

**A REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA  
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA GLOBALPLEX  
FACILITY (GUESTHOUSE) ON JUNE 8, 2022**

**ITEM 1-CALL TO ORDER**

Chairman Ryan Burks called the Meeting to order at 5:00 p.m.

**ITEM 2-ROLL CALL**

Vickie Clark	Mr. Bazile
Mr. Bazile	Here.
Vickie Clark	Miss Klibert
Miss Klibert	Here.
Vickie Clark	Mr. Murray
Mr. Murray	Here.
Vickie Clark	Miss Songy
Miss Songy	Here.
Vickie Clark	Mr. Hickerson
Mr. Hickerson	Here.
Vickie Clark	Mr. Joseph
Mr. Joseph	Here.
Vickie Clark	Mr. Robichaux
Mr. Robichaux	Here.
Vickie Clark	Mr. Leblanc
Mr. Leblanc	Here.
Vickie Clark	Mr. Burks
Mr. Burks	Here.

**ITEM 3. PLEDGE OF ALLEGIANCE**

Commissioner Hickerson led the Pledge of Allegiance.

**ITEM 4. APPROVAL OF MINUTES – MAY 11, 2022**

A Motion was offered by Mr. Joseph and seconded by Mr. Robichaux that the Minutes from the Regular Commission Meeting held on May 11, 2022, be approved.

<b>YEAS</b>	Miss Klibert, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. Leblanc, Mr. Burks
<b>NAYS</b>	None
<b>ABSTAIN</b>	Mr. Murray, Miss Songy, Mr. Bazile
<b>ABSENT</b>	None

**ITEM 5. FINANCIAL REPORT- April 30, 2022**

Treasurer LeBlanc gave the Financial Report. He stated that the Port is in good shape. He stated that actual operating expenses for the end of the fiscal year were very high. He asked Grant Fauchaux, Finance Director, to expound.

Mr. Fauchaux stated that a few projects had been placed in "construction and progress" but didn't come to fruition.

Mr. Joseph questioned if the money needed to be moved.

The Commission was informed that Mr. Matthews, Mr. Hymel and Mr. Fauchaux had a discussion and determined that the items be moved to the expense account. There were some projects that were paid for and needed to be moved on the balance sheet.

Mr. Matthews said the changes were made after prioritizing projects, adjusting journal issues...he wants clear transparency.

A Motion was offered by Mr. Murray and seconded by Mr. Robichaux that the April 30, 2022 Financial Report (including all adjustments) be approved.

<b>YEAS</b>	Miss Songy, Mr. Murray, Miss Klibert, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. Leblanc, Mr. Bazile, Mr. Burks
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	None

A Motion was offered by Mr. Murray and seconded by Mr. Leblanc that the payment of bills, for the month of April, be ratified.

<b>YEAS</b>	Miss Songy, Mr. Murray, Miss Klibert, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. Leblanc, Mr. Bazile, Mr. Burks
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	None

#### **ITEM 6. CHIEF EXECUTIVE OFFICER'S REPORT**

Mr. Matthews introduced Mr. Ted Knight: Senior Advisor for Commercial Operations and Micah Cormier: Director of Communications to the Board and the Public.

Mr. Joseph mentioned that he knows Mr. Knight.

Mr. Matthews gave a recap on the events that occurred within the last month which included the Employee Appreciation Luncheon, the Hurricane Preparedness Exercise, the discussion on the PSL Master Plan Phase 2, the meeting that was held with himself, Roy, Julia and Agriculture Commissioner Mike Strain to discuss future outlook at the Port and potential food supply issues and Port staff attending the St. Charles and St. John Day at the Legislature.

He stated that the Port has a total of \$19.9 million in Capital Outlay Funding which is a \$5 million increase over last year. He stated that 7.5 million of that funding will be available to be used on projects in the near future. He mentioned that we had a very positive session this year.

Mr. Quezaire stated that he really appreciated our Legislative Delegation. He mentioned that they really came together as a team. He thanked Mr. Matthews and the Board for the opportunity to go back to the Capitol and be able to assist with receiving funds for Port projects.

Mr. Robichaux stated that he received a call from Senator Smith after the funding was put together. He mentioned it took a lot of effort to be successful and he was proud of how everyone stood up for the Port of South Louisiana.

Mr. Matthews asked that the Commissioners all work together with the Capital Outlay Funding. He stated the Port should speak as one moving forward with projects.

Mr. Matthews stated that the Port was asked to provide "our story" this past month. He spoke about Inland River Port Terminals (IRPT) quarterly meeting that was held at the Guesthouse, the International Propeller Club hosted a US Inland Waterways Report, the visit with Plaquemines Port personnel at the Port, the visit with DOW/Black Rock and the visit/meeting with the River Region Leadership Group at the Guesthouse.

Mr. Matthews stated that we have been working hard to get the funding for the extension of the runway at the Executive Regional Airport.

Mr. Matthews recognized Mr. Robichaux and Mr. Bazile for their years of service.

#### **ITEM 7. NEW BUSINESS AND PUBLIC COMMENTS**

No public comments.

#### **ITEM 7A. CONSIDER FINAL ACCEPTANCE OF HOLCIM DOCK EMERGENCY REPAIR PROJECT**

Mr. Matthews stated that the repairs to the Holcim Dock which resulted from the M/V American Liberty incident are complete. Lanier & Associates Consulting Engineers reports that all major structural components, electrical components and punch list items are complete. The Port recommends approval of the final acceptance for this project.

A Motion was offered by Mr. Leblanc and seconded by Miss Songy directing and instructing the Executive Director/CEO to execute the Certificate of Substantial Completion of the Holcim Dock Emergency Repair Project.

<b>YEAS</b>	Miss Songy, Mr. Murray, Miss Klibert, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. Leblanc, Mr. Bazile, Mr. Burks
-------------	--

<b>NAYS</b>	None
-------------	------

<b>ABSTAIN</b>	None
----------------	------

<b>ABSENT</b>	None
---------------	------

#### **ITEM 7B. CONSIDER SECOND AMENDMENT TO LEASE AGREEMENT WITH PINNACLE POLYMERS**

Mr. Matthews stated that this lease is for a 2-year period. The lease increases utilities; rent will remain the same. The Port recommends approval of the Second Amendment to Lease Agreement.

Mr. Hickerson questioned if Mr. Matthews had a discussion with them in terms of employment in St. John Parish.

Mr. Matthews stated that he has not, but he can request a list and get it to him as soon as he can.

A Motion was offered by Mr. Leblanc and seconded by Mr. Joseph that a Resolution be passed authorizing Port of South Louisiana to enter into a Second Amendment to Amended, Restated and Superseding Lease Agreement dated June 1, 2016, between the Port of South Louisiana and Pinnacle Polymers.

<b>YEAS</b>	Miss Songy, Mr. Murray, Miss Klibert, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. Leblanc, Mr. Bazile, Mr. Burks
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	None

**ITEM 7C. CONSIDER LEASE AGREEMENT WITH COSMOS PURCHASER, L.L.P. TO LEASE SOLAPORT -OFFICE BUILDING AND METAL BUILDING**

Mr. Matthews stated this is the SOLAPORT office building in Taft, LA (next door to DOW). He stated that the Port of South Louisiana was currently in negotiations with COSMOS Purchaser LLP. It's a proposed 10-year agreement for \$59,160 in rentals per year. The Staff recommends the Resolution be passed authorizing the Executive Director/CEO to execute the lease agreement once negotiations are complete.

A Motion was offered by Mr. Joseph and seconded by Mr. Murray that a Resolution be passed authorizing Port of South Louisiana to enter into a Lease Agreement between the Port of South Louisiana and Cosmos Purchaser, L.L.P. to lease SolaPort office building and metal building.

<b>YEAS</b>	Miss Songy, Mr. Murray, Miss Klibert, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. Leblanc, Mr. Bazile, Mr. Burks
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	None

ABSENT None

**ITEM 7F. CONSIDER PURCHASING AUDIO-VISUAL EQUIPMENT FOR NEW ADMINISTRATION BUILDING FROM IES AUDIO VISUAL SOLUTIONS PROVIDER – STATE APPROVED VENDOR**

Mr. Matthews stated that the amount is \$90,577.10. This company is on the state approved vendor list. The audio-visual equipment for the Administration Building was not included in the overall scope of work for the Capital Outlay project. Expenses for this equipment will be paid from the Administration Building special fund. He stated the Staff recommends approval of this purchase.

Mr. Matthews repeated the cost of the equipment... \$90,577.10.

A Motion was offered by Mr. Murray and seconded by Mr. Hickerson directing and instructing the Executive Director/CEO to purchase of audio-visual equipment for new administration building from IES Audio Visual Solutions Provider – State Approved Vendor.

<b>YEAS</b>	Miss Songy, Mr. Murray, Miss Klibert, Mr. Hickerson, Mr. Joseph, Mr. Robichaux, Mr. Leblanc, Mr. Bazile, Mr. Burks
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	None

**ITEM 7G. CONSIDER PURCHASING 2023 FORD EXPEDITION XL FROM COURTESY AUTOMOTIVE – STATE APPROVED VENDOR**

Mr. Matthews stated that the Port is requesting this purchase to be used by the Executive Team for Port Tours and Site Visits. The Staff recommends approval of this purchase.

Mr. Robichaux asked if Staff looked at any of the local vendors in St. John Parish?

Mr. Matthews stated that the Staff looked at the state approved list and that is what the recommendation is based it on.

Mr. Cox stated that there are not many options out there. It will take forty (40) weeks before the truck is delivered.

A Motion was offered by Mr. Murray and seconded by Mrs. Klibert directing and instructing the Executive Director/CEO to authorize the purchase of a 2023 Ford Expedition XL from Courtesy Automotive – State Approved Vendor.

**YEAS** Miss Songy, Mr. Murray, Miss Klibert, Mr. Hickerson,  
Mr. Joseph, Mr. Robichaux, Mr. Leblanc, Mr. Bazile,  
Mr. Burks

**NAYS** None

**ABSTAIN** None

**ABSENT** None

#### **ITEM 8. COMMITTEE REPORTS AND COMMISSIONER'S REMARKS**

Mr. Leblanc encouraged vendors and staff to complete the Vendor's ACH Form and return it to the Finance Department.

Mr. Joseph asked when the office building would be complete.

Mr. Hymel stated later this year.

Mr. Burks stated that he would be reconstructing the Committees. Staff will no longer be on the Committees but will be required to keep the Committee Chairperson informed.

#### **ITEM 9. ADJOURNMENT**

A Motion was offered by Mr. Burks and seconded by Miss Songy that the Meeting be adjourned.

**YEAS** Miss Songy, Mr. Murray, Miss Klibert, Mr. Hickerson,  
Mr. Joseph, Mr. Robichaux, Mr. Leblanc, Mr. Bazile,  
Mr. Burks

**NAYS** None

**ABSTAIN** None

**ABSENT** None

The meeting adjourned at 5:36 p.m.

Stanley C. Bazile  
Secretary

Ryan E. Burks  
Chairman

JUNE 8, 2022