide on-call support services at the airport. He stated he appreciates the name GIS Engineering, however the Port is not looking for engineering but for support services for administration and operations. GIS provides this service to Port Fourchon. He stated he had a discussion with Chet Chaisson regarding best practices and why he works with GIS. He recommends moving forward with the one-year agreement for a not to exceed amount of \$50,000 for these services on an as needed basis. He informed that orders would come from him or his designee, Brian Cox.

A Motion was offered by Mr. Murray and seconded by Mrs. Klibert directing and instructing the Executive Director to execute an agreement GIS Engineering for on call support at the airport as needed.

YEAS	Mr. Murray, Mrs. Klibert, Mr. Hickerson, Mr. Joseph, Mr. Burks, Miss Songy, Mr. Robichaux
NAYS	None
ABSTAIN	None

ABSENT Mr. LeBlanc, Mr. Bazile

ITEM 8. COMMITTEE REPORTS AND COMMISSIONER'S REMARKS

No Commissioner's remarks.

Mr. Murray said they had taken care of airport and finance business in the meeting.
Mrs. Songy reported that she would be calling a Port Property Meeting.
Mr. Joseph congratulated the new officers and Roy Quezairé on the work he is doing in Baton Rouge.

Mr. Robichaux once again thanked the Commission again for allowing him to serve as President/Chairman.

ITEM 9. ADJOURNMENT

A Motion was offered by Mr. Joseph and seconded by Miss. Songy that the meeting be adjourned.

YEAS	Mr. Murray, Mrs. Klibert, Mr. Hickerson, Mr. Joseph, Mr. Burks, Miss Songy, Mr. Robichaux
NAYS	None
ABSTAIN	None
ABSENT	Mr. LeBlanc, Mr. Bazile

The meeting adjourned at 5:49 p.m.

Stanley C. Bazile
Secretary

Ryan E. Burks
Chairman

May 11, 2022