

**MINUTES OF THE REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA
ADMINISTRATION BUILDING ON MAY 8, 2024.**

ITEM 1-CALL TO ORDER

Chairman Burks called the Meeting to order at 4:00 p.m.

ITEM 2-ROLL CALL

Vickie Lewis-Clark Mr. Bazile
Mr. Bazile Here.

Vickie Lewis-Clark Mr. Duhe'
Mr. Duhe' Here.

Vickie Lewis-Clark Mr. Murray
Mr. Murray Here.

Vickie Lewis-Clark Miss Songy
Miss Songy Here.

Vickie Lewis-Clark Mr. Hickerson
Mr. Hickerson Here.

Vickie Lewis-Clark Mr. Joseph
Mr. Joseph Here.

Vickie Lewis-Clark Mr. Robichaux
Mr. Robichaux Absent.

Vickie Lewis-Clark Mr. LeBlanc
Mr. LeBlanc Here.

Vickie Lewis-Clark Mr. Burks
Mr. Burks Here.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Joseph led the Pledge of Allegiance.

ITEM 4. APPROVAL OF MINUTES – APRIL 16, 2024

A Motion was offered by Mr. Murray and seconded by Miss Songy that the Minutes from the Regular Commission Meeting held on April 16, 2024, be approved.

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	Mr. Robichaux

ITEM 5. FINANCIAL REPORT

Mr. LeBlanc presented the Financial Report a copy of which is attached as Exhibit A.

A Motion was offered by Mr. Murray and seconded by Mr. Hickerson that the March 31, 2024 Financial Report be approved and the payment of submitted invoices for the month of March be ratified.

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	Mr. Robichaux

ITEM 6. CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Paul Matthews presented the Chief Executive Officer's Report.

ITEM 7. PUBLIC COMMENTS

No Public Comments.

ITEM 8. NEW BUSINESS

ITEM 8A. CONSIDER ACQUIRING TWO (2) UNMANNED AIRCRAFT

A Motion was offered by Mr. Murray and seconded by Mr. LeBlanc authorizing and directing the Port to purchase two (2) unmanned aircrafts, and that the Executive Director be, and he is hereby authorized, directed, and instructed to take any and all actions and execute any and all documents to effect the foregoing.

YEAS Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson,
Mr. Joseph, Mr. LeBlanc, Mr. Burks

NAYS None

ABSTAIN None

ABSENT Mr. Robichaux

ITEM 8B. CONSIDER RESOLUTION AUTHORIZING THE REMAINING FUNDING FOR DESIGN AND CONSTRUCTION COSTS FOR THE REDESIGNED HURRICANE AND STORM PROTECTION LEVEE LOCATED AT THE PORT OF SOUTH LOUISIANA EXECUTIVE REGIONAL AIRPORT PAYABLE TO THE PONTCHARTRAIN LEVEE DISTRICT, AS THE NON-FEDERAL SPONSOR, ("PLD") PURSUANT TO THAT CERTAIN INTERGOVERNMENTAL AGREEMENT BY AND AMONG THE PORT OF SOUTH LOUISIANA, PLD AND STATE OF LOUISIANA, THROUGH THE COASTAL PROTECTION AND RESTORATION AUTHORITY BOARD, DATED AS OF JANUARY 19, 2023; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

RESOLUTION

A resolution authorizing the remaining funding for design and construction costs for the redesigned hurricane and storm protection levee located at the Port of South Louisiana Executive Regional Airport payable to the Pontchartrain Levee District, as the Non-Federal Sponsor, ("PLD") pursuant to that certain Intergovernmental Agreement by and among the Port of South Louisiana, PLD and State of Louisiana, through the Coastal Protection and Restoration Authority Board, dated as of January 19, 2023; and providing for other matters in connection therewith.

WHEREAS, the Port of South Louisiana (the "*Port*") is a political subdivision of the State of Louisiana (the "*State*") and a port, harbor, and terminal district created and existing pursuant to Chapter 30 of Title 34 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 34:2471 through 2477, inclusive), and other relevant constitutional and statutory authority (the "*Port Statutes*");

WHEREAS, the Port, the Pontchartrain Levee District, formed pursuant to La. R.S. 38:291(L), and appearing as the Non-Federal Sponsor, ("*PLD*") and the State, through the Coastal Protection and Restoration Authority Board ("*CPRA*"), are parties to a certain Intergovernmental Agreement dated as of January 19, 2023 (the "*IGA*").

WHEREAS, the IGA provides for the cooperation between the Port, PLD and CPRA with respect to the design and construction of a realignment of the West Shore Lake Pontchartrain Hurricane and Storm Damage Reduction Project (the "*WSLP*") located at the Port's Executive

Regional Airport (the “*Airport*”) to accommodate the Port’s future extension of the Airport’s runway.

WHEREAS, the IGA provides that the U.S. Army Corps of Engineers (“*USACE*”) is responsible for the redesign and additional work for the realigned levee as part of the WSLP.

WHEREAS, the IGA further provides that the Port shall contribute to PLD for the USACE’s use the necessary funding for the redesign, environmental assessments and additional construction costs associated with the redesigned levee located at the Airport.

WHEREAS, by Resolution dated August 10, 2022, the Board authorized the Port to enter into the IGA and to transfer to PLD an advance of the redesign costs in the amount of \$200,000 for environmental assessments necessary to modify the WSLP design.

WHEREAS, the USACE has notified the Parties in writing that the environmental assessments have been completed and the construction of the redesign of the WSLP is ready to proceed.

WHEREAS, the USACE estimates the total costs related for the modification project to be \$3,975,964.30 in addition to expenditures for the environmental assessments and, after subtracting a credit balance from the PORT’s initial funding of \$200,000 for environmental assessments, has made demand for the remaining amount needed to complete the modification to the WSLP in the amount of \$3,831,673.14, which must be funded immediately in order to preserve the WSLP construction schedule and cost estimates

WHEREAS, pursuant to the IGA, the Port is responsible for funding such costs; provided, however, PLD has requested an appropriation of \$4,000,000 as a capital outlay request that contained in House Bill No. 2 currently pending in the 2024 Regular Session of the Louisiana Legislature, in order to reimburse the Port for funding provided by the Port for the WSLP modification.

WHEREAS, to the extent PLD’s capital outlay request is approved by the Legislature, (i) PLD and the Port wish to enter into an additional Intergovernmental Agreement, or modify the current IGA in order to address the reimbursement to the Port and (ii) the Port and PLD will be required to enter into a Cooperative Endeavour Agreement with the Office of Facilities Planning and Control, the Division of Administration with respect to the distribution of capital outlay funds.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of South Louisiana, acting as governing authority of the Port of South Louisiana, that:

SECTION 1. Whereas Clauses Adopted. The foregoing whereas clauses are hereby adopted as set forth in the preamble to this Resolution.

SECTION 2. Authorization. The Board hereby authorizes the Port to transfer to PLD pursuant to the terms of the IGA, the sum of \$3,831,673.14, which will be transferred by PLD to the USACE for the project described above. The Board hereby further authorizes Paul Matthews, Chief Executive Officer (the “*Authorized Officer*”) on behalf of the Port to execute any and all

other documents, certificates, instruments, and writings as may be necessary to carry out the purposes of this Resolution, including, but not limited to, an amendment to the current IGA to address the reimbursement to the Port of its funding for the modification to the WSLP from the above-described capital outlay appropriation, if applicable, and any Cooperative Endeavour Agreement with the Office of Facilities Planning and Control, the Division of Administration and PLD with respect to the distribution of capital outlay funds.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	Mr. Robichaux

ITEM 8C. CONSIDER AWARDING GRASS CUTTING MAINTENANCE CONTRACT AT THE AIRPORT

A Motion was offered by Mr. Murray and seconded by Mr. Duhe' authorizing and directing the Port to enter a grass cutting and maintenance contract with Hymel's Turf & Landscape in an amount not to exceed \$126,780.00, and that the Executive Director be, and he is hereby authorized, directed, and instructed to take any and all actions and execute any and all documents to effect the foregoing.

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	Mr. Robichaux

ITEM 8D. CONSIDER RESOLUTION AUTHORIZING THE PORT TO DIRECT AND INSTRUCT FINANCIAL INSTITUTIONS TO REMOVE FORMER AUTHORIZED USER (S) FROM BANK ACCOUNTS

RESOLUTION OF BOARD OF COMMISSIONERS

(Authority for Port of South Louisiana Banking Accounts)

I HEREBY CERTIFY that I am the duly elected and qualified Secretary of **PORT OF SOUTH LOUISIANA** and the keeper of the records and corporate seal of said Corporation and that the following is a true and correct copy of a Resolution duly adopted at a Regular Meeting of the Board of Directors of said Corporation held in accordance with the By-Laws of said Corporation at its offices at 1720 Highway Louisiana 44, Reserve, Louisiana on the 8th day of May, 2024.

"Be It Resolved, that _____ **BANK** (herein called the "Depository") be, and it is hereby, designated a depository of this Corporation.

"Be It Further Resolved that the following individuals are currently Commissioners of the Port of South Louisiana:

Ryan Burks, Judy Songy, Robbie LeBlanc, Stanley Bazile, Paul Joey Murray, Whitney Hickerson, Louis Joseph, Paul Robichaux, Jason Duhe.

Be It Further Resolved that Former Commissioner _____ is no longer a Commissioner at the Port of South Louisiana.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	Mr. Robichaux

**ITEM 8E. CONSIDER ENVIRONMENTAL SCIENCE SERVICES TASK ORDER NO. 3
– GEOSPATIAL DATA DEVELOPMENT**

A Motion was offered by Mr. LeBlanc and seconded by Mr. Joseph authorizing and directing the Port to execute Task Order No.3-Geospatial Data Development with Environmental Science Services (ES2) for an amount not to exceed \$416,400.00, and that the Executive Director be, and he is hereby authorized, directed, and instructed to take any and all actions and execute any and all documents to effect the foregoing.

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	Mr. Robichaux

ITEM 8F. CONSIDER LINFIELD, HUNTER & JUNIUS TASK ORDER FOR THE DESIGN OF THE WEST 10TH GUARD STATION

A Motion was offered by Mr. Murray and seconded by Mr. LeBlanc authorizing and directing the Port to execute Linfield, Hunter & Junius Task Order 18 for the design of the West 10th Guard Station-Phase II-\$106,021.00 and Phase II \$140,021.00 and that the Executive Director be, and he is hereby authorized, directed, and instructed to take any and all actions and execute any and all documents to effect the foregoing.

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	Mr. Robichaux

ITEM 8G. CONSIDER RESOLUTION AUTHORIZING THE PORT TO DIRECT AND INSTRUCT THE EXECUTIVE DIRECTOR TO EXECUTE THE INTERGOVERNMENTAL COOPERATIVE ENDEAVOR AGREEMENT-PORT SECURITY PROGRAM

A Motion was offered Mr. Hickerson and seconded by Mr. LeBlanc that a Resolution be adopted authorizing and directing the Port to enter into an Intergovernmental Cooperative Endeavor Agreement with the State of Louisiana, Department of Transportation and Development for a Port Security Grant, and that the Executive Director be, and he is hereby authorized, directed, and instructed to take any and all actions and execute any and all documents to effect the foregoing, hereto attached as Exhibit B.

YEAS	Mr. Bazile, Mr. Duhe', Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	Mr. Robichaux

ITEM 8H. EXECUTIVE SESSION TO DISCUSS LITIGATION: THE DESCENDANTS PROJECT VS. PORT OF SOUTH LOUISIANA, RYAN BURKS AND D. PAUL ROBICHAUX, 40TH JDC, NO: C-79170, DIV. "A" AND THE DESCENDANTS PROJECT VS. LUCIEN J. GAUFF, III, ASSESSOR AND GREENFIELD LOUISIANA, LLC, 40TH JDC, NO: C-79485, DIV. "A"

Chairman Burks removed Item H from the Agenda.

ITEM 10. COMMITTEE REPORTS AND COMMISSIONER’S REMARKS

Commissioner Burks gave the Construction Committee Meeting Report and thanked Chief Administration Officer, Chambrel Riley-Williams for an organized construction meeting and thanked everyone who attended.

Commissioner Murray gave the Airport Committee Meeting Report. He discussed the levee realignment, drainage improvement and other projects.

Commissioner Joseph thanked Chief Administration Officer, Chambrel Riley-Williams, for updating the Commissioners at the Construction Committee Meeting

Commissioner Duhe’ thanked the Board for a warm welcome and the Mr. Matthews and his Staff for a detailed onboarding He wished all mother’s a Happy Mother’s Day.

ITEM 11. ADJOURNMENT

A Motion was offered by Mr. Joseph and seconded by Mr. Bazile that the Meeting be adjourned.

YEAS	Mr. Bazile, Mr. Duhe’, Mr. Murray, Miss Songy, Mr. Hickerson, Mr. Joseph, Mr. LeBlanc, Mr. Burks
NAYS	None
ABSTAIN	None
ABSENT	Mr. Robichaux

The meeting adjourned at 4:22 p.m.

Stanley C. Bazile
Secretary

Ryan E. Burks
Chairman

June 12, 2024