

To: Port of South Louisiana Commission

From: Julia Fisher-Cormier, Executive Director

Date: April 21, 2026

Re: Monthly ED Report and Overview

Activity period covered: March 24-April 20, 2026

## Current Updates

Since the last Commission meeting the executive team has completed the 90-day organizational assessment. Efforts during this phase focused on validating findings related to organizational structure, internal controls, financial positioning, and technology needs, while translating those findings into near-term and long-term operational improvements. HR and Finance are still in assessment phase through Ideal Solutions, LLC who has been on-site for the past 30 days and will continue for an additional 60 days. We have immediate actionable recommendations and more work to do on the long-term solutions. We are compiling findings and recommendations, and the full report will be shared with you all by month's end.

Executive staff meetings and cross-department coordination continued on a consistent cadence, improving communication, accountability, and organizational alignment. Business development and tenant engagement activities remained aligned with the Port's three strategic pillars:

Fueling Our Economy  
Feeding the World and  
Fortifying Our Infrastructure

Patti Crockett, Executive Assistant, has finally decided on a well-deserved retirement later this year. To prepare for the loss of her institutional knowledge and can-do attitude, we have hired a new employee to shadow her while we transition. Lacy Slaughter is on board as of 4/20/26, double encumbered as Executive Assistant. She hails from the Louisiana State Capitol where she spent time on both the House and the Senate's staff. Lacy has a wealth of knowledge to bring to our team and I look forward to introducing all of you to her.

## Engagements and Activities (February 20 – March 23, 2026)

During the reporting period, we participated in an extensive schedule of meetings, briefings, site visits, public events, and regional engagements supporting the Port's strategic priorities, operational oversight, economic development pipeline, and external partnerships. Key activities included:

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## **Internal Affairs**

### **Administration Departmental Updates**

- Infrastructure and capital planning related to rail, marine access, utilities, power capacity, drainage, airport assets, roadway connectivity, and long-term capital planning.
- Project specific progress on Globalplex and POSL Airport Construction and improvement projects.
- State Civil Service Compliance measures-communications with SCS and immediate action taken to begin state required evaluation and planning protocol  
Final budget and insurance preparations-as we prepare for final passage of the budget and renewal of our insurance package

## **External Affairs**

### **Government Relations**

- Legislative session continues. A tracking list has been sent to you and HB2 has been proposed. Our legislative team led by Pivotal Solutions continues to engage on those bills that impact our port. We have submitted requests for inclusion of one project that was requested in November, but not included in the bill and requests to move our funding on projects in P5 up to P1.
- Planning meeting with USACE to discuss ongoing and upcoming permitting
- MS River Commission High-Water Inspection Trip/Public Hearing-JFC shared public comments on the importance of our partnership with USACE
- Update meeting with USCG Sector New Orleans/PortSL to discuss federal funding and needs

### **Public Affairs**

- PAL monthly board meeting
- Meeting with NOBRA pilots to discuss ongoing expansion and new opportunities
- Attendance and leadership presence at major public events
- RDH presented to COPRI membership
- Participation in the Louisiana Investment Forum, including panel leadership on waterways, ports, and global connectivity
- Cornerstone has and will continue to compile weekly emails including important news articles
- Cornerstone continues to develop community engagement plans for several prospects
- Attendance Monthly LaBIC Executive Board Meeting
- Continued Planning for LPWIC quarterly Executive Board meeting (May 14, 2026 LA State Capitol)-roll out of 5LMR marketing strategy press conference

### **Business Development/Expansion/Retention**

- \$12B in private investment/ ongoing LED projects/prospects
- Planning for Louisiana Nuclear Summit/AAPA Annual
- 5 FTZ pending applications awaiting taxing body responses
- POSL Aviation team met with DOTD Aviation and FAA about upcoming projects

Collectively, these engagements reinforced the Port of South Louisiana's role as a critical economic engine, advanced near- and long-term development initiatives, strengthened intergovernmental and industry relationships, and ensured consistent executive oversight during the organizational assessment period.

### **Looking Ahead**

In the weeks ahead, staff will work in conjunction with our key partners and consultants as we begin implementation of recommendations on internal and external activities.

We look forward to a favorable passage of the budget as we enter our fiscal year. We plan to keep a close eye on the structure of this budget and will communicate with findings periodically as the year continues.

Work will remain structured around Commission meetings to ensure timely delivery of clear, concise, and well-prepared materials.

As always, thank you for your continued leadership, guidance, and partnership. Please do not hesitate to reach out with any questions or requests for additional detail.



Port of South Louisiana, LA



# Check Report

By Check Number

Date Range: 02/01/2026 - 02/28/2026

**PORT SL**  
PORT OF SOUTH LOUISIANA

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: Operations-Operations</b>						
2862	ADUDELLE INDUSTRIES	02/06/2026	EFT	0.00	32,270.00	3925
2463	ALLFAX SPECIALTIES, INC.	02/06/2026	EFT	0.00	69.35	3926
3075	AMAZON CAPITAL SERVICES	02/06/2026	EFT	0.00	12,046.77	3927
	**Void**	02/06/2026	EFT	0.00	0.00	3928
	**Void**	02/06/2026	EFT	0.00	0.00	3929
2682	BHOLD ENTERPRISES, LLC	02/06/2026	EFT	0.00	2,100.00	3930
1272	BOURG SIGNS, LLC	02/06/2026	EFT	0.00	38.00	3931
1146	BREAZEALE,SACHSE & WILSON	02/06/2026	EFT	0.00	19,085.25	3932
2001	CENTRAL AUCTION HOUSE	02/06/2026	EFT	0.00	200.00	3933
272	CINTAS CORPORATION #544	02/06/2026	EFT	0.00	5,818.12	3934
	**Void**	02/06/2026	EFT	0.00	0.00	3935
3107	CodeGig	02/06/2026	EFT	0.00	8,500.00	3936
3039	CORNERSTONE GOVERNMENT AFFAIRS, INC.	02/06/2026	EFT	0.00	12,500.00	3937
1760	CROCKETT, PATTI	02/06/2026	EFT	0.00	1,209.77	3938
1771	CURTIS ENVIRONMENTAL SERVICES, INC.	02/06/2026	EFT	0.00	50.00	3939
1516	D A EXTERMINATING CO.,INC	02/06/2026	EFT	0.00	1,565.00	3940
2996	DARTPOINTS OPERATING COMPANY, LLC	02/06/2026	EFT	0.00	19.48	3941
1510	DON'S COUNTRY STORE	02/06/2026	EFT	0.00	147.21	3942
2892	Evalv IQ LLC	02/06/2026	EFT	0.00	5,920.00	3943
3089	FIRST GLASS WINDOW TREATMENT	02/06/2026	EFT	0.00	700.00	3944
2920	GIS ENGINEERING, LLC	02/05/2026	EFT	0.00	345.00	3945
509	GRAINGER, INC.	02/06/2026	EFT	0.00	48.69	3946
1408	HERNANDEZ, ALEXANDRA	02/06/2026	EFT	0.00	571.59	3947
2358	HYMEL'S TURF & LANDSCAPE	02/06/2026	EFT	0.00	2,980.00	3948
3017	INFRASTRUCTURE CONSULTING & ENGINEERING	02/06/2026	EFT	0.00	574.22	3949
1935	JAMES PURPERA	02/06/2026	EFT	0.00	2,400.00	3950
1346	KUSHNER LAGRAIZE, L.L.C.	02/06/2026	EFT	0.00	62,743.00	3951
2834	LAST WORD STRATEGIES, INC.	02/06/2026	EFT	0.00	3,000.00	3952
1390	LEWIS-CLARK VICKIE M.	02/06/2026	EFT	0.00	402.50	3953
280	MARSE WELDING	02/06/2026	EFT	0.00	251.10	3954
3128	Meyers Engineers, Ltd	02/06/2026	EFT	0.00	18,225.00	3955
13	NAPA AUTO & TRUCK PARTS	02/06/2026	EFT	0.00	382.88	3956
2164	OFFICE OF GROUP BENEFITS	02/06/2026	EFT	0.00	951.52	3957
2778	PITNEY BOWES BANK INC PURCHASE POWER	02/06/2026	EFT	0.00	244.53	3958
2781	PIVOTAL GR SOLUTIONS LLC	02/06/2026	EFT	0.00	5,500.00	3959
1775	REPUBLIC SERVICES #842	02/06/2026	EFT	0.00	292.32	3960
COM37	ROBBIE LEBLANC	02/06/2026	EFT	0.00	2,773.99	3961
2857	ROMANO PROMO	02/06/2026	EFT	0.00	3,670.30	3962
2340	SATELLITE SHELTERS, INC.	02/06/2026	EFT	0.00	1,335.00	3963
1107	ST. CHARLES PRINTING CO., INC.	02/06/2026	EFT	0.00	237.50	3964
2433	ST. JOHN UNITED WAY	02/06/2026	EFT	0.00	40.00	3965
1478	STRATEGIC BUSINESS	02/06/2026	EFT	0.00	6,273.75	3966
2809	TechnologyEDGE.com , LLC	02/06/2026	EFT	0.00	2,492.14	3967
1811	THE BETA GROUP	02/06/2026	EFT	0.00	591.80	3968
1621	WC OF LOUISIANA	02/06/2026	EFT	0.00	1,109.13	3969
2961	WEISER SECURITY SERVICE, INC.	02/06/2026	EFT	0.00	1,847.75	3970
2880	WSP USA, INC.	02/06/2026	EFT	0.00	10,050.75	3971
1030	A & P CLEANING SERVICE	02/20/2026	EFT	0.00	8,587.20	3972
1162	ADAMS AND REESE LLP	02/20/2026	EFT	0.00	15,000.00	3973
2548	AECOM TECHNICAL SERVICES, INC.	02/20/2026	EFT	0.00	119,600.00	3974
2907	AINSLEY RODRIGUEZ	02/20/2026	EFT	0.00	39.33	3975
2463	ALLFAX SPECIALTIES, INC.	02/20/2026	EFT	0.00	33.67	3976
2174	ARCCO POWER SYSTEM	02/20/2026	EFT	0.00	269.28	3977
1146	BREAZEALE,SACHSE & WILSON	02/20/2026	EFT	0.00	73,574.50	3978

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272	CINTAS CORPORATION #544	02/20/2026	EFT	0.00	1,346.66	3979
3107	CodeGig	02/20/2026	EFT	0.00	8,500.00	3980
30	COLONIAL LIFE & ACCIDENT INS. CO.	02/20/2026	EFT	0.00	1,732.18	3981
1941	COOL CONCEPTS	02/20/2026	EFT	0.00	500.00	3982
2643	COX, CHARLES B.	02/20/2026	EFT	0.00	321.00	3983
1760	CROCKETT, PATTI	02/20/2026	EFT	0.00	69.62	3984
3168	Daniel E. Bechel and Kathryn W. Bechel Law Off	02/20/2026	EFT	0.00	9,268.75	3985
COM41	FLORENCE J. DUMAS	02/20/2026	EFT	0.00	1,221.95	3986
3173	Freetown Builders, LLC	02/20/2026	EFT	0.00	130,519.99	3987
509	GRAINGER, INC.	02/20/2026	EFT	0.00	76.28	3988
2782	H3 ELECTRIC, LLC	02/20/2026	EFT	0.00	400.00	3989
1408	HERNANDEZ, ALEXANDRA	02/20/2026	EFT	0.00	71.64	3990
2358	HYMEL'S TURF & LANDSCAPE	02/20/2026	EFT	0.00	6,204.00	3991
44	KENTWOOD SPRINGS WATER CO	02/20/2026	EFT	0.00	1,030.96	3992
71	LA GROUP BENEFITS PROGRAM	02/20/2026	EFT	0.00	114,246.67	3993
872	LINFIELD, HUNTER & JUNIUS, INC.	02/20/2026	EFT	0.00	10,809.18	3994
3161	M S Benow and Associates Professional Enginee	02/20/2026	EFT	0.00	5,944.11	3995
2373	MAINTENANCE DREDGING I, LLC	02/20/2026	EFT	0.00	52,500.00	3996
280	MARSE WELDING	02/20/2026	EFT	0.00	254.87	3997
1898	MATHERNE'S	02/20/2026	EFT	0.00	149.96	3998
96	MICHEL'S CONTRACTING INC.	02/20/2026	EFT	0.00	3,760.00	3999
13	NAPA AUTO & TRUCK PARTS	02/20/2026	EFT	0.00	282.88	4000
55	N-Y ASSOCIATES, INC.	02/20/2026	EFT	0.00	2,452.90	4001
2986	OD GRANT SOLUTIONS, LLC.	02/20/2026	EFT	0.00	17,250.00	4002
2164	OFFICE OF GROUP BENEFITS	02/20/2026	EFT	0.00	951.52	4003
3102	Pye-Barker Fire & Safety LLC	02/20/2026	EFT	0.00	2,939.00	4004
3082	RNGD INFRASTRUCTURE, LLC	02/20/2026	EFT	0.00	380,605.96	4005
2433	ST. JOHN UNITED WAY	02/20/2026	EFT	0.00	35.00	4006
2809	TechnologyEDGE.com , LLC	02/20/2026	EFT	0.00	2,333.63	4007
1811	THE BETA GROUP	02/20/2026	EFT	0.00	4,796.40	4008
216	TONY'S TINTING, INC	02/20/2026	EFT	0.00	3,660.00	4009
1298	TOTAL SUPPLY, LLC	02/20/2026	EFT	0.00	33.30	4010
3041	TYLER TECHNOLOGIES, INC	02/20/2026	EFT	0.00	833.75	4011
2961	WEISER SECURITY SERVICE, INC.	02/20/2026	EFT	0.00	1,867.20	4012
3164	Where Y'at Studios, LLC	02/20/2026	EFT	0.00	500.00	4013
2880	WSP USA, INC.	02/20/2026	EFT	0.00	1,153,245.69	4014
2526	ZERINGUE'S PLUMBING	02/20/2026	EFT	0.00	4,475.00	4015
2455	TITAN AVIATION FUELS	02/19/2026	Bank Draft	0.00	27,858.75	021926
3127	ALLFAX	02/06/2026	Regular	0.00	284.50	70453
2764	BARRIERE CONSTRUCTION	02/06/2026	Regular	0.00	409,259.13	70454
1897	COMMERCIAL MARINE, INC.	02/06/2026	Regular	0.00	1,918.36	70455
2350	COX BUSINESS	02/06/2026	Regular	0.00	341.55	70456
1135	DEPT. OF CHILDREN	02/06/2026	Regular	0.00	413.14	70457
1111	FISHER'S ACE	02/06/2026	Regular	0.00	490.25	70458
	**Void**	02/06/2026	Regular	0.00	0.00	70459
1845	MARITIME COMPLIANCE INTERNATIONAL	02/06/2026	Regular	0.00	1,250.00	70460
792	NEW YORK LIFE INSURANCE	02/06/2026	Regular	0.00	100.00	70461
1263	PRINCIPAL LIFE	02/06/2026	Regular	0.00	-4,827.90	70462
1263	PRINCIPAL LIFE	02/06/2026	Regular	0.00	4,827.90	70462
2231	RSS DOCUMENT SOLUTIONS	02/06/2026	Regular	0.00	140.00	70463
2497	SELECTIVE INSURANCE	02/06/2026	Regular	0.00	3,000.00	70464
1732	SHERWIN-WILLIAMS CO.	02/06/2026	Regular	0.00	150.55	70465
1820	SILVER & GOLD LOCKSMITH	02/06/2026	Regular	0.00	862.00	70466
1335-S	ST. JOHN SHERIFF'S OFFICE	02/06/2026	Regular	0.00	300.00	70467
1916	STLA DEF COMP PLAN/GREAT-WEST	02/06/2026	Regular	0.00	1,007.52	70468
193	STLA DEF COMP PLAN/GREAT-WEST	02/06/2026	Regular	0.00	10,060.28	70469
1906	ADAMS, LISA	02/20/2026	Regular	0.00	116.00	70470
1288	AIMS GROUP, INC.	02/20/2026	Regular	0.00	19,176.00	70471
3127	ALLFAX	02/20/2026	Regular	0.00	106.30	70472
1978	BERTHELOT, RHONDA	02/20/2026	Regular	0.00	116.00	70473
2968	CHAMBREL RILEY	02/20/2026	Regular	0.00	319.47	70474

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1135	DEPT. OF CHILDREN	02/20/2026	Regular	0.00	413.14	70475
89	FEDERAL EXPRESS CORPORATION	02/20/2026	Regular	0.00	5,592.19	70476
1111	FISHER'S ACE	02/20/2026	Regular	0.00	939.52	70477
	**Void**	02/20/2026	Regular	0.00	0.00	70478
3147	FRISCHHERTZ ELECTRIC CO, INC	02/20/2026	Regular	0.00	840.00	70479
2761	JULIA FISHER-CORMIER	02/20/2026	Regular	0.00	1,246.44	70480
2467	KENNEDY, TAMARA M.	02/20/2026	Regular	0.00	5,035.00	70481
2105	LAMA MEMBERSHIP	02/20/2026	Regular	0.00	400.00	70482
99	L'OBSERVATEUR	02/20/2026	Regular	0.00	2,715.83	70483
COM36	LOUIS JOSEPH	02/20/2026	Regular	0.00	1,303.68	70484
796	NATIONAL WATERWAYS CONF., INC.	02/20/2026	Regular	0.00	1,525.00	70485
2209	NU-LITE ELECTRICAL WHOLESALERS	02/20/2026	Regular	0.00	176.28	70486
873	PORTS ASSOCIATION OF LOUISIANA	02/20/2026	Regular	0.00	2,500.00	70487
1263	PRINCIPAL LIFE	02/20/2026	Regular	0.00	-5,229.40	70488
1263	PRINCIPAL LIFE	02/20/2026	Regular	0.00	5,229.40	70488
692	REV	02/20/2026	Regular	0.00	1.92	70489
3174	Robert B.Landry III, A Professional Law Corporat	02/20/2026	Regular	0.00	9,895.00	70490
1732	SHERWIN-WILLIAMS CO.	02/20/2026	Regular	0.00	74.19	70491
1877	SHREAD-KUYRKENDALL	02/20/2026	Regular	0.00	4,796.59	70492
COM30	STANLEY BAZILE	02/20/2026	Regular	0.00	1,409.90	70493
193	STLA DEF COMP PLAN/GREAT-WEST	02/20/2026	Regular	0.00	8,990.53	70494
1916	STLA DEF COMP PLAN/GREAT-WEST	02/20/2026	Regular	0.00	1,007.52	70495
3117	Terracon Consultants Inc	02/20/2026	Regular	0.00	6,850.00	70496
3146	REV Business	02/21/2026	Bank Draft	0.00	2,976.83	DFT0000936
3146	REV Business	02/21/2026	Bank Draft	0.00	358.72	DFT0000937
3146	REV Business	02/21/2026	Bank Draft	0.00	376.16	DFT0000938
3146	REV Business	02/21/2026	Bank Draft	0.00	120.67	DFT0000939
3146	REV Business	02/21/2026	Bank Draft	0.00	156.13	DFT0000940
3146	REV Business	02/21/2026	Bank Draft	0.00	184.52	DFT0000941
244	ATMOS ENERGY	02/11/2026	Bank Draft	0.00	216.17	DFT0000942
244	ATMOS ENERGY	02/12/2026	Bank Draft	0.00	292.26	DFT0000943
244	ATMOS ENERGY	02/12/2026	Bank Draft	0.00	116.28	DFT0000944
244	ATMOS ENERGY	02/12/2026	Bank Draft	0.00	393.37	DFT0000945
244	ATMOS ENERGY	02/12/2026	Bank Draft	0.00	52.99	DFT0000946
244	ATMOS ENERGY	02/12/2026	Bank Draft	0.00	60.61	DFT0000947
244	ATMOS ENERGY	02/16/2026	Bank Draft	0.00	74.35	DFT0000948
244	ATMOS ENERGY	02/16/2026	Bank Draft	0.00	192.32	DFT0000949
244	ATMOS ENERGY	02/16/2026	Bank Draft	0.00	47.18	DFT0000950
244	ATMOS ENERGY	02/16/2026	Bank Draft	0.00	159.70	DFT0000951
3144	St. Charles Parish Department of Waterworks	02/21/2026	Bank Draft	0.00	215.35	DFT0000952
3144	St. Charles Parish Department of Waterworks	02/20/2026	Bank Draft	0.00	5.55	DFT0000953
3144	St. Charles Parish Department of Waterworks	02/20/2026	Bank Draft	0.00	12.64	DFT0000954
3143	St. John the Baptist Parish Utilities	02/05/2026	Bank Draft	0.00	42.99	DFT0000955
3143	St. John the Baptist Parish Utilities	02/05/2026	Bank Draft	0.00	27.99	DFT0000956
3143	St. John the Baptist Parish Utilities	02/05/2026	Bank Draft	0.00	403.80	DFT0000957
3143	St. John the Baptist Parish Utilities	02/05/2026	Bank Draft	0.00	27.63	DFT0000958
3143	St. John the Baptist Parish Utilities	02/05/2026	Bank Draft	0.00	937.25	DFT0000959
3143	St. John the Baptist Parish Utilities	02/05/2026	Bank Draft	0.00	43.53	DFT0000960
3143	St. John the Baptist Parish Utilities	02/05/2026	Bank Draft	0.00	62.65	DFT0000961
3143	St. John the Baptist Parish Utilities	02/05/2026	Bank Draft	0.00	336.38	DFT0000962
3143	St. John the Baptist Parish Utilities	02/05/2026	Bank Draft	0.00	62.29	DFT0000963
3143	St. John the Baptist Parish Utilities	02/05/2026	Bank Draft	0.00	52.79	DFT0000964
668	AT&T	02/22/2026	Bank Draft	0.00	1,811.73	DFT0000968
668	AT&T	02/18/2026	Bank Draft	0.00	861.40	DFT0000969
668	AT&T	02/21/2026	Bank Draft	0.00	1,251.90	DFT0000970
244	ATMOS ENERGY	02/16/2026	Bank Draft	0.00	48.90	DFT0000980
39	ENTERGY LOUISIANA LLC	02/20/2026	Bank Draft	0.00	17.35	DFT0000981
39	ENTERGY LOUISIANA LLC	02/20/2026	Bank Draft	0.00	125.13	DFT0000982
39	ENTERGY LOUISIANA LLC	02/20/2026	Bank Draft	0.00	544.51	DFT0000983
39	ENTERGY LOUISIANA LLC	02/20/2026	Bank Draft	0.00	880.34	DFT0000984
39	ENTERGY LOUISIANA LLC	02/04/2026	Bank Draft	0.00	926.26	DFT0000985

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Date Range: 02/01/2026 - 02/28/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
39	ENERGY LOUISIANA LLC	02/04/2026	Bank Draft	0.00	515.82	DFT0000986
39	ENERGY LOUISIANA LLC	02/04/2026	Bank Draft	0.00	24.85	DFT0000987
39	ENERGY LOUISIANA LLC	02/04/2026	Bank Draft	0.00	98.53	DFT0000988
39	ENERGY LOUISIANA LLC	02/04/2026	Bank Draft	0.00	93.54	DFT0000989
39	ENERGY LOUISIANA LLC	02/04/2026	Bank Draft	0.00	153.69	DFT0000990
39	ENERGY LOUISIANA LLC	02/04/2026	Bank Draft	0.00	71.47	DFT0000991
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	4,486.70	DFT0000992
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	1,582.64	DFT0000993
39	ENERGY LOUISIANA LLC	02/04/2026	Bank Draft	0.00	231.59	DFT0000994
39	ENERGY LOUISIANA LLC	02/04/2026	Bank Draft	0.00	38.16	DFT0000995
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	1,100.05	DFT0000996
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	676.38	DFT0000997
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	154.56	DFT0000998
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	358.54	DFT0000999
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	1,437.81	DFT0001000
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	46.58	DFT0001001
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	995.77	DFT0001002
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	1,723.72	DFT0001003
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	782.27	DFT0001004
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	40.13	DFT0001005
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	910.65	DFT0001007
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	86.06	DFT0001008
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	257.22	DFT0001009
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	2,025.89	DFT0001010
39	ENERGY LOUISIANA LLC	02/04/2026	Bank Draft	0.00	12,613.77	DFT0001011
39	ENERGY LOUISIANA LLC	02/04/2026	Bank Draft	0.00	3,084.51	DFT0001012
39	ENERGY LOUISIANA LLC	02/04/2026	Bank Draft	0.00	949.72	DFT0001013
39	ENERGY LOUISIANA LLC	02/04/2026	Bank Draft	0.00	54.11	DFT0001014
39	ENERGY LOUISIANA LLC	02/05/2026	Bank Draft	0.00	24.85	DFT0001015
1434	FLEETCOR TECHNOLOGIES	02/09/2026	Bank Draft	0.00	853.65	DFT0001016
1434	FLEETCOR TECHNOLOGIES	02/23/2026	Bank Draft	0.00	496.63	DFT0001017
2455	TITAN AVIATION FUELS	02/12/2026	Bank Draft	0.00	8,584.01	DFT0001018
3136	Regions Visa Business Brian Cox	02/17/2026	Bank Draft	0.00	2,240.16	DFT0001021
3131	Regions Visa Business Travel Visa	02/17/2026	Bank Draft	0.00	7,182.90	DFT0001022
1263	PRINCIPAL LIFE	02/03/2026	Bank Draft	0.00	4,827.90	DFT0001023
3134	Regions Visa Business Chambrel Riley	02/17/2026	Bank Draft	0.00	3,033.47	DFT0001025
3135	Regions Visa Business Micah Cormier	02/17/2026	Bank Draft	0.00	1,326.41	DFT0001026
3130	Regions Visa Business Purchasing Department	02/17/2026	Bank Draft	0.00	8,680.38	DFT0001027

Bank Code Operations Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	65	42	0.00	515,181.08
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-10,057.30
Bank Drafts	100	77	0.00	114,180.46
EFT's	216	91	0.00	2,373,867.44
	<b>381</b>	<b>214</b>	<b>0.00</b>	<b>2,993,171.68</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	65	42	0.00	515,181.08
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-10,057.30
Bank Drafts	100	77	0.00	114,180.46
EFT's	216	91	0.00	2,373,867.44
	<b>381</b>	<b>214</b>	<b>0.00</b>	<b>2,993,171.68</b>

### Fund Summary

Fund	Name	Period	Amount
10	PORT	2/2026	2,993,171.68
			<u>2,993,171.68</u>

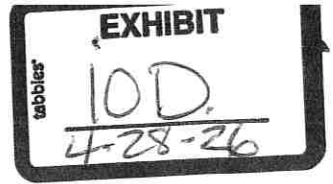


Insurance Program  
April 30, 2026, to April 30, 2027, Policy Period:

COVERAGE	CARRIER	PREMIUM
<b>Business Automobile</b>	Houston Specialty (Riscom) <i>\$1M Limit/\$500K UM</i>	\$70,829.48
<b>Cyber Liability</b>	Lloyd's London (CFC) <i>\$2M Limit; \$10K Deductible</i>	\$19,000.00
<b>Flood</b>	NFIP-Selective Insurance Co.	\$62,634.00
<b>Public Officials and Employment Practice Liability</b>	Navigators <i>\$1M Limit; \$25K Deductible</i>	\$15,795.65
<b>Crime Coverage</b>	Ategrity Insurance <i>\$1M Limit; \$10K Deductible</i>	\$3,392.95
<b>Workers' Compensation</b>	LA Workers Corporation	\$25,453.00
<b>Vessel/Marine Pollution</b>	WQIS	\$1,120.00
<b>Port Primary Property and Excess Port Property</b>	Primary Property: Lloyds (60%) Amwins (40%) <i>\$12M Limit including NS/Flood/Wind/Hail;</i> Excess Property: Lloyds <i>Limit \$20Mx\$10M (Excluding Named Wind/Flood/EQ) Deductible: 3% Named Storm subject to \$2.5M minimum; \$100K AOP; Vessel Impact \$500,000</i>	\$1,551,780.00
<b>Equipment Breakdown</b>	Liberty Mutual	\$8,273.00

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<b>Terrorism Coverage</b>	Lloyds of London (Beazley) <i>\$50M Limit; \$10K Deductible</i>	\$14,983.55
<b>Hull &amp; Machinery and Protection &amp; Indemnity</b>	Liberty Mutual	\$86,240.00
<b>Maritime Employees Liability (Jones Act)</b>	Lloyds of London (AIG Group) <i>\$1M Limit; \$5K Deductible</i>	\$5,604.23
<b>Marine General Liability</b>	Liberty Mutual: <i>\$1M Limit; \$25K Deductible</i>	\$47,000.00
<b>Excess Port Liability (Bumbershoot)</b>	1 <sup>st</sup> Layer: Sompo/Tango/RBJones <i>\$9M x \$1M Limit; Prem. \$75,750</i> 2 <sup>nd</sup> Layer: Sompo/Tango/RBJones/Liberty <i>\$10M x \$10M Limit; Prem. \$27,000</i>	\$102,750.00
<b>Drone</b>	Chubb <i>1M Liability; \$28,798/drone physical damage</i>	\$8,920.00
<b>Business Travel Accident (Expires April 30, 2029)</b>	Chubb (Premium paid annually)	\$3,480.00
<b>Kidnap &amp; Ransom</b>	Tokio Marine (Premium paid annually)	2,787.00
<b>POLICY EXPIRING APRIL 2027</b>		
<b>Aircraft/Airport Liability</b>	Chubb (Premium paid annually)	\$12,960.00
<b>Airport Pollution</b>	Freiburg (PREPAID \$12,054 in 2024)	
<b>Foreign Liability</b>	AIG Worldrisk (PREPAID \$5,628 in 2024)	
	<b>TOTAL</b>	<b>\$2,043,002.86</b>



**ORIGINAL AGREEMENT**  
**Agency Participation Agreement**  
**Office of Debt Recovery**

**1. Parties**

This Agency Participation Agreement ("APA") is entered into by:

- a. The Office of Debt Recovery ("ODR"), an office within the Department of Revenue ("LDR"), and,
- b. \_\_\_\_\_  
(hereinafter sometimes referred to as "Agency").

**2. Program Description**

- a. R.S. 47:1676 authorized ODR to collect outstanding debts owed to the State of Louisiana and its municipalities.
- b. Executive branch agencies that are owed delinquent debts are mandated to refer those delinquent debts to ODR for collection.
- c. Meanwhile, non-executive branch agencies, municipalities and other state entities may refer delinquent debts to ODR for Collection.

**3. Term**

- a. This agreement begins from the date of signing by the parties and expires five (5) years from the date of the last party's signature on the document, unless an early termination request is requested by either party.
- b. Either party may request an early termination for any reason or no reason by giving a sixty (60) day notice.
  - i. The Agency placing the debt will recall all of the debt from ODR and work to pull back the debt from all collection tools on the accounts will begin within five (5) working days of the notice of termination.
  - ii. Any funds already collected but not paid to the Agency will be paid through the normal monthly payment process and in accordance with R.S. 47:1676.
- c. Upon expiration of initial term of this agreement, the parties may choose to:
  - i. Renew the agreement or
  - ii. Operate under the terms of this agreement on a month to month basis
  - iii. until:
    - (a) Another agreement is entered into by the parties, or
    - (b) All the debt is recalled by the Agency.
- d. The parties also agree that the termination or expiration of this agreement does not supersede the rights and responsibilities of any of the parties as set forth in La. R.S. 47:1676.

**4. Definitions**

- a. "**Authenticated**" means that the referring Agency has certified the amount of the delinquent debt, the debtor's liability, the debtor's name, address, telephone number, social security number, and the federal or state taxpayer identification number.
- b. "**Debt**" means any legally collectible liquidated sum due and owing an Agency or due and owing a person and collectible by any agency, or a judgment, order of the court, or bond forfeiture that is properly certified by the clerk and that orders the payment of a fine or other court-ordered penalty.

- i. The legally collectible and liquidated sum due includes principal and accruing interest, fees, and penalties, if appropriate.
- ii. For purposes of this APA, "debt" shall not include any legally collectible liquidated sum due and owing to an agency or an individual pursuant to the following federal programs: Title IV-A, Title IV-B, Title IV-D, Title IV-E, Title XX of the federal Social Security Act, 7 United States Code (U.S.C.) 2011 et seq., 10 42 U.S.C. 9858 et seq., 42 U.S.C. 5101 et seq., 42 U.S.C. 5116 et seq., 42 U.S.C. 10401 et seq.;
- iii. Nor shall "debt" include, any sums due on account of overpaid unemployment compensation benefits or unpaid contributions or reimbursements pursuant to Louisiana Employment Security Law under R.S. 23:1471 et seq.
- c. "**Delinquent debt**" means a debt that is sixty (60) days or more past due.
- d. "**Final delinquent debt**" means the debt is delinquent and the amount due cannot be legally challenged because the debtor has no further right of administrative or judicial review.
- e. "**Non-final delinquent debt**" means the debt is delinquent but the amount due can be legally challenged because the debtor still has administrative or judicial rights.
- f. "**Agency collection efforts**" means actively calling and mailing collection notices to the debtor. Collection efforts does not include accepting payments on debt by the debtor, denying registration, denial of licenses (recreational or professional) denial of grades, or offsetting future vendor payments on vendors that may owe debt.

## 5. Agency Responsibilities

The Agency referring debt to ODR agrees to:

- a. Authenticate all delinquent debt;
- b. Send all delinquent debt to ODR in ODR's preferred file format;
  - i. The file will be sent via secure file transfer protocol (SFTP), uploaded to a secure web portal or through other methods if the Agency is unable to comply with the first two (2) options listed.
  - ii. The Agency is responsible for notifying ODR of the need to find an alternate file transfer method ten (10) days after the Agency discovers they cannot participate in SFTP or web portal uploading.
  - iii. ODR and the Agency must implement an alternative file transfer plan thirty (30) days after the Agency's notification of non-compliance.
- c. Send the debtor proper notice that:
  - i. Requests payment of the debt;
  - ii. Contains information necessary to identify the nature and amount of the debt;
  - iii. Notifies the debtor that failure to pay the delinquent debt in full within 60 days will cause the debt to be transferred to the ODR for collection;
  - iv. Notify the debtor that an additional collection fee of up to twenty-five percent (25%) of the total debt liability will be added to the delinquent debt upon transfer to the ODR for collection;
  - v. Notify the debtor that a claim will be filed with the UNITED STATES TREASURY OFFSET PROGRAM where all payments "eligible for offset" will be seized, up to the amount of the debt plus any additional fees.
    - (a) Additional collection tools will be used to collect the outstanding debt which may include reporting the debt to a credit reporting agency or suspending and/or revoking professional license.
- d. Stop all Agency collection efforts once the delinquent debt has been referred to ODR;
- e. Provide any assistance or information to ODR if the delinquent debt is challenged or questioned;

- i. Assistance or information requests will be sent to the Agency by the ODR collector.
- ii. The Agency should respond to the requestor within a reasonable time frame to comply with any legal requirements and will be informed if the response is needed within a more urgent time frame.
- f. Suspend, revoke or deny any licenses, permits, certificates or other privileges in which suspension, revocation or denial could be used as a collection tool.
- g. Provide any and all information needed to respond to any challenges and aid in the handling and tracking of all suspensions, denials and revocations.
- h. Provide all resources necessary to comply with the duties and responsibilities of this agreement.
- i. Notify ODR of any payments it may collect on a debt placed with ODR.
- j. Notify ODR via an Agency Direct Payment File within 7 days to prevent over collection.
- k. Submit the ODR Fee portion of the payment to ODR or notify ODR to take the ODR Fee from the next Agency payment.

## **6. ODR Responsibilities**

The ODR agrees to:

- a. Notify the debtor by letter, within fifteen (15) days after receiving the delinquent debt, that the debt has been referred to ODR. The letter will include the following information:
  - i. The total amount owed to the ODR;
  - ii. The amount of ODR's collection fee;
  - iii. The name of the agency that referred the debt to ODR;
  - iv. The date of the notice; and,
  - v. Notification that ODR may forward the collection matter to third party collector (including the Attorney General's Office) for further collection efforts, which may incur additional fees and costs.
- b. Handle initial questions, issues and challenges related to the collection of delinquent debt on behalf of the Agency;
- c. Make timely requests to the Agency for additional information when needed;
- d. Create and transmit a monthly payment report listing any payment received on your debt by ODR within the previous month;
- e. Create and transmit any of the following reports when requested;
  - i. Debt status report(s) listing any accounts that have been returned to the Agency for a variety of reasons that may make the account uncollectible, such as but not limited to, the recall of the account, death, bankruptcy, the debtor is out of business, the debtor business is inactive, the debtor cannot be located and all skip trace efforts have been exhausted, collection efforts have been exhausted and no acceptable regular payments were initiated.
- f. Send timely requests for license, permit or certificate suspensions, denials or revocations while handling the suspension, denial or revocation of driver's and hunting and fishing licenses immediately; and,
- g. Use the collection tools below to collect the delinquent debt of the referring Agency;
  - i. State Tax Offset Program: allows ODR, to intercept, seize or garnish any state tax refund in the name of any debtor
  - ii. Federal Vendor Offset Program: allows ODR, to intercept, seize or garnish any federal payments in the name of any debtor
  - iii. Financial Institution Data Match: allows ODR, in accordance with La. R.S. 47:1677, to intercept, seize or garnish any monies identified in an account that is in the name of any debtor
  - iv. Any other collection tool not specified in La. R.S. 47:1676 or listed above as permitted by law.

- h. Provide all resources necessary to comply with its duties and responsibilities set forth in this agreement.
- i. Any funds that might be collected due to timing of collections tools on accounts that are no longer placed with ODR will be returned to the debtor.

#### **7. Compensation**

Unless compensation is otherwise provided for by law or in an instrument evidencing the debt, compensation will be set forth as follows:

- a. For debt that became final before June 17, 2013, ODR shall receive up to **twenty-five (25%)** of the total debt collected.
- b. For debt that becomes final after June 17, 2013, ODR shall charge the debtor up to **twenty-five percent (25%)** of the total liability pursuant to La. R.S. 47:1676.

#### **8. Returning Collected Funds to Agency**

ODR will send funds collected to the Agency within thirty (30) days from the end of the month in which the funds were collected in the following method:

- a. For debt that was placed with the ODR prior to January 1, 2024, payments will be will be allocated by an 80/20 split. 80% of the payment will be sent to the Agency and 20% will be applied to the ODR fee until the payment is paid off.
- b. For debt that was placed with the ODR after January 1, 2024, payments will be will be allocated by an 86.9565/13.0435 split. 86.9565% of the payment will be sent to the Agency and 13.0435% will be applied to the ODR fee until the payment is paid off.

#### **9. Confidentiality of Information in the Centralized Electronic Debt Registry**

- a. All information contained in the centralized electronic debt registry constitutes confidential debtor information.
- b. The Agency agrees to be bound by La. R.S. 47:1676(D)(2) and R.S. 47:1676(F)(1) and (2) regarding the confidential character of records and information contained in the centralized electronic debt registry. The Agency also:
  - i. Acknowledges that in limited circumstances only, the records and related information in the centralized electronic debt registry are potentially subject to disclosure in accordance with the public record law of the State of Louisiana, and
  - ii. Agrees that the Agency shall not discuss, disclose or otherwise make available any such information or data to anyone without proper notification to the ODR.
- c. Further, all parties agree that by entering into this agreement they will have access to certain confidential information regarding the debtor.
  - i. Neither of the parties bound by this agreement will at any time disclose confidential debtor information and/or materials without the consent of the subject debtor unless such disclosure is authorized by this Agreement or required by law.
  - ii. Confidential information will be handled with the utmost discretion.

#### **10. Confidentiality of Tax or Taxpayer Information in the Centralized Electronic Debt Registry**

- a. To the extent any of the data gathered during the collection process constitutes taxpayer information; the Agency agrees to be bound by La. R.S. 47:1508 regarding the confidential character of tax records and information.
- b. The Agency also acknowledges that tax records and related information are not subject to disclosure or the public record law of the State of Louisiana, and agrees that it shall not discuss,

disclose or otherwise make available any such information or data to anyone other than representatives of LDR.

- c. Further, all parties agree that by entering into this agreement they will have access to certain confidential information regarding the taxpayer.
  - i. Neither of the parties bound in this agreement will at any time disclose confidential taxpayer information and/or materials without the consent of the subject taxpayer unless the disclosure is authorized by this agreement or required by law.
  - ii. Confidential information will be handled with the utmost discretion.
  - iii. The Agency agrees to comply with the confidentiality requirements of La. R.S. 47:1508 through 47:1510 and as required by state law for all records and documents collected, maintained, or generated by the Agency under this agreement.

#### **11. Confidentiality of Referring Agency Data or Information**

The Agency agrees that it will attach as exhibit A all the confidentiality provisions or statutes that govern the handling of its data and/or information.

#### **12. Warranties and Indemnification**

- a. Each signatory warrants they have the authority to institute policy and procedures within their respective department or agency regarding debt collection and that this agreement shall become binding and enforceable policy and adhered to in good faith following execution by both parties in the presence of the undersigned witnesses.
- b. Each party to this agreement will be liable for the acts and omissions of its own employees. Upon receipt of the debt referral, ODR shall assume all liability for its actions without recourse to the agency and shall comply with all applicable state and federal laws governing debt collection.

#### **13. Remaining Provisions**

- a. **Intention of Agreement:** This agreement is not intended to vacate, supersede, or diminish any previously established authority, rights or privileges prior the execution of this agreement.
- b. **Agreement Modification:** The terms and conditions of this agreement may only be modified by a writing signed by all parties.
- c. **Full Agreement; Severability:** This agreement, together with any ADDENDUM attached hereto, set forth the full terms of the agreement between the two parties. If any section of this agreement is found to be invalid for any reason, such section shall be severed from the agreement and the remainder of the terms and conditions of this agreement shall be binding on ODR and the Agency. Moreover, this APA, upon its effective date, terminates any other APA executed by the parties on the topics, issues and concepts set forth in this document.
- d. **Louisiana Law; Headings:** This agreement shall be governed by, construed and interpreted in accordance with the law of the State of Louisiana. The headings and sections or paragraphs are merely for convenience of reference and have no substantive significance and shall be disregarded in the interpretation of this agreement.
- e. **Ownership:** All records, reports, documents and other material delivered, transmitted, obtained or prepared by the Agency to ODR shall remain the property of ODR.
- f. **Non-assignability:** The Agency shall not assign any interest in this agreement by assignment, transfer, or novation, without prior written consent of ODR.
- g. **Auditors' Clause:** The Louisiana Legislative Auditor of the State of Louisiana and/or the Office of the Governor, Division of Administration auditors shall have the option of auditing all accounts of the Agency which relate to this agreement.

- h. **Discrimination Clause:** Both parties agree to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran’s Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and both parties agree to abide by the requirements of the Americans with Disabilities Act of 1990. Both parties agree not to discriminate in its employment practices, and will render services under this agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation or disabilities. Any act of discrimination committed by either party, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this agreement.
- i. **Use of Encryption:** Encryption shall be utilized for the transport and storage of shared Confidential and Restricted data in accordance with the State Information Security Policy.
  - i. Furthermore, both parties agree to establish appropriate administrative, technical, and physical safeguards to protect the confidentiality of the data exchanged through this agreement and to prevent unauthorized use of or access to it.
  - ii. Any suspected, attempted, or successful breach of security must be reported to all parties and the OTS Information Security Team (IST) as soon as practical, but no later than forty-eight (48) hours after the event.
  - iii. Notify the IST by calling the Information Security Hotline at 1-844-692-8019 and emailing the security team at [infosecteam@la.gov](mailto:infosecteam@la.gov).

**14. Project Managers**

The project managers for this agreement are as follows. Please include contact information.

For ODR:                               Brett D. Poirrier,  
 Director - Office of Debt Recovery  
 P.O. Box 66258 (70896)  
 617 North 3rd St., 7th Floor  
 Baton Rouge, LA 70802  
 (225) 219-2671  
 (225) 219-2708 (Fax number)  
[Brett.Poirrier@la.gov](mailto:Brett.Poirrier@la.gov)

For the Agency:

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**Approved:**

**For the** \_\_\_\_\_ :

\_\_\_\_\_  
Secretary or Designee

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

**For the Office of Debt Recovery:**

**Department of Revenue:**

\_\_\_\_\_  
**Secretary (or Designee)**  
**Louisiana Department of Revenue**

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness



## SERVICE AGREEMENT

THIS SERVICE AGREEMENT, effective on May 1, 2026 (hereinafter "**Agreement**"), is entered into by and between Cornerstone Government Affairs, Inc. dba Cornerstone Public Affairs (hereinafter "**Cornerstone**"), a sub-chapter S corporation duly organized under the laws of the District of Columbia, with its principal place of business at 800 Maine Avenue, SW, Floor 7, Washington, D.C. 20024, and the Port of South Louisiana (hereinafter "**PortSL**"), a Louisiana port district, with its principal place of business at 1720 LA Highway 44, P.O. Box AE, Reserve, LA 70084 (hereinafter referred to collectively as the "**Parties**" or individually as "**Party**").

WHEREAS, Cornerstone is in the business of providing strategic consulting, advocacy services, and full-service public relations to assist its clients (hereinafter "**PR Services**"); and

WHEREAS, PortSL and Cornerstone desire to enter into this Agreement to set forth the basic terms and conditions that shall govern the relationship under which Cornerstone shall provide PR Services to PortSL:

NOW THEREFORE, in consideration of the foregoing recitals, the agreements contained herein and other good and valuable consideration, receipt and sufficiency of which are hereby acknowledged by each Party, the Parties agree as follows:

1. Term. The term of this Agreement shall commence on the date first written above and continue through April 30, 2027 (hereinafter referred to as the "**Term**"). The Parties may mutually agree in writing to extend the Term.
2. Termination. This Agreement may be terminated by either Party with or without cause at any time during the Term after thirty (30) days written notice to the other Party. PortSL shall pay Cornerstone all fees and expenses otherwise owed it under the terms of this Agreement through the effective date of such termination. All balances not paid on the due dates specified herein shall bear interest at the rate of one percent (1%) per month until paid. All costs incurred by Cornerstone in the collection of uncontested fees which are more than sixty (60) days past due shall be paid by PortSL.
3. Services by Cornerstone. During the Term, Cornerstone shall provide PR Services and Deliverables to PortSL found in Exhibit A.
4. Relationship of the Parties. The Parties acknowledge and agree that each is an independent business entity and, as such, neither Party may represent itself as an employee, agent, or representative of the other. Neither Party may incur any obligations on behalf of the other Party unless specifically authorized in this Agreement. Nothing contained in this Agreement shall create or be construed as creating an agency, partnership, joint venture, employment relationship or any other relationship except as set forth between the Parties.
5. Non-Solicitation. During the Term of this Agreement and for one (1) year thereafter, PortSL shall not directly or indirectly with or through any individual or entity: (i) employ, engage or solicit for employment any individual who is, or was at any time during the Term of this Agreement, an employee of Cornerstone, or otherwise seek to adversely influence or alter such individual's relationship with Cornerstone; or (ii) solicit or encourage any individual that is, or was during the Term for any reason, a

customer or vendor of Cornerstone to terminate or otherwise alter his, her or its relationship with Cornerstone.

6. Fee. Payment for the PR Services shall be made electronically via ACH by PortSL to Cornerstone in twelve (12) advance monthly payments of twelve thousand five hundred dollars (\$12,500.00), plus reasonable and customary out-of-pocket expenses, provided that any out of town travel shall be approved in advance by PortSL (the "*Fee*"). Cornerstone shall invoice PortSL on a monthly basis for the Fee accrued during the succeeding month, and the Fee due under such invoice shall be payable within thirty (30) days of the date this Agreement is executed by both PortSL and Cornerstone after PortSL's receipt of such invoice. The Parties agree to discuss in good faith any adjustment in the Fee that either Party shall deem appropriate given the level of services mutually agreed upon under Section 3. Federally appropriated funds may not be used to pay for any services provided or expenses incurred under this Agreement.

7. Confidentiality. Cornerstone agrees with respect to any written information marked "confidential" or "proprietary" by PortSL or information disclosed orally and identified orally as "confidential" or "proprietary" by PortSL at the time of disclosure and reduced to writing (hereinafter "*Confidential Information*"), that Cornerstone shall use Confidential Information solely to enable it to perform its obligations hereunder, and shall not disclose any Confidential Information to any person or entity without the prior express written consent of PortSL. Provided, however, that Confidential Information may be provided by Cornerstone to those of its employees or independent contractors who need such information to enable Cornerstone to perform its obligations hereunder and who are required to keep such information confidential and to its auditors, consultants and advisors who agree to keep such information confidential or are otherwise bound to restrictions on disclosure.

Confidential Information shall not include information which: (i) is now or hereafter becomes part of the public domain; (ii) was received by Cornerstone from a third party under no obligation of confidentiality to PortSL; or (iii) is disclosed by PortSL to a third party without restriction.

In the event that such disclosure is required by applicable law, regulation or court order, Cornerstone agrees, if reasonably practicable, to refrain from such disclosure until such time as PortSL has received written notice with regard to any required disclosure (provided that notice of the required disclosure is not prohibited by law), and PortSL has had a reasonable opportunity to contest the basis for disclosure and review the content of the proposed disclosure.

8. Conflicts with Cornerstone Clients in Other Business Units and Offices. Cornerstone has multiple business units (federal government relations, state government relations, public affairs and advisory services) with offices throughout the United States. During the engagement between Cornerstone and PortSL, Cornerstone may concurrently represent clients in the other business units and offices, even if PortSL's interests may compete with those clients, provided the representation does not represent a conflict with the identified, existing scope of work. This Agreement confirms that PortSL acknowledges such competitive realities and/or perceived conflicts of interest, and consents to Cornerstone's representation of clients by other business units or offices. Cornerstone seeks this consent to allow all Cornerstone business units to meet the needs of existing clients and to remain available to future business opportunities.

9. No Verification by Cornerstone. It is understood that Cornerstone cannot undertake to verify all facts supplied to it by PortSL or related entities or all factual matters included in materials prepared or used by Cornerstone and approved by PortSL or related entities.

10. Liability. The entire liability of Cornerstone, and PortSL's exclusive remedy for damages from any cause related to or arising out of this Agreement, regardless of the form of action, whether in contract or in tort, shall not exceed the amount of monies actually paid to Cornerstone by PortSL in the immediately preceding twelve (12) month period. In no event shall Cornerstone be liable for any incidental, indirect, special or consequential damages, including but not limited to, loss of use, revenues, profits or savings, even if Cornerstone knew or should have known of the possibility of such damages or claims against PortSL by any person.

Correspondingly, the entire liability of PortSL, and Cornerstone's exclusive remedy for damages from any cause related to or arising out of this Agreement, regardless of the form of action, whether in contract or in tort, shall not exceed the amount of monies actually paid to Cornerstone by PortSL in the immediately preceding twelve (12) month period. In no event shall PortSL be liable for any incidental, indirect, special or consequential damages, including but not limited to, loss of use, revenues, profits or savings, even if PortSL knew or should have known of the possibility of such damages or claims against Cornerstone by any person.

11. Indemnity. Subject to the liability provisions of Section 10, PortSL agrees to defend, indemnify and hold harmless Cornerstone against any and all losses, claims, damages, legal fees, expenses, or liabilities that Cornerstone may incur based upon information, representations, reports, data or releases furnished or approved by PortSL or its specifically authorized representative for use or release by Cornerstone, whether or not Cornerstone prepared or participated in the preparation of such materials. For purposes of this section, the Parties indemnified shall include Cornerstone, its directors, members, agents and employees. Subject to the liability provisions of Section 10, Cornerstone agrees to indemnify and hold harmless PortSL against any and all losses, claims, damages, legal fees, expenses or liabilities that PortSL may incur based upon information, representations, reports, data or releases made by Cornerstone or its authorized agent or representative that PortSL did not expressly approve, or that Cornerstone materially changed or altered after PortSL's approval; or that Cornerstone used in a negligent or reckless manner. This Section 11 shall survive the termination of this Agreement and shall continue to bind both Parties.

12. Compliance with Law. Cornerstone shall be responsible, at its own expense, for complying with any federal law and/or regulation governing lobbying, including, but not limited to any law or rule requiring registration of or the filing of public disclosure reports by lobbyists, which law or rule applies by reason of any service to be performed or activity to be conducted. If PortSL has specific restrictions due to its organization type, those restrictions should be communicated to Cornerstone at the time this Agreement is executed. Cornerstone is not responsible for or liable for PortSL's separate registration and reporting requirements under any federal law and/or regulations that may govern PortSL's activities.

13. No Assignment. Neither Party shall assign any of its rights or delegate any of its duties or obligations under this Agreement without the express written consent of the other Party.

14. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Louisiana, without regard to, or effect of, any choice or conflict of law principles or rules. As to any dispute relating to this Agreement, the Parties agree to the exclusive jurisdiction of the 40<sup>th</sup> Judicial District Court for the Parish of St. John the Baptist, State of Louisiana.

16. Entire Agreement. This Agreement contains the entire understanding between the Parties relating to the rights granted and the obligations assumed and supersedes all prior written and oral communications between the Parties.

17. Amendment. This Agreement may be changed only by written agreement signed by each Party.

18. Notice. All notices and other communications hereunder shall be deemed to have been given when delivered personally or if mailed when deposited in the United States mail or with an express mail carrier, postage prepaid and addressed as follows:

Cornerstone Government Affairs, Inc.  
800 Maine Ave. Avenue, SW, 7<sup>th</sup> Floor 7  
Washington, D.C. 20024

Port of South Louisiana  
1720 LA Highway 44, P.O. Box AE  
Reserve, LA 70084

The Parties hereto may change their address as set forth in this section by providing the other Party with written notice thereof.

IN WITNESS WHEREOF, the authorized representatives of PortSL and Cornerstone do hereby execute this Agreement as of the date first above written.

**Cornerstone Government Affairs, Inc.**

Date: \_\_\_\_\_

\_\_\_\_\_  
Campbell Kaufman  
President

**Port of South Louisiana**

Date: \_\_\_\_\_

\_\_\_\_\_  
Name:  
Title:

Exhibit A  
Cornestone Governemnt Affairs Services and Deliverables

**1. Communications Deep Dive**

- **Benchmark:** Completion of an initial in-depth meeting with key PortSL individuals within the first month.
- **Deliverable:** Written summary of findings and a comprehensive outreach plan.

**2. Message and Collateral Development**

- **Benchmark:** Delivery of core messaging and communications materials within the first 6 weeks.
- **Deliverables:**
  - Media statements
  - Q&A documents
  - One-pagers
  - Interview prep materials
  - Social media strategy document

**3. Community Engagement Strategy & Execution**

- **Benchmark:** Community engagement strategy developed and approved within 2 months.
- **Deliverables:**
  - Written strategy document
  - Calendar of engagement activities
  - Identifying and communicating with property owners adjacent to port-owned property
  - Reports on stakeholder meetings and feedback

**4. Earned Media & Media Relations**

- **Benchmark:** Launch of media outreach within 2 months; ongoing engagement throughout the contract.
- **Deliverables:**
  - List of targeted media outlets
  - Record of media pitches and outreach
  - Monthly media coverage reports

**5. Ongoing Strategic Communications Counsel**

- **Benchmark:** Regular cadence of calls (e.g., biweekly or monthly) established within the first month.
- **Deliverables:**
  - Meeting agendas and notes
  - Written strategic counsel memos as needed

**6. Crisis Communications & Rapid Response**

- **Benchmark:** Crisis communications plan delivered within 1 month.
- **Deliverables:**
  - Crisis communications plan
  - Rapid response messaging templates
  - Record of crisis response activities (if any occur)

**7. Event Planning & Execution**



EXHIBIT  
tabbles  
10.F  
4-28-26

44  
Metairie, LA 70001  
Ph: (504) 887-7045  
Fax: (504) 887-7088

April 13<sup>th</sup>, 2026

Ms. Rebecca Davezac-Howell, P.E.  
Port of South Louisiana  
1720 LA Highway 44  
Reserve, LA 70084

**Re: Bid Recommendation for River Road Entrance Repair Project: Exit Lane  
POSL Project No. 2026-008A  
AIMS Group Project No. A25-003**

Dear Ms. Davezac-Howell:

We have reviewed the bids for the subject project.

The TOTAL BASE BID listed on the Louisiana Uniform Public Work Bid Form for Kass Bros., Inc. was \$144,140.00 which is the lowest bid price.

We recommend the Base Bid submitted by Kass Bros., Inc. be accepted by the Port of South Louisiana.

Attached is our Bid Tabulation.

Please call us if you need anything or have questions.

Sincerely,  
AIMS Group, Inc.

A handwritten signature in black ink, appearing to be 'AD' with a large loop at the end.

Harold DeLeo, P.E.  
Enclosures

Certified Bid Tabulation for  
 Port of South Louisiana  
 River Road Entrance Repair Project: Exit Lane  
 POST: Project No. 2026-008A  
 Bids Received April 7, 2026

Ref No.	Description of Item	Unit	Estimated Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
202-02(D)	Removal of Asphalt Pavement	SY	460	\$15.00	\$6,900.00	\$21.00	\$9,660.00	\$35.00	\$16,100.00	\$20.00	\$9,200.00	\$15.00	\$6,900.00	\$10.00	\$4,600.00	\$17.00	\$7,820.00
202-02(E)	Removal of Concrete Combination Curb & Gutter	LF	370	\$5.00	\$1,850.00	\$5.50	\$2,035.00	\$9.00	\$3,330.00	\$10.00	\$3,700.00	\$15.00	\$5,550.00	\$10.00	\$3,700.00	\$10.00	\$3,700.00
202-02(F)	Removal of Concrete Walk	SY	1	\$15.00	\$15.00	\$35.00	\$35.00	\$70.00	\$70.00	\$60.00	\$60.00	\$25.00	\$25.00	\$150.00	\$150.00	\$30.00	\$30.00
202-02(G)	Removal of Concrete Median	SY	32	\$15.00	\$480.00	\$35.00	\$1,120.00	\$70.00	\$2,240.00	\$60.00	\$1,920.00	\$20.00	\$640.00	\$150.00	\$4,800.00	\$100.00	\$3,200.00
203-01	General Excavation (Net Section)	CY	145	\$30.00	\$4,350.00	\$24.00	\$3,480.00	\$25.00	\$3,625.00	\$40.00	\$5,800.00	\$65.00	\$9,425.00	\$50.00	\$7,250.00	\$40.00	\$5,800.00
203-04	Non-Plastic Embankment (Sand) (Net Section)	CY	95	\$50.00	\$4,750.00	\$40.00	\$3,800.00	\$35.00	\$3,325.00	\$45.00	\$4,275.00	\$70.00	\$6,650.00	\$175.00	\$16,625.00	\$84.00	\$8,000.00
203-07	Barrow (Net Section)	CY	70	\$50.00	\$3,500.00	\$36.00	\$2,520.00	\$40.00	\$2,800.00	\$20.00	\$1,400.00	\$35.00	\$2,450.00	\$135.00	\$9,450.00	\$54.00	\$3,780.00
203-08	Geotextile Fabric (Under Pavement Base)	SY	565	\$1.00	\$565.00	\$1.50	\$847.50	\$2.65	\$1,497.25	\$2.00	\$1,130.00	\$2.00	\$1,130.00	\$2.00	\$1,130.00	\$1.00	\$565.00
204-01	Temporary Erosion Control	LS	1	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$1,200.00	\$1,200.00	\$1,000.00	\$1,000.00
302-02(A)	Class II Base Course (Slope or Rectified PCC) (6" Thick) (Net Section)	SY	565	\$50.00	\$28,250.00	\$35.00	\$19,775.00	\$38.00	\$21,490.00	\$25.00	\$14,125.00	\$35.00	\$19,775.00	\$20.00	\$11,300.00	\$20.00	\$11,300.00
601-02(A)	Continuously Reinforced Concrete Pavement (DP Thick) (Roundway) (High Early Strength)	SY	560	\$175.00	\$98,000.00	\$111.00	\$62,160.00	\$160.00	\$90,400.00	\$160.00	\$90,400.00	\$160.00	\$90,400.00	\$160.00	\$90,400.00	\$160.00	\$90,400.00
706-01	Concrete Walk (4" Thick)	SY	560	\$175.00	\$98,000.00	\$111.00	\$62,160.00	\$160.00	\$90,400.00	\$160.00	\$90,400.00	\$160.00	\$90,400.00	\$160.00	\$90,400.00	\$160.00	\$90,400.00
707-01(A)	Combination Concrete Curb & Gutter (6" Barred)	LF	370	\$100.00	\$37,000.00	\$70.00	\$25,900.00	\$65.00	\$24,075.00	\$75.00	\$27,750.00	\$90.00	\$33,300.00	\$70.00	\$25,900.00	\$100.00	\$37,000.00
713-01	Temporary Traffic Control	LF	280	\$50.00	\$14,000.00	\$22.00	\$6,160.00	\$37.00	\$10,460.00	\$35.00	\$9,800.00	\$40.00	\$11,200.00	\$70.00	\$19,600.00	\$100.00	\$28,000.00
714-01	Shrub Sodding (Bermuda Grass)	LS	1	\$25,000.00	\$25,000.00	\$7,200.00	\$7,200.00	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00
722-01	Mobilization and Demobilization	SY	90	\$10.00	\$900.00	\$12.00	\$1,080.00	\$14.00	\$1,260.00	\$35.00	\$3,150.00	\$15.00	\$1,350.00	\$15.00	\$1,350.00	\$15.00	\$1,350.00
723-01(A)	Plastic Pavement Striping (Solid Line) (6" Width) (Thermoplastic 90 Mils)	LF	370	\$10.00	\$3,700.00	\$7.50	\$2,775.00	\$8.50	\$3,135.00	\$8.00	\$2,960.00	\$6.00	\$2,220.00	\$9.50	\$3,515.00	\$9.00	\$3,330.00
723-01(B)	Plastic Pavement Striping (Solid Line) (6" Width) (Thermoplastic 90 Mils)	LF	50	\$15.00	\$750.00	\$7.50	\$375.00	\$3.30	\$165.00	\$3.30	\$165.00	\$3.30	\$165.00	\$3.30	\$165.00	\$3.30	\$165.00
723-01(C)	Plastic Pavement Striping (Solid Line) (24" Width) (Thermoplastic 125 Mils)	LF	33	\$50.00	\$1,650.00	\$52.00	\$1,716.00	\$22.00	\$726.00	\$22.00	\$726.00	\$40.00	\$1,320.00	\$30.00	\$990.00	\$30.00	\$990.00
723-01(A)	Plastic Pavement Striping (Broken Line) (4" Width) (Thermoplastic 90 Mils)	LF	131	\$30.00	\$3,930.00	\$5.50	\$720.50	\$1.40	\$184.30	\$1.40	\$184.30	\$4.00	\$524.00	\$6.00	\$786.00	\$5.00	\$655.00
723-01(B)	Plastic Pavement Striping (Broken Line) (4" Width) (Thermoplastic 90 Mils)	LF	2	\$300.00	\$600.00	\$650.00	\$1,300.00	\$330.00	\$660.00	\$300.00	\$600.00	\$340.00	\$680.00	\$325.00	\$650.00	\$330.00	\$660.00
740-01	Construction Joints	EA	2	\$3,000.00	\$6,000.00	\$650.00	\$1,300.00	\$330.00	\$660.00	\$600.00	\$1,200.00	\$650.00	\$1,300.00	\$650.00	\$1,300.00	\$650.00	\$1,300.00
NNS-500	Sign Cutting Asphalt Concrete Pavement	LS	1	\$5,000.00	\$5,000.00	\$5,900.00	\$5,900.00	\$5,350.00	\$5,350.00	\$7,505.00	\$7,505.00	\$6,500.00	\$6,500.00	\$4,000.00	\$4,000.00	\$3,000.00	\$3,000.00
		LS	1	\$850.00	\$850.00	\$21.00	\$21.00	\$2.00	\$2.00	\$3.00	\$3.00	\$1.00	\$1.00	\$85.00	\$85.00	\$3.00	\$3.00
		LS	85	\$10.00	\$850.00	\$21.00	\$1,785.00	\$2.00	\$170.00	\$3.00	\$255.00	\$1.00	\$85.00	\$8.00	\$680.00	\$3.00	\$255.00
					\$222,665.00		\$169,788.00		\$206,196.65		\$198,489.00		\$229,916.00		\$262,115.00		\$144,140.00

Required Bid Contents	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Louisiana Uniform Public Works Bid Form	X		X		X		X		X		X		X	
Acknowledgment of Addendum No. 1	X		X		X		X		X		X		X	
Allocation Affidavit		X		X		X								
Daily Overhead Rate Provided	X		X		X		X		X		X		X	

THIS IS TO CERTIFY THAT THIS BID TABULATION HAS BEEN CHECKED FOR ACCURACY

BY:   
 Harold DeLeo, P.E.  
 REGISTERED PROFESSIONAL ENGINEER  
 AIMS GROUP, INC.



**PORT OF SOUTH LOUISIANA  
Change Order**



Project Name: Globalplex - Access Road to Building 71

Change Order No.: Four (4)

Contractor: Kass Bros. Inc.  
Engineer: N-Y Associates, Inc.

EDA Project No: 08-01-05363

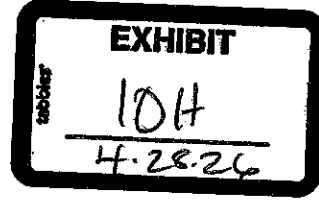
Item	Description of Work	Contract Unit Price	Unit	Contract Quantity To Date	Change In Quantity	Adjusted Contract Quantity	Deduction In Cost	Addition In Cost	Justification	
6										
X-13	Sack Revetment along ditch banks (One Location - 35 LF one side and 10 LF on other side)	\$ 16,968.52	LS	0	1	1		\$ 16,968.52	Extend sack revetment on each side of existing ditch to protect slope after ditch cleaning and re-shaping	
X-14	Concrete coring and testing	\$ 1,787.50	LS	0	1	1		\$ 1,787.50	Subcontractor to obtain concrete cores and test for strength	
17	Traffic Maintenance Surfacing (Aggregate) (Vehicular Measurement)	\$ 35.00	CY	325	54	349		\$ 1,890.00	Additional rock from end of concrete along the scale to provide profile tie-in to existing grade	
25	Storm Drain Pipe (24" RCP)	\$ 190.00	LF	761	8	769		\$ 1,520.00	Extend 24' pipe to ditch away from edge of road	
32	Adjust Drop Inlet	\$ 1,000.00	EA	8	3	11		\$ 3,000.00	Adjustment of Inlets to Final Grade	
<b>Total Deductions</b>							\$ -			
<b>Net Change</b>							\$ 25,166.02	<b>Total Additions</b>	\$ 25,166.02	

Contract Time Prior to This Change Order  
 Net (Increase) (Decrease) resulting From This Change Order  
 Current Contract Time Including This Change Order  
 (Includes all time extension required from above items and delays. No additional time extensions to be intended)

286 Calendar Days  
 0 Calendar Days  
 286 Calendar Days

Contractor: William Powell 3/19/2026 (Date)  
 ORIGINAL CONTRACT AMOUNT \$ 1,179,486.00  
 PREVIOUS ADDITIONS \$ 293,207.33  
 TOTAL \$ 1,472,693.33  
 PREVIOUS DEDUCTIONS \$ -  
 NET PRIOR TO THIS CHANGE \$ 1,472,693.33  
 AMOUNT OF THIS CHANGE \$ 25,166.02  
 CONTRACT AMOUNT TO DATE \$ 1,497,859.35

Engineer: [Signature] 3/19/2026 (Date)  
 Owner: \_\_\_\_\_ (Date)



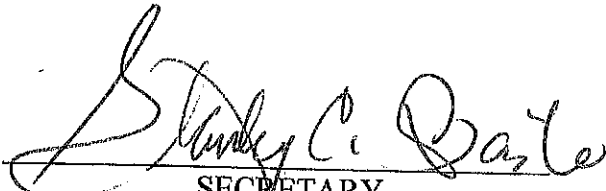
**RESOLUTION – PROJECT ACCEPTANCE**

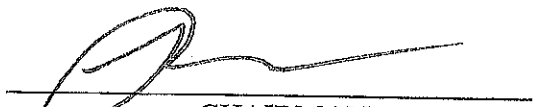
**State Project Number H.013125(321)  
Reserve Grain Facility Under Dock Refurbishments**

**WHEREAS**, the Port of South Louisiana contracted with Kostmayer Construction to complete **Reserve Grain Facility Under Dock Refurbishments** in accordance with the current bid laws of the State of Louisiana, including, but not limited to R.S. 38:2212 et seq; and

**WHEREAS**, the contract between the Port of South Louisiana and Kostmayer has successfully completed.

**NOW, THEREFORE, BE IT RESOLVED** by the Port of South Louisiana, in session, assembled on this 28<sup>th</sup> day of April, 2026, that the contract is hereby accepted by the Port of South Louisiana effective \_\_\_\_\_.

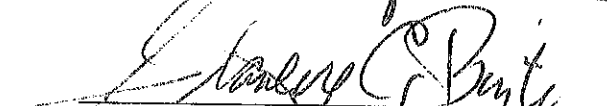
  
SECRETARY

  
CHAIRMAN

**CERTIFICATE**

I hereby certify that the above and foregoing is a true and correct copy of a resolution adopted at a Regular meeting of the Port of South Louisiana held on the 28<sup>th</sup> day of April, 2026, in which a quorum was present and voting and that the resolution adopted is still in full force and effect and has not been rescinded or revoked.

Signed at Reserve, Louisiana on the 28<sup>th</sup> day of April, 2026.

  
SECRETARY

# AIA Document G701® – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> 24-079 -NATCO Retrofit Roof (Port Project No. 2026-007)  321 W. 10th Street Reserve, LA 70084	<b>CONTRACT INFORMATION:</b> Contract For: Port of South Louisiana- New Retrofit Roof for NATCO Facility Building Date: 11-17-2025	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 001  Date: 03-25-2026
<b>OWNER:</b> <i>(Name and address)</i> Port of South Louisiana 1720 Louisiana Highway 44 Reserve, LA 70084	<b>ARCHITECT:</b> <i>(Name and address)</i> Linfield, Hunter & Junius, Inc. 3608 18th Street Metairie, LA 70002	<b>CONTRACTOR:</b> <i>(Name and address)</i> Ray Bros., Inc. 2801 Frenchmen Street New Orleans, LA 70122

**THE CONTRACT IS CHANGED AS FOLLOWS:**  
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*  
 This Change Order incorporates all labor, materials, equipment, and standard markups necessary to execute the revised scope of work as detailed in the attached Ray Bros., Inc. (RBI) proposal, dated 3/25/2026.

The following change order incorporates the following listed items:

- Item 1 :Parapet Wall Cut/Removal (add \$86,023.00)
- Item 2 : Repair Existing Metal Roof Batt Insulation @ Interior Space (add \$35,996.00)
- Item 3 : Credit For Deleting The Disconnect & Reconnect Of Flour Unit From Our Scope (deduct <\$5,150.00>)
- Item 4: Credit For Steel Work As Originally Drawn On Drawings (deduct <\$52,669.00>)
- Item 5: Credit For Deleting Front Band Cladding Detail Below Gutter (deduct <\$11,613.00>)
- Item 6: Credit For Deleting Poly-Iso Insulation And Gravity Vents (deduct <\$186,600.00>)
- Item 7: Repair Concrete Wall And Paint Entire Front Concrete Wall (add \$30,055.00)


See attached breakdown and supplemental documentation.

The original Contract Sum was	\$ 2,077,727.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 2,077,727.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ (103,958.00)
The new Contract Sum including this Change Order will be	\$ 1,973,769.00

The Contract Time will be unchanged by Zero (0) days.  
 The new date of Substantial Completion will be 07-09-2026

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.



ARCHITECT (Signature)

Charles E. Mouton, AIA, NCARB  
Director of Architecture | Linfield, Hunter & Junius  
(Printed name, title, and license number if required)

April 9th 2026

Date



CONTRACTOR (Signature)

GINO RAY, PRESIDENT  
(Printed name and title)

4/13/26

Date

OWNER (Signature)

(Printed name and title)

Date

**WORK AUTHORIZATION**

*The Project/Task, Scope of Work and Compensation set forth in this Work Authorization is a part of that certain Agreement dated February 1, 2024, between the Port of South Louisiana and Kutchins & Groh, LLC. Unless otherwise specifically set forth herein, all other terms shall be as set forth in the Agreement.*

**1. Project/Task:**

Provide Planning and Project Implementation services associated with the New Terminal Project at the Port of South Louisiana Executive Regional Airport.

**2. Scope of Work:**

Provide professional staff to work with and assist the staff of the airport and the Port during the Planning, Design, and Construction of the New Terminal Project.

- Coordination with the Port’s consultants and contractors as necessary to assist in the administration of contract and grant information as necessary for the FAA and State grants during the Planning, Scoping, and Project Implementation.
- Coordination as needed with the LADOTD Aviation Department, Corps of Engineers and the FAA in the Planning, Design and Construction of the project.
- Coordinate and manage project schedule and major milestones for the funding and the scoping and completion of the design and construction of the project

**3. Compensation & Term**

Compensation shall be based on a not-to-exceed amount of \$75,000. Periodic monthly invoices will be based on progress of the work and will be submitted in accordance with the terms and conditions of the base agreement.

Dated as of April \_\_\_\_, 2026.

**PORT OF SOUTH LOUISIANA**

By: \_\_\_\_\_  
 Julia-Fisher Cormier

Title: \_\_\_\_\_  
 Executive Director

**KUTCHINS & GROH, LLC**

By: \_\_\_\_\_  
 George L. Groh, AIA

Title: \_\_\_\_\_  
 Managing Principal





SECTION 00018  
CHANGE ORDER

Order No: 001  
Date: 3/20/26  
Agreement date: 8/13/25

NAME OF PROJECT: Hangar Development  
OWNER: Port of South Louisiana  
CONTRACTOR: Freetown Builders, LLC

The following changes are hereby made to the CONTRACT DOCUMENTS

Justification: See attached doumentation.

Change to CONTRACT PRICE: Yes

Original CONTRACT PRICE: \$ 1,211,064.75

Current CONTRACT PRICE adjusted by previous CHANGE ORDER \$ N/A

The CONTRACT PRICE due to this CHANGE ORDER will  
be  
increased/decreased by: \$ 21,623.42

The new CONTRACT PRICE including the CHANGE ORDER will be: \$ 1,232,688.17

Change to CONTRACT TIME: Yes

The CONTRACT TIME will be increased/decreased by 10 calendar days.

The date for substantial completion of work will be: August 17, 2026  
(date)

Requested  
By: *Joshua Rosamond*  
Contractor Freetown Builders, LLC  
*Nicci D. Gill*

Approvals  
By: Shread-Kuyrkendall & Associates, Inc.  
Engineer

Port of South Louisiana  
Owner



**TASK ORDER**  
**PORT OF SOUTH LOUISIANA**  
Is hereby attached to and is part of the  
**CONTRACT FOR ENGINEERING SERVICES BETWEEN**  
**PORT OF SOUTH LOUISIANA**  
**AND**  
**SHREAD-KUYRKENDALL & ASSOCIATES, INC.**

**PORT OF SOUTH LOUISIANA**  
**EXECUTIVE REGIONAL AIRPORT**  
**RUNWAY 17-35 RUNWAY AND TAXIWAY EXTENSION**  
**OBSTRUCTION REMOVAL, EMBANKMENT, & DESIGN**

**TASK ORDER NO. 6**

**TASK ORDER DESCRIPTION:**

- 1) Project Management and Meeting Attendance
- 2) Data Collection and Review
- 3) Review Field Survey (Provided by Riverlands Surveying Company, L.L.C.)
- 4) Review Obstruction Analysis (Provided by the Port of South Louisiana)
- 5) Review Geotechnical Analysis (Provided by Terracon and FAA Clearance/Coordination to be provided by the Port of South Louisiana)
- 6) Review of Electrical Engineering Design (Provided by AST)
- 7) Subconsultant Coordination
- 8) Environmental Coordination
- 9) Permitting Support
- 10) Limits of Clearing and Easement Evaluation (Provided by the Forester and US Army Corps of Engineers)
- 11) Engineering Design and Plan Preparation
- 12) Technical Specifications and Cost Estimate
- 13) Airport Safety and Operational Coordination
- 14) Agency Coordination and FAA Submittals
- 15) Final Design Package, Bidding Support, and Construction Administration

## **SCOPE OF SERVICES:**

### **Task Order No. 6.1: Phase I - Obstruction Removal:**

Shread-Kuykendall & Associates, Inc. (SKA) shall provide design engineering and design services for the removal of tree obstructions affecting the Port of South Louisiana Executive Regional Airport Runway 17-35 in accordance with FAA requirements. (See Exhibit Runway 17-35 Obstruction Removal Phase I – Obstruction Removal)

Services shall include project management and coordination with the Port of South Louisiana, Federal Aviation Administration (FAA), State Aviation Agency and regulatory agencies; review of existing data, available survey information; and obstruction analysis to identify trees penetrating or approaching applicable airspace surfaces.

Services shall include coordination with regulatory agencies and environmental consultants, support for permit applications and environmental clearances, preparation and submittal of required exhibits and technical documentation, responses to agency comments, and assistance in obtaining all necessary approvals required to advance the project to construction.

SKA shall coordinate with the Mitigation Consultant, the Forester and the US Army Corps of Engineers to establish limits of clearing, evaluate the need for off-airport easements, and prepare design plans showing obstruction removal areas, access routes, and erosion control measures.

SKA shall prepare final bid-ready plans, specifications, and estimates for advertisement and construction procurement. Services shall also include bidding support, consisting of responses to requests for information, issuance of addenda as required, and assistance with bid evaluation and award recommendations.

SKA shall coordinate with the FAA and the Contractor for required airspace review and obstruction documentation submittals associated with the proposed improvements.

During construction, SKA shall provide construction administration services consisting of submittal review, periodic site visits, review of pay applications, responses to field questions, issuance of clarifications or revisions as needed, and coordination with the owner, contractor, and regulatory agencies. Upon completion of construction, SKA shall provide final inspections, preparation of punch list items, project closeout support, and as-built plans.

### **Forester Consultation**

PETERS Forest Resources, Inc. will serve as a subconsultant for forestry services and shall provide professional services for timber clearing within the project limits, including evaluation of existing vegetation, identification of timber to be removed, and preparation of a timber inventory as required. The Forester shall coordinate clearing limits and methods with the project plans and applicable permits and shall ensure compliance with all applicable federal, state, and local regulations and best management practices. The Forester may provide oversight during clearing operations and shall verify that clearing activities are completed in accordance with approved plans.

### **Meetings**

SKA will provide professional representation and comprehensive meeting support throughout the project, including coordination with the Port, U.S. Army Corps of Engineers (COE), Mitigation Consultant, Forester Consultant, and participation in committee, commission, and mitigation meetings. Services include preparing for and attending meetings on behalf of the client, presenting project updates, addressing technical and regulatory questions, and facilitating discussions related to design, construction, and environmental compliance. SKA will coordinate and lead progress meetings as needed, track action items, and document meeting minutes, decisions, and follow-up items, distributing all documentation promptly to Port Program Managers to ensure alignment and efficient project delivery among all stakeholders.

### **Task Order No. 6.2: Phase II – Obstruction Removal - Embankment:**

Shread-Kuykendall & Associates, Inc. (SKA) SKA shall provide engineering and design services for the Phase II embankment construction of Port of South Louisiana Executive Regional Airport Runway 17–35 following tree obstruction removal. (See Exhibit Runway 17-35 Obstruction Removal Phase II – Embankment)

Services shall include project management and coordination with the Port of South Louisiana, Federal Aviation Administration (FAA), State Aviation Agency, and regulatory agencies, review of existing data and available survey information, and review of geotechnical data to support embankment design. SKA will update plans and specifications to reflect cleared conditions, review and provide guidance on fill materials, compaction, and grading, and ensure integration with drainage and erosion control measures. Environmental compliance will be maintained throughout construction, including monitoring sediment control and coordination with specialists as needed.

Services shall include coordination with regulatory agencies and environmental consultants, support for permit applications and environmental clearances, preparation and submittal of required exhibits and technical documentation, responses to agency comments, and assistance in obtaining all necessary approvals required to advance the project to construction.

SKA shall prepare final bid-ready plans, specifications, and estimates for advertisement and construction procurement. Services shall also include bidding support, consisting of responses to requests for information, issuance of addenda as required, and assistance with bid evaluation and award recommendations.

SKA shall coordinate with the FAA and the Contractor for required airspace review and obstruction documentation submittals associated with the proposed improvements.

During construction, SKA shall provide construction administration services consisting of submittal review, periodic site visits, review of pay applications, responses to field questions, issuance of clarifications or revisions as needed, and coordination with the owner, contractor, and regulatory agencies. Upon completion of construction, SKA shall provide final inspections, preparation of punch-list items, project-closeout support, and as-built plans.

Fill mitigation for this phase is not included in the estimate and if required can be performed under an amendment.

**Task Order No. 6.3: Phase III – Runway and Taxiway Extension - Embankment:**

Shread-Kuykendall & Associates, Inc. (SKA) shall provide professional engineering and design services for the Phase III Runway and Taxiway Extension Embankment construction associated with the Port of South Louisiana Executive Regional Airport Runway 17–35 Extension Project. (See Exhibit Runway 17-35 Runway and Taxiway Extension Removal Phase III – Embankment)

Services shall include project management and coordination with the Port of South Louisiana, Federal Aviation Administration (FAA), State Aviation Agency, and regulatory agencies, review of existing data and available survey information, and review of geotechnical data to support embankment design. SKA will update plans and specifications to reflect Phase I and Phase II, review and provide guidance on fill materials, compaction, and grading, and ensure integration with drainage and erosion control measures. Environmental compliance will be maintained throughout construction, including monitoring sediment control and coordination with specialists as needed.

Services shall include coordination with regulatory agencies and environmental consultants, support for permit applications and environmental clearances, preparation and submittal of required exhibits and technical documentation, responses to agency comments, and assistance in obtaining all necessary approvals required to advance the project to construction.

SKA shall prepare final bid-ready plans, specifications, and estimates for advertisement and construction procurement. Services shall also include bidding support, consisting of responses to requests for information, issuance of addenda as required, and assistance with bid evaluation and award recommendations.

SKA shall coordinate with the FAA and the Contractor for required airspace review and obstruction documentation submittals associated with the proposed improvements.

During construction, SKA shall provide construction administration services consisting of submittal review, periodic site visits, review of pay applications, responses to field questions, issuance of clarifications or revisions as needed, and coordination with the owner, contractor, and regulatory agencies. Upon completion of construction, SKA shall provide final inspections, preparation of punch list items, project closeout support, and as-built plans.

Fill mitigation for this phase is not included in the estimate and if required can be performed under an amendment.

**Task Order No. 6.4: Phase IV – Runway and Taxiway Extension - Design:**

Shread-Kuykendall & Associates, Inc. (SKA) shall provide professional engineering and design services including paving, electrical lighting and all other associated services for a fully operational Runway and Taxiway Extension (Phase IV) associated with the Port of South Louisiana Executive Regional Airport Runway 17–35.

Services shall include project management and coordination with the Port of South Louisiana, Federal Aviation Administration (FAA), State Aviation Agency, and regulatory agencies, review of existing data and available survey information, and review of geotechnical data to support the extension design. SKA will update plans and specifications to reflect Phase I, Phase II, and Phase III, and ensure integration with drainage and erosion control measures.

Environmental compliance will be maintained throughout construction, including monitoring sediment control and coordination with specialists as needed.

Services shall include coordination with regulatory agencies and environmental consultants, support for permit applications and environmental clearances, preparation and submittal of required exhibits and technical documentation, responses to agency comments, and assistance in obtaining all necessary approvals required to advance the project to construction.

SKA shall prepare final bid-ready plans, specifications, and estimates for advertisement and construction procurement. Services shall also include bidding support, consisting of responses to requests for information, issuance of addenda as required, and assistance with bid evaluation and award recommendations.

SKA shall coordinate with the FAA and the Contractor for required airspace review and obstruction documentation submittals associated with the proposed improvements.

During construction, SKA shall provide construction administration services consisting of submittal review, periodic site visits, review of pay applications, responses to field questions, issuance of clarifications or revisions as needed, and coordination with the owner, contractor, and regulatory agencies. Upon completion of construction, SKA shall provide final inspections, preparation of punch list items, project closeout support, and as-built plans.

**Electrical Engineering Design**

Assaf, Simoneaux, Tauzin & Associates, Inc. (AST) shall service as the electrical engineering subconsultant for this project. The detailed scope of services is included as an attachment to this Task Order.

**Task Order No. 6.5: Additional Services:**

**Survey Services**

Riverlands Surveying Company, L.L.C. shall serve as the surveying subconsultant for this project. The detailed scope of services is included as an attachment to this Task Order.

**Geotechnical Services**

Terracon shall serve as the geotechnical subconsultant for this project. The detailed scope of services is included as an attachment to this Task Order.

**Permitting Support**

SKA shall provide permitting support services including review of the proposed improvements to identify applicable federal, state, and local permitting requirements; coordination with the Port of South Louisiana and relevant regulatory agencies; and preparation, completion, and submittal of permit applications and supporting documentation as required for project implementation. SKA shall assist with agency correspondence, respond to requests for additional information, and provide revisions to plans or exhibits necessary to obtain permit approvals. Services may include coordination related to drainage, stormwater, environmental, wetlands, and land disturbance permits, as applicable to the project.

**COMPENSATION:**

All items included in the Task Orders below shall be compensated on a lump sum basis in accordance with the applicable ASCE Curve (see attached construction cost estimates for the curve utilized), unless otherwise specifically identified as a Not-to-Exceed (NTE) amount. All subconsultant costs include a ten percent (10%) administrative coordination fee to compensate the prime consultant for the additional responsibilities associated with subconsultant management, coordination, and oversight.

**Task Order No. 6.1: Phase I – Obstruction Removal**

1) Preliminary Design	\$ 23,229.24
2) Design	\$ 69,687.71
3) Construction Administration	\$ 23,229.24
4) Additional Services	
a. Forester Consultation (includes 10% Admin)	\$ 38,847.60
b. Meetings (NTE)	\$ 12,492.44
<b>Total Task Order No. 6.1</b>	<b>\$ 167,486.23</b>

**Task Order No. 6.2: Phase II – Obstruction Removal Embankment**

1) Preliminary Design	\$ 18,302.65
2) Design	\$ 54,907.93
3) Construction Administration	\$ 18,302.65
<b>Total Task Order No. 6.2</b>	<b>\$ 91,513.23</b>

**Task Order No. 6.3: Phase III – Runway and Taxiway Extension Embankment**

1) Preliminary Design	\$ 96,264.48
2) Design	\$ 288,793.44
3) Construction Administration	\$ 96,264.48
<b>Total Task Order No. 6.3</b>	<b>\$ 481,322.40</b>

**Task Order No. 6.4: Phase IV – Runway and Taxiway Extension**

1) Preliminary Design	\$ 73,837.47
2) Design	\$ 221,512.41
3) Construction Administration	\$ 73,837.47
4) Additional Services	
a. Electrical Engineering Design (includes 10% Admin)	\$ 24,200.00
<b>Total Task Order No. 6.4</b>	<b>\$ 393,387.35</b>

**Task Order No. 6.5: Additional Services**

1) Survey Services (includes 10% Admin)	\$ 42,350.00
2) Geotechnical Services (includes 10% Admin)	\$ 198,000.00
3) Permitting Support (NTE)	\$ 20,000.00
<b>Total Task Order No. 6.5</b>	<b>\$ 260,350.00</b>

<b>TOTAL OF ALL TASK ORDERS</b>	<b>\$1,394,059.21</b>
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If you agree with the Scope of Services and Compensation as outlined herein, please indicate your acceptance by signing on the line provided below, dating, and returning a copy to our office.

**SHREAD-KUYRKENDALL &  
ASSOCIATES, INC.**

**PORT OF SOUTH LOUISIANA**



\_\_\_\_\_  
Ripley W. McClure, P.E.  
President

\_\_\_\_\_  
Julia Fisher-Cormier  
Executive Director

4/24/26

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**



**Task Order No. 2 – Amendment 1**  
**Master Professional Services Agreement (MSA), Dated: 02/18/2025**

Between

MEYER ENGINEERS + ARCHITECTS

and

PORT OF SOUTH LOUISIANA (OWNER)

Task Order No.:	#2 Amendment 1 – Guest House Restoration – Construction Administration
Schedule Start:	
Projected Completion Date:	
Owner Representative:	Julia Fisher-Cormier
Consultant’s Representative:	

**Location of Services:** 1720 Hwy 44, Reserve, LA

**Scope of Services:** Construction Administration to allow observation of critical construction activities affecting major historic elements

**Compensation:** NTE \$10,000.00

**Payment Terms:** See Sec. 2.01 of MSA

**Other Terms:** The terms of the Master Professional Services Agreement between Owner and Consultant with an Effective Date of 02/18/2025 are incorporated herein by reference.

Owner:  
Port of South Louisiana

Consultant:  
Meyer Engineer + Architects

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: Julia Fisher-Cormier, Executive Director

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## REQUEST FOR PROPOSAL POST HURRICANE DISASTER RELATED SERVICES

### 1.0 Introduction.

This Request for Proposal (RFP) is issued by the Port of South Louisiana (hereinafter referred to as the "Port").

The Port's district spans 54 miles of the Mississippi River in the parishes of St. Charles, St. John the Baptist, and St. James. The Port of South Louisiana Administration Building is located at 1720 Highway 44, Reserve, Louisiana. Its Globalplex site is adjacent to the building. The Globalplex facility is a 335-acre maritime industrial park. Globalplex consists of office buildings, multiple warehouses and an antebellum house. The Port also owns other warehouses and office building along West 10<sup>th</sup> Street in Reserve, Louisiana.

The Port is the operator of the Port of South La Executive Regional Airport (KAPS) located at 355 Airport Road, Reserve, Louisiana 70084. A Terminal building and several port-owned hangars are onsite.

### 2.0 Scope of Works

The purpose of this RFP is to establish a contract(s) with a qualified contractor(s) for various disaster related recovery services. The intent is to establish Master Service Agreements so that Task Orders can be subsequently issued for specific scopes in a prompt manner for disaster related services post hurricane.

**Proposals shall be received until Monday, June 15, 2026 at 10:00 a.m.** at the Port of South Louisiana Administration Building located at 1720 Highway 18, Reserve, Louisiana 70084 or at [www.centralauctionhouse.com](http://www.centralauctionhouse.com).

Proposal and sample agreement can be viewed at [www.centralauctionhouse.com](http://www.centralauctionhouse.com), [www.portsl.com](http://www.portsl.com) or at the Port of South Louisiana Administration Building.

A walk through of the Port-owned facilities (Globalplex and Airport) is scheduled on **Thursday, June 4, 2026 at 10:00 a.m.** at Port of South Louisiana Administration Building located at 1720 Highway 18, Reserve, Louisiana 70084.

The Port will accept proposals from qualified contractors with experience in providing these disaster recovery services:

- 1) **Tree Cutter and Removal of Debris**- removal, transporting, and disposal of the debris located at the Globalplex site and/or Airport to an approved landfill. Completing all necessary reports and/or documents.

- 2) **Temporary Roofing Services**- temporary repairs and/or tarp.
- 3) **Restoration Services** -storm or flood damage cleanup, mold removal, specialty cleaning services, carpet removal, odor removal.
- 4) **Electrician Services**

**ALL WORK WILL BE IN CONFORMITY WITH THE GUIDELINES PROVIDED BY FEMA.**

### **3.0 General Conditions**

**License Contractor.** Contractor must be licensed to do business in the State of Louisiana at the time of submittal of the RFP.

**Mobilization.** Contractor shall be prepared to mobilize as soon as a Task Order and Notice to Proceed are issued.

**Labor And Equipment.** Contractor shall furnish all labor, materials, supplies, equipment, tools, and supervision and management necessary to complete the Work.

**Safety And Quality Assurance.** Contractor shall provide safety and quality controls to assure the safety quality and completeness, and timely progress of the work. Contractor must adhere to all required local, state and federal guidelines, law, rules, regulations including regulations that relate historic preservation, environmental protection and restoration.

**TWIC Card.** Contractor shall possess a TWIC card.

**E-VERIFY.** All employees must have U.S. Citizenship or legal authorization to Work in the United States.

**Payment Bond and Performance Bond.** If required by law, a Task Order may require the Contractor to provide a Payment Bond and Performance Bond for the full value of the contract (the costs of which will be paid by the Port). The Contractor will not be required to accept a Task Order if bonding is required and cannot be obtained by Contractor.

**Insurance and Indemnity.** Contractor shall provide the following insurances as required by the Master Service Agreement: general liability insurance, worker's compensation, and automobile insurance. The Port shall be named as an additional insured on the general liability and automobile insurance policies.

### **4.0 EVALUATION CRITERIA**

- **Firm Team Qualifications/Experience 0-30pts**
- **Key Personnel Service Qualifications/Experience 0-20pts**

**(Resumes and Certifications)**

- **Relevant Past Project Experience 0-15pts**  
**(Experience with FEMA disaster related projects- provide references for 3 projects in the past 10 years)**
- **Price and Bonding Capacity 0-15pts (Contractor to submit proposed hourly rates for job classifications and other associated costs for scope of service as well as evidence of bonding capacity, if any)**
- **Location 0-10 pts**
- **Proposal Understanding 0-10pts**

The Evaluation Committee will perform the evaluation and present the result and recommendation to the Executive Director.

**This agreement is non-exclusive. The Port reserves the right to enter into contracts with multiple vendors for similar services, procure services from alternate sources when necessary, or utilize internal staff or other contracted service providers. This contract does not guarantee a minimum volume of work to any contractor.**

The Port reserves the right to cancel this Request for Proposal and not award an agreement in its sole discretion for any reason.

**Julia Fisher -Cormier**  
**Executive Director**

May 13, 2026

May 20, 2026

May 27, 2026