

**MINUTES OF THE REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA  
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA  
ADMINISTRATION BUILDING ON MARCH 13, 2024.**

**ITEM 1-CALL TO ORDER**

Chairman Burks called the Meeting to order at 4:00 p.m.

**ITEM 2-ROLL CALL**

Patti Crockett	Mr. Bazile
Mr. Bazile	Here.
Patti Crockett	Mr. Murray
Mr. Murray	Here.
Patti Crockett	Miss Songy
Miss Songy	Here.
Patti Crockett	Mr. Hickerson
Mr. Hickerson	Here.
Patti Crockett	Mr. Joseph
Mr. Joseph	Here.
Patti Crockett	Mr. Robichaux
Mr. Robichaux	Here.
Patti Crockett	Mr. LeBlanc
Mr. LeBlanc	Absent.
Patti Crockett	Mr. Burks
Mr. Burks	Here.

**ITEM 3. PLEDGE OF ALLEGIANCE**

Commissioner Songy led the Pledge of Allegiance.

**ITEM 4. APPROVAL OF MINUTES – FEBRUARY 14, 2024**

A Motion was offered by Miss Songy and seconded by Mr. Bazile that the Minutes from the Regular Commission Meeting held on February 14, 2024, be approved.

**YEAS**            Mr. Bazile, Mr. Murray, Miss Songy, Mr. Hickerson, Mr.  
Robichaux, Mr. Burks

**NAYS** None  
**ABSTAIN** Mr. Joseph  
**ABSENT** Mr. LeBlanc

**ITEM 5. FINANCIAL REPORT**

Mr. Murray presented the Financial Report a copy of which is attached as Exhibit 5.

A Motion was offered by Mr. Murray and seconded by Mr. Hickerson that the January 31, 2024 Financial Report, a copy of which is attached hereto as Exhibit 5, be approved and the payment of invoices reflected on the check register attached to the Financial Report for the month of January 2024 be approved and ratified.

**YEAS** Mr. Bazile, Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. Burks  
**NAYS** None  
**ABSTAIN** None  
**ABSENT** Mr. LeBlanc

**ITEM 6. CHIEF EXECUTIVE OFFICER'S REPORT**

Mr. Paul Matthews presented the Chief Executive Officer's Report.

**ITEM 7. PUBLIC COMMENTS**

No Public Comments.

**ITEM 8. NEW BUSINESS**

**ITEM 8A. CONSIDER AWARDING PROJECT #3 GLOBALPLEX ROADWAY IMPROVEMENTS: PARKING AREA NEAR BUILDING 60, PLANNING AND CONSTRUCTION (ST. JOHN THE BAPTIST PARISH) FP&C NO. 36-P21-22-03 TO KASS BROS. CONSTRUCTION, LOWEST RESPONSIVE AND RESPONSIBLE BIDDER**

A Motion was offered by Mr. Hickerson and seconded by Mr. Bazile authorizing and directing the Port to award Project Number 3, Globalplex Roadway Improvements: Parking Area Near Building 60, Planning and Construction (St. John the Baptist Parish)

FP&C Number 36-P21-22-03 to Kass Bros. Construction, lowest responsive and responsible bidder, and that the Executive Director be, and he is hereby authorized, directed and instructed to take any and all actions and execute any and all documents to effect this Motion.

<b>YEAS</b>	Mr. Bazile, Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. Burks
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. LeBlanc

**ITEM 8B. CONSIDER AWARDING PROJECT #2 GLOBALPEX ROADWAY IMPROVEMENTS: PARKING AREA NEAR BUILDING 2, PLANNING AND CONSTRUCTION (ST. JOHN THE BAPTIST PARISH) FP&C NO. 36-P21-22-02 TO KASS BROS. CONSTRUCTION, LOWEST RESPONSIVE AND RESPONSIBLE BIDDER**

A Motion was offered by Mr. Murray and seconded by Mr. Robichaux authorizing and directing the Port to award Project Number 2 Globalplex Roadway Improvements: Parking Area Near Building 2, Planning and Construction (St. John the Baptist Parish) FP&C Number 36-P21-22-02 to Kass Bros. Construction, lowest responsive and responsible bidder, and that the Executive Director be, and he is hereby authorized, directed and instructed to take any and all actions and execute any and all documents to effect this Motion.

<b>YEAS</b>	Mr. Bazile, Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. Burks
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. LeBlanc

**ITEM 8C. CONSIDER RESOLUTION TO PROVIDE MATCHING FUNDS FOR CAPITAL OUTLAY GRANT FOR GLOBALPEX ROADWAY IMPROVEMENTS: PARKING AREA NEAR MARINE SECURITY OPERATION CENTER, PLANNING AND CONSTRUCTION (ST. JOHN THE BAPTIST PARISH) FP&C NO. 36-P21-22-04**

**WHEREAS**, the Port of South Louisiana executed a Cooperative Endeavor Agreement with the State of Louisiana, Department of Transportation and Development, Facility Planning and Control on January 30,

2023 to receive Capital Outlay Funding in the amount of Three Hundred Twenty-Six Thousand Dollars (\$326,000.00) for the Globalplex Roadway Improvements Parking Area Near the Marine Security Operations Center, Planning and Construction (St. John The Baptist) FP&C Project No. 36-P21-22-04.

**WHEREAS**, the Port is required to provide a match of not less than 25% or One Hundred Eight Thousand Six Hundred and Sixty-Seven Dollars (\$108,667.00) of the total requested amount of funding- Four Hundred Thirty-Four Thousand Six Hundred Sixty-Seven Dollars (\$434,667.00).

**WHEREAS**, the Port of South Louisiana Commission desires to authorize the Executive Director, Paul Matthews, to provide matching funds in the amount of

One Hundred Eight Thousand Six Hundred and Sixty-Seven Dollars (\$108,667.00)as required by La. R.S. 39:112( E)(2).

**NOW THEREFORE, BE IT RESOLVED** by the Port of South Louisiana Commission that:

The Port be and it is hereby authorized to provide matching funds in the amount of One Hundred Eight Thousand Six Hundred and Sixty-Seven Dollars (\$108,667.00) for the Globalplex Roadway Improvements Parking Area Near the Marine Security Operations Center, Planning and Construction (St. John The Baptist) FP&C Project No. 36-P21-22-04 as required by La. R.S. 39:112( E)(2); and that the Executive Director be, and he is hereby authorized, directed and instructed to take any and all actions and execute any and all documents to effect the foregoing.

**YEAS** Mr. Bazile, Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. Burks

**NAYS** None

**ABSTAIN** None

**ABSENT** Mr. LeBlanc

**ITEM 8D. CONSIDER AWARDDING PROJECT #4 GLOBALPLEX ROADWAY IMPROVEMENTS: PARKING AREA NEAR MARINE SECURITY OPERATION CENTER, PLANNING AND CONSTRUCTION (ST. JOHN THE BAPTIST PARISH) FP&C NO. 36-P21-22-04 TO BROWN INDUSTRIAL CONSTRUCTION, LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PENDING CAPITAL OUTLAY APPROVAL**

A Motion was offered by Mr. Murray and seconded by Mr. Robichaux authorizing and directing the Port to award Project #4, Globalplex Roadway Improvements: Parking and Construction (St. John the Baptist Parish) FP&C Number 36-P21-22-04 to Brown Industrial Construction Lowest Responsive and Responsible Bidder Pending Capital Outlay Approval, and that the Executive Director be, and he is hereby authorized,

directed and instructed to take any and all actions and execute any and all documents to effect this Motion.

**YEAS** Mr. Bazile, Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. Burks

**NAYS** None

**ABSTAIN** None

**ABSENT** Mr. LeBlanc

**ITEM 8E. CONSIDER RESOLUTION AUTHORIZING THE ADMINISTRATION TO ADVERTISE FOR BIDS IN ACCORDANCE WITH THE PUBLIC BID LAW FOR: GLOBALPLEX ROADWAY IMPROVEMENTS AND DRAINAGE BETWEEN GLOBALPLEX BUILDINGS 71 AND 76, PLANNING AND CONSTRUCTION (ST. JOHN THE BAPTIST) FP&C PROJECT NO. 36-P21-22-01**

**WHEREAS**, the Port of South Louisiana (Port) has received an Economic Development Grant from the U.S. Department of Commerce in the amount of One Million Eight Hundred Seventy-Five Thousand Dollars (\$1,875,000.00) for the above-named project.

**WHEREAS**, the Port has received an appropriation in the 2022 Legislative Session from the State of Louisiana through its Department of Transportation and Development, Facility Planning and Control in the amount of Five Hundred Thousand Dollars (\$500,000) for the above-named project.

**WHEREAS**, the U.S. Department of Commerce Economic Development has reviewed the final plans, specifications, and cost estimate and has approved them inasmuch as they comply with the requirements of the Economic Development Program.

**WHEREAS**, the Department of Transportation and Development, Facility Planning and Control is reviewing the final plans, specifications, and cost estimate.

**WHEREAS**, Port of South Louisiana desires to advertise for competitive bids, in accordance with La R.S. 38:2212, et seq., for the award of a contract.

**NOW THEREFORE, BE IT RESOLVED** by the Port of South Louisiana Commission that:

The Port be and it is hereby, authorized to advertise for competitive bids in accordance with La R.S. 38:2212, et seq., for the award of a contract pending Department of Development and Transportation, Facility, Planning and Control approval; and that the Executive Director be, and he is hereby authorized, directed and instructed to take any and all actions and execute any and all documents to effect the foregoing.

This resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS** Mr. Bazile, Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Robichaux, Mr. Joseph, Mr. Burks

**NAYS** None

**ABSTAIN** None

**ABSENT** Mr. LeBlanc

**ITEM 8F. CONSIDER REIMBURSING GOVERNOR’S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS (FEMA PUBLIC ASSISTANCE PROGRAM) FOR OVERPAYMENT-FIPS: 095-02CE2-00 (HURRICANE GUSTAV)**

A Motion was offered by Mr. Murray and seconded by Mr. Robichaux authorizing and directing the Port to reimburse Governor’s Office of Homeland Security and Emergency Preparedness (FEMA Public Assistance Program) for overpayment-FIPS: 095-02CE2-00 (Hurricane Gustav), and that the Executive Director be, and he is hereby authorized, directed and instructed to take any and all actions and execute any and all documents to effect the foregoing.

**YEAS** Mr. Bazile, Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Robichaux, Mr. Joseph, Mr. Burks

**NAYS** None

**ABSTAIN** None

**ABSENT** Mr. LeBlanc

**ITEM 8G. CONSIDER ENTERING INTO A PROGRAM MANAGEMENT CONTRACT WITH WSP, USA**

A Motion was offered by Mr. Hickerson and seconded by Mr. Murray authorizing and directing the Port to enter into a Program Management Contract with WSP, USA, and that the Executive Director be, and he is hereby authorized, directed and instructed to take any and all actions and execute any and all documents to effect the foregoing.

**YEAS** Mr. Bazile, Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Robichaux, Mr. Joseph, Mr. Burks

**NAYS** None

**ABSTAIN** None

**ABSENT** Mr. LeBlanc

**ITEM 8H. CONSIDER RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR/CEO TO ENTER INTO A CEA WITH LA DOTD-AVIATION DEPT., FOR SPN-H.015946-DRAINAGE IMPROVEMENTS PHASE I (DESIGN)**

A Motion was offered by Mr. Bazile and seconded by Mr. Joseph that a Resolution be adopted authorizing and directing the Port to enter into a CEA with LA DOTD-Aviation Department for: SPN-H.015946-Drainage Improvements Phase I (Design), hereto attached as Exhibit H, and that the Executive Director be, and he is hereby authorized, directed and instructed to take any and all actions and execute any and all documents to effect the foregoing.

<b>YEAS</b>	Mr. Bazile, Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Robichaux, Mr. Joseph, Mr. Burks
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. LeBlanc

**ITEM 9. COMMITTEE REPORTS AND COMMISSIONER'S REMARKS**

Mr. Matthews informed the Commission that Micah Cormier is the Director of Business Development and External Affairs, and that Tamara Kennedy is the Chief of Staff and Human Resource Director.

Commissioners Joseph, Hickerson and Bazile congratulated Julia Fisher, Micah Cormier and Tamara Kennedy on their new roles.

**ITEM 10. ADJOURNMENT**

A Motion was offered by Mr. Joseph that the meeting be adjourned.

<b>YEAS</b>	Mr. Bazile, Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Robichaux, Mr. Joseph, Mr. Burks
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. LeBlanc

The meeting adjourned at 4:27 p.m.

Stanley C. Bazile

Ryan E. Burks

April 16, 2024