

NOTICE OF REQUEST FOR PROPOSALS (RFP)  
Enhanced Cybersecurity Integration and Monitoring Services  
("Project")

The PORT of South Louisiana ("**PORT**") is requesting proposals from qualified responsible contractors for the performance of Work (as defined in this RFP) in conformity with the Contract Documents (as defined in the RFP). PORT will receive sealed proposals for that purpose, until **November 16, 2023**, at **2:00 PM** Central Standard Time, ("**Submission Deadline**"). Proposals not received by PORT as of the Submission Deadline will not be considered responsive and will not be opened. Proposals not meeting specified delivery and methods of submittal will not be considered responsive and will not be opened. PORT reserves the right to extend the Submission Deadline by issuing an Addendum.

The purpose of this RFP is to solicit competitive proposals to provide Enhanced Cybersecurity Integration and Monitoring Services. The Enhanced Cybersecurity Integration and Monitoring Services will integrate with the PORT's existing cybersecurity services.

Proposers shall refer to the RFP documents for detailed deliverables. The purpose of this RFP is to solicit competitive proposals for Enhanced Cybersecurity Integration and Monitoring Services for the PORT of South Louisiana.

Port of South Louisiana has been awarded Port Security Grant Number EMW-2022-PU-00008 from the Department of Homeland Security ("DHS") Federal Emergency Management Agency ("FEMA") Port Security Grant Program ("PSGP") for FY2022 which will partially be funding the products and services to be provided by Proposer to PORT pursuant to this RFP. Proposer will comply with all applicable local, state, and federal law, regulations, executive orders, FEMA policies, procedures, directives, and the following:

- [2 CFR PART 200 – Uniform Administrative Requirements, Cost Principles, and audit Requirements for Federal Awards](#)
- GPD IB No. 400 FEMA's Implementation of 2 C.F.R. Part 200, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Super Circular" or "Omni Circular")
- FEMA PDAT FIELD MANUAL
- DHS Notice of Funding Opportunity (NOFO) Fiscal Year 2022 Port Security Grant Program (PSGP)
- FEMA Manual (FM) 207-22-0001 Fiscal Year 2022 Preparedness Grants Manual FEMA Grant Programs Directorate Version 3, May 2022

The information contained in this proposal contains Sensitive Security Information as identified in 49 CFR Part 15 – Protection of Sensitive Security Information. Therefore, the PORT requires a Mutual Non-Disclosure Agreement (MNDA) be executed prior to receiving the RFP. Proposer's may pick up a copy of the MNDA at the PORT's

Administrative Office at 1720 Louisiana Highway 44, Reserve, LA 70084, download the MNDA from [www.centralbidding.com](http://www.centralbidding.com) or request a copy at [bids@portsl.com](mailto:bids@portsl.com).

All questions and inquiries shall be sent to [bids@portsl.com](mailto:bids@portsl.com).

The current forms of the RFP and all issued Addenda may be obtained from the PORT’s Administrative Offices located at 1720 Louisiana Highway 44, Reserve, LA 70084, (“**Administrative Offices**”) Monday, through Friday from 8:30 AM to 4:00 PM PORT reserves the right to modify all or any of the same at any time prior to the Submission Deadline through an Addendum.

Proposals are subject to all terms, conditions, and provisions of this document, including Affirmative Action and Equal Employment Opportunity regulations. Proposers shall read and understand the requirements of this RFP.

Evaluation of submitted proposals will be based on the following criteria:

No.	Points	Criteria Description
1	20	<b>Overall Experience of Company and Demonstrated Results</b> Our evaluation will include an assessment of the history of your company, your experience as it relates to the requirements within this RFP, evidence of past performance, quality and relevance of past work, references, and related items.
2	20	<b>Certifications</b> The Port’s evaluation committee will consider the proposers certifications. The proposer will receive points for having the proposed certifications.
2	20	<b>Ability to meet PORTS schedule for expeditiously completing assignments.</b> Time is of the essence to purchase and install this equipment. Is the Proposer able to order and supply equipment on or before 1/31/2024?
3	10	<b>Experience in responding to Cybersecurity breaches.</b> Has your company responded to a cybersecurity incident at a Maritime Facility and if so, how did you handle it?
4	15	<b>Cost Effectiveness of Price Quotation</b> Effective and efficient delivery of quality services is demonstrated in relation to the budget allocation. The allocation is reasonable and appropriate.
5	5	<b>Completeness of Proposal and adherence to RFP Instructions.</b>
6	5	<b>Value-add plan that includes additional products/services that are relevant to the current scope of work but are outside the current scope of work will be give considerations by the evaluation committee.</b>
7	5	<b>DBE/SBE</b> Qualified small or minority-owned Proposers, women business enterprise or labor surplus area Proposers.

All proposals must be made in the form and on the forms (and contain all certificates, documentation, and information) required by the RFP Documents. Any proposal that does not

fully comply with any requirement of the RFP Documents will be considered non-responsive, and PORT shall be entitled to reject. Port further reserves its right to reject any and all proposals at any time. PORT reserves the right to waive any minor informality or mere irregularity contained in any proposal.

No proposal will be construed to be binding on PORT unless (i) a Contract first has been awarded by its Board of Commissioners at a public meeting, (ii) the Contract has been duly executed by each of the Contractor and PORT, and (iii) all conditions applicable *to such award of the Contract and as otherwise may be set forth in the Contract Documents have been fully satisfied.*

Proposals must be received with all required submittals as stated in the RFP, no later than November 16, 2023, at 2:00 PM CST. Proposals must be submitted to PORT in a sealed opaque envelope. Each Proposal must clearly make reference to the Project by name and number in the upper left-hand corner and shall identify the contents of the envelope as an “RFP for Enhanced Cybersecurity Integration and Monitoring Services Project EMW- 2022-PU-00008-1” and identify the name and address of the Proposer. Proposals may be delivered to 1720 Louisiana Highway 44, Reserve, Louisiana 70084 on or before November 16, 2023 at 2:00 PM CST. Proposer must submit three (3) copies of Proposals and an electronic proposal via Flash Drive. Proposals may also be delivered to 1720 Louisiana Highway 44, Reserve, Louisiana 70084 or [www.centralbidding.com](http://www.centralbidding.com) on or before Thursday, November 16, 2023, at 2:00 PM.

Proposals received after the time specified November 16, 2023, at 2:00 PM CST shall not be considered for award. Proposals received via facsimile (fax) or electronic mail (e-mail) shall not be considered. Proposals not meeting specified delivery and method of submittal will not be opened nor considered responsive.

There will be a Mandatory Pre-Proposal Conference on October 17, 2023, at 10:00 AM CST at the Port Administration Building located at 1720 Hwy 44, Reserve, LA 70084. An executed MNDA must be on file with the PORT prior to attending the Mandatory Pre-Proposal Conference. For Request for Information (RFI) regarding any questions or requests for clarifications regarding this proposal, Proposers must submit a written request for information on or before Friday, October 20, 2023, 4:00 PM CST to [bids@portsl.com](mailto:bids@portsl.com). The Port will provide a response to the Request for Information on or before Wednesday, October 25, 2023, 4:00 PM CST, in the form of an addendum.

By: Mr. Paul Mathews,  
Executive Director/CEO

Dates of Publication:

9/14/2023

9/21/2023

9/28/2023