

**MINUTES OF THE REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA
ADMINISTRATION BUILDING ON TUESDAY, APRIL 16, 2024.**

ITEM 1-CALL TO ORDER

Chairman Burks called the Meeting to order at 4:00 p.m.

ITEM 2-ROLL CALL

Vickie Lewis-Clark Mr. Bazile
Mr. Bazile Here.

Vickie Lewis-Clark Mr. Duhe'
Mr. Duhe' Here.

Vickie Lewis-Clark Mr. Murray
Mr. Murray Here.

Vickie Lewis-Clark Miss Songy
Miss Songy Here.

Vickie Lewis-Clark Mr. Hickerson
Mr. Hickerson Here.

Vickie Lewis-Clark Mr. Joseph
Mr. Joseph Here.

Vickie Lewis-Clark Mr. Robichaux
Mr. Robichaux Here.

Vickie Lewis-Clark Mr. LeBlanc
Mr. LeBlanc Here.

Vickie Lewis-Clark Mr. Burks
Mr. Burks Here.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Robichaux led the Pledge of Allegiance.

Chairman Burks requested a moment of silence to remember Veronica Lambert LeBlanc (Mother of Commissioner LeBlanc)

ITEM 4. ELECTION OF OFFICERS

A Motion was offered by Mr. Murray and seconded by Mr. Robichaux that Port of South Louisiana Commission Officers remain in their current positions. (Chairman Burks, Vice-Chairperson Songy, Treasurer LeBlanc, and Secretary Bazile.)

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	None

ITEM 5. APPROVAL OF MINUTES – MARCH 13, 2024

A Motion was offered by Mr. Joseph and seconded by Mr. Robichaux that the Minutes from the Regular Commission Meeting held on March 13, 2024, be approved.

YEAS	Mr. Bazile, Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	Mr. Duhe'
ABSENT	None

ITEM 6. FINANCIAL REPORT

Mr. LeBlanc and Grant Fauchaux presented the Financial Report.

A Motion was offered by Mr. LeBlanc and seconded by Mr. Hickerson that the February 29, 2024 Financial Report, a copy of which is attached hereto as Exhibit 6, be approved and the payment of invoices reflected on the check register attached to the Financial Report for the month of January 2024 be approved and ratified.

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	None

ITEM 7. CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Paul Matthews presented the Chief Executive Officer's Report.

ITEM 8. PUBLIC COMMENTS

No Public Comments.

ITEM 9. NEW BUSINESS

ITEM 9A. CONSIDER 2024-2025 INSURANCE RENEWAL

A Motion was offered by Mr. Joseph and seconded by Mr. Murray authorizing and directing the Port to accept the recommendation of its Finance /Insurance Committee; and authorizing, directing and instructing the Executive Director to direct Alliant, the Port's insurance broker, to bind insurance coverage in an amount not to exceed \$2,375,396.52.

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	None

ITEM 9B. CONSIDER 2024-2025 BUDGET

A Motion was offered by Mr. LeBlanc and seconded by Mr. Hickerson authorizing and directing that the Port approve the 2024-2025 Budget, a copy of which is attached hereto as Exhibit 9B.

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	None

ITEM 9C. CONSIDER RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO A BINDING LETTER OF INTENT AND A LONG-TERM GROUND LEASE RELATIVE TO A RENEWABLE FUEL PROJECT TO BE OPERATED BY WOODLAND BIOFUELS, INC.

WHEREAS, the Port of South Louisiana (the "Port") is a political subdivision of the State of Louisiana (the "State") and a port, harbor, and terminal district created and existing pursuant to Chapter 30 of Title 34 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 34:2471 through 2477, inclusive), and other relevant constitutional and statutory authority (the "Port Statutes");

WHEREAS, pursuant to La. R.S. 34:2473(E), the Port has the authority to make and enter into contracts, leases and other agreements for the use of facilities of the Port or any part or portion thereon;

WHEREAS, the Port, as Lessor, and Woodland Biofuels, Inc. as Lessee ("Lessee"), desire to enter into a binding Letter of Intent (the "Letter of Intent") and a long-term Ground Lease (the "Ground Lease") relative to a renewable fuel project to be operated by Woodland Biofuels, Inc. wherein the Port will lease to Lessee, and Lessee will lease from the Port the Leased Premises described in the Ground Lease.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of South Louisiana, acting as governing authority of the Port of South Louisiana, that:

SECTION 1. Whereas Clauses Adopted. The foregoing whereas clauses are hereby adopted as set forth in the preamble to this Resolution.

SECTION 2. Approvals. The Board hereby authorizes and directs the Port (a) to enter into the Letter of Intent, on such terms as to be determined by the Authorized Officer, in his sole discretion, and (b) to execute the Letter of Intent setting forth the terms.

SECTION 3. Authorization. The Board hereby authorizes the Executive Director (the "Authorized Officer"), on behalf of the Port to undertake the following, and hereby ratifies any and all actions previously taken by such Authorized Officer on behalf of the Port with respect thereto:

1. to take all actions that the Authorized Officer believes is necessary and reasonable in furtherance of the foregoing, including the authority to execute any and all other documents, certificates, instruments, and writings as may be necessary to carry out the purposes of this Resolution.

SECTION 4. The Authorized Officer is hereby authorized to do any and all things necessary and incidental to carry out the provisions of this Resolution.

This motion/resolution having been submitted to a vote, the vote thereon was as follows:

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	None

ITEM 9D. CONSIDER INFRASTRUCTURE CONSULTING & ENGINEERING TASK ORDER NO. 3-SECURITY/WIDLIFE FENCE - AIRPORT

A Motion was offered by Mr. Murray and seconded by Mr. Robichaux authorizing and directing the Port to enter into Task Order No.3 in the amount of \$82,511.00 with Infrastructure Consulting & Engineering for the security/wildlife fence at the airport, and that the Executive Director be, and he is hereby authorized, directed and instructed to take any and all actions and execute any and all documents to effect the foregoing.

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	None

ITEM 9E. CONSIDER AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE WORLD TRADE CENTER NEW ORLEANS AND OTHER DEEPWATER PORT PARTNERS TO ENGAGE A CONSULTANT TO CONDUCT A LOWER MISSISSIPPI RIVER COMMODITY ANALYSIS

A Motion was offered by Mr. Hickerson and seconded by Mr. Bazile authorizing and directing the Port to enter into an agreement with the World Trade Center of New Orleans and other deepwater port partners to engage a consultant to conduct a Lower Mississippi River commodity analysis, and that the Executive Director be, and he is hereby authorized, directed and instructed to take any and all actions and execute any and all documents to effect the foregoing.

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	None

ITEM 9F. CONSIDER ACT OF CORRECTION-INTERGOVERNMENTAL TRANSFER AGREEMENT (0000317586-CO) OF ST. JOHN AIRPORT PROPERTY

The Chairman deferred Item F at the request of the Executive Director.

ITEM 9G. CONSIDER ACCEPTING BUILDING 19 ROOF ANNEX REPAIR PROJECT AS COMPLETE

A Motion was offered by Mr. Hickerson and seconded by Mr. Bazile authorizing and directing the Port to accept Building 19 Roof Annex Repair Project as complete, and that the Executive Director be, and he is hereby authorized, directed and instructed to take any and all actions and execute any and all documents to effect the foregoing.

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	None

ITEM 10. COMMITTEE REPORTS AND COMMISSIONER'S REMARKS

Mr. Joseph would like to have a Construction Committee Meeting.

ITEM 11. ADJOURNMENT

A Motion was offered by Mr. Joseph and seconded by Mr. Robichaux that the meeting be adjourned.

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	None

The meeting adjourned at 4:22 p.m.

Stanley C. Bazile
Secretary

Ryan Burks
Chairman

May 8, 2024