

NOTICE TO CONTRACTORS

Sealed bids for the construction of the following project will be received by the Port of South Louisiana, 1720 Highway 44, Reserve, Louisiana, 70084 until 10:00 A.M. on May 29, 2024, at which time and place bids will be publicly opened and read. No bids will be received after 10:00 A.M.

Each sealed bid shall state: Attention: Paul Matthews, Executive Director, Sealed Bid for Port of South Louisiana – Reserve Grain Facility - Under Dock Refurbishment - Phase 1A”. The Bidder’s name and Contractor’s License number should be printed outside of the sealed bid envelope.

Bids may be submitted at 1720 Highway 44, Reserve, Louisiana, 70084 or www.centralbidding.com.

A MANDATORY PRE-BID CONFERENCE WILL BE HELD:

TIME & DATE: May 16, 2024 at 9:00 A.M.

LOCATION: ADM Growmark, 2032 Highway 44, Reserve, LA 70084

Bidders must have the following required PPE for the pre-bid conference: Hard hat, safety glasses, safety vest, work boots, gloves, TWIC card. Safety instructions will be provided at the pre-bid conference.

STATE PROJECT NR: H.013125 (321)

PORT IMPROVEMENTS TO: Reserve Grain Facility - Under Dock Refurbishment

LOCATED IN: St. John the Baptist Parish

TYPE OF CONSTRUCTION: Heavy Marine Construction

CONTRACTING AGENCY: Port of South Louisiana
1720 Highway 44
Reserve, LA 70084

ESTIMATED COST: \$2,200,000 - \$2,600,000

PROPOSAL GUARANTY: 5% of the Amount of Bid
Payable to Port of South Louisiana

ENGINEER: Lanier & Associates Consulting Engineers, Inc.
4101 Magazine Street
New Orleans, LA 70115
(504) 895-0368

Bids must be submitted on the forms provided by the Contracting Agency, must be prepared in accordance with Section 2 of the 2018 Edition of the Louisiana Department of Transportation and Development, Office of Multimodal Commerce, General Provisions and must include all the information required by the bid form. Bid forms are available from the Engineer and will not be issued later than 24 hours prior to the time set for opening the bids. Each bid shall include a proposal guaranty in an amount not less than specified above.

The contract will be awarded to the lowest responsible bidder without discrimination on grounds of race, color, sex or national origin. Disadvantaged businesses will be afforded full opportunity to submit bids.

Plans and specifications may be viewed at the Port of South Louisiana Administration Building from 9:00 a.m. to 4:00 p.m. or at www.centralbidding.com. Plans and specifications may also be viewed at the Engineer's office. Plans may be

obtained from the Engineer upon payment of \$30 (electronic copy) or \$200 (hard copy, 8.5"x11" and 11"x17") in certified check, company or cashier's check payable to the Engineer. In accordance with R.S. 38:2212(D), deposits on the first set of documents furnished to bona fide prime bidders will be fully refunded upon return of the documents, deposits on any additional sets will be refunded less the actual costs of reproduction. Refunds will be made upon return of the documents if within ten days after receipt of bids.

In accordance with 38:2212 B(2) Any public entity advertising for public work shall use only the Louisiana Uniform Bid Form as promulgated in accordance with the Administrative Procedure Act by the Division of Administration, office of facility planning and control. The bidding documents shall require only the following information and documentation to be submitted by a bidder at the time designated in the advertisement for bid opening: Bid Security or Bid Bond; Acknowledgment of Addenda; Base Bid; Alternates; Signature of Bidder; Name, Title, and Address of Bidder; Name of Firm or Joint Venture; Corporate Resolution or written evidence of the authority of the person signing the bid; and Louisiana Contractors License Number, and on public works projects where unit prices are utilized, a section on the bid form where the unit price utilized in the bid shall be set forth including a description for each unit; however, unit prices shall not be utilized for the construction of building projects, unless the unit prices and their extensions are incorporated into the base bid or alternates. If a public entity adds any additional requirements for information, unless mandated by state or federal requirements, the requirements shall be void and not considered in the award of the contract. Any timely change by a bidder to the bid prior to submission of the bid shall be scratched through and initialed by the bidder or the person who submits the bid. The change as initialed shall be binding.

B (3)(a) The bidding documents shall not require any bidder, other than the apparent low bidder, to furnish any other information or documentation, including the Attestation Affidavit and the E-Verification Form, any sooner than ten days after the date bids are opened; however, the apparent low bidder may submit such information or documentation at any time prior to the expiration of the ten-day period. If the apparent low bidder does not submit the proper information or documentation as required by the bidding documents within the ten-day period, such bidder shall be declared non-responsive, and the public entity may award the bid to the next lowest bidder, and afford the next lowest bidder not less than ten days from the date the apparent low bidder is declared non-responsive, to submit the proper information and documentation as required by the bidding documents, and may continue such process until the public entity either determines the low bidder or rejects all bids.

In accordance with La R.S. 38:2212B.(5) Written evidence of the authority of the person signing the bid for public works shall be submitted at the time of bidding. The authority of the signature of the person submitting the bid shall be deemed sufficient and acceptable if any of the following conditions are met:

(a) The signature on the bid is that of any corporate officer listed on the most current annual report on file with the secretary of state, or the signature on the bid is that of any member of a partnership, limited liability company, limited liability partnership, or other legal entity listed in the most current business records on file with the Secretary of State.

(b) The signature on the bid is that of an authorized representative as documented by the legal entity certifying the authority of the person.

(c) The legal entity has filed in the appropriate records of the Secretary of State of this state, an affidavit, resolution, or other acknowledged or authentic document indicating the names of all parties authorized to submit bids for public contracts. Such document on file with the Secretary of State shall remain in effect and shall be binding upon the principal until specifically rescinded and canceled from the records of the office.

All required Certificates of Liability Insurance shall list the Port of South Louisiana as "additionally insured".

Contractor employees must be able to legally work in the United States – either a U.S. citizen or foreign citizen who has the necessary authorization (E-Verify).

All applicable Federal, State, Local laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout.

Each Bidder must deposit with his/her bid, security in the amount of at least five percent (5%) of the total bid price, provided on the specified form and subject to the conditions provided in the Information for Bidders. Bid Security shall be in the form of a cashier's check, certified check or a bid bond.

The Owner and lowest responsive and responsible bidder may, by mutual agreement, extend the award by one or more thirty (30) calendar day extensions.

The work shall be substantially completed within 113 calendar days.

The work shall be fully completed within 126 calendar days.

A Notice to Proceed will be issued for the Project. All work is to commence within seven (7) consecutive calendar days after the issue of Notice to Proceed.

No bidder may withdraw his/her bid within sixty (60) days after the actual date of the opening thereof except as provided under La. R.S. 38:2214 c.

Port of South Louisiana is tax exempt and will issue a Designation of Construction Contractor as Agent of a Governmental Entity Sales Tax Exemption Certificate to the successful bidder.

Liquidated Damages shall be assessed for every day beyond the date of completion as established in section SP-3 of the Additional Special Provisions Section 00850, which supersedes the damages described in the General Provisions.

The award of a contract, if awarded, will be made to the lowest qualified bidder whose proposal complies with all requirements prescribed within 45 calendar days after opening proposals. However, when the contract is to be financed by bonds which are required to be sold after receipts of bids, or when the contract is to be financed in whole or part by federal or other funds not available at the time bids are received, the time will not start until receipt of federal and/or state concurrence or concurrence of the other funding source. Award will be within 30 calendar days after the sale of bonds or receipt of concurrence in award from federal and/or state agency or other funding source. The successful bidder will be notified by letter mailed to the address shown in the proposal that the bidder is awarded the contract.

The award of a contract for projects financed either partially or entirely with State bonds will be contingent on approval by the State Bond Commission.

On projects involving federal funds the award of contract will also be contingent upon concurrence by the appropriate federal agency.

On projects involving state funds the award of contract will also be contingent upon concurrence by the appropriate state agency.

The Port reserves the right to reject bids for just cause and waive any informalities.

Bid advertisement dates: 4/25/24; 5/2/24; 5/9/24.

Paul Matthews
Executive Director
Port of South Louisiana