

**MINUTES OF THE REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA
COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA
ADMINISTRATION BUILDING ON TUESDAY, JUNE 23, 2026**

ITEM 1-CALL TO ORDER

Chairman Murray called the Meeting to order at 9:00 a.m.

ITEM 2-ROLL CALL

Present: Mr. Duhé, Mr. Burks, Mr. Scontrino, Ms. Dumas, Mrs. Hebert,
Mr. LeBlanc, Mr. Murray

Absent: Mr. Bazile, Mr. Joseph

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Dumas led the Pledge of Allegiance.

ITEM 4. APPROVAL OF MINUTES – MAY 26, 2026

A Motion was offered by Commissioner LeBlanc and seconded by Commissioner Dumas that the Commission Resolve that the Minutes of the Regular Commission Meeting held on May 26, 2026, drafts of which Minutes have been previously provided to each Commissioner for review, be and are hereby approved and accepted. The Motion was called to a vote which was as follows:

YEAS Mr. Duhé, Mr. Burks, Mr. Scontrino, Ms. Dumas, Mrs. Hebert,
Mr. LeBlanc, Mr. Murray,

NAYS None

ABSTAIN None

ABSENT Mr. Bazile, Mr. Joseph

ITEM 5. EXECUTIVE DIRECTOR'S REPORT

Executive Director Julia Fisher Cormier provided the Executive Director's Report, a copy of which is attached as Exhibit 6/23/26:5.

ITEM 6. PORT PROJECTS REPORT

Rebecca Davezac-Howell, P.E. provided a report.

ITEM 7. FINANCIAL REPORT – APRIL 30, 2026

A Motion was offered by Commissioner LeBlanc and seconded by Commissioner Burks to Resolve that the payment of invoices submitted as Vendor Check Register Report 4/1/2026 to 4/30/26, a copy of which is attached hereto as Exhibit 6/23/26:7, be, and the same is hereby, ratified and approved.

After discussion, the Motion was called to a vote, which was as follows:

YEAS Mr. Duhé, Mr. Burks, Mr. Scontrino, Ms. Dumas, Mrs. Hebert,
Mr. LeBlanc, Mr. Murray

NAYS None

ABSTAIN None

ABSENT Mr. Bazile, Mr. Joseph

ITEM 8. PUBLIC COMMENTS

No public comments.

ITEM 9. NEW BUSINESS

ITEM 9A. CONSIDER AMENDMENT NO. 1 TO 2026-2027 CAPITAL PROJECTS IMPROVEMENT BUDGET - PROJECT HENRY

WHEREAS, the Commission considered an amendment to the 2026-2027 Capital Projects Improvement Budget to reflect an increase in the Project Henry Budget for a total of Three Hundred Seventy-Eight Million, Seven Hundred Thousand Dollars (\$378,700,000.00).

A Motion was offered by Commissioner LeBlanc and seconded by Commissioner Scontrino to hereby adopt the following Resolution to amend the 2026-2027 Capital Budget for Project Henry:

RESOLVED by the Port of South Louisiana Commission, acting as the governing authority of the Port, that:

SECTION 1. Whereas clauses adopted. The foregoing whereas clause is hereby adopted as set forth in the preamble to this Resolution.

SECTION 2. Approvals. Port of South Louisiana Commission authorizes that the 2026/2027 Capital Projects Improvement Budget be hereby amended to include an increase for Project Henry in the amount of Fifty-Eight Million Seven Hundred Thousand Dollars (\$58,700,000).

2026/2027 Capital Projects Improvement Budget

Project Title	Original Budget	Inc/(Dec)	New Budget Total	Funding Source
Project Henry	\$320,000,000	58,700,000	378,700,000	

After discussion, the Motion was called to a vote, which was as follows:

YEAS Mr. Duhé, Mr. Burks, Mr. Scontrino, Ms. Dumas, Mrs. Hebert,
Mr. LeBlanc, Mr. Murray

NAYS None

ABSTAIN None

ABSENT Mr. Bazile, Mr. Joseph

ITEM 9B. CONSIDER ENTERING INTO PROJECT HENRY GUARANTY AGREEMENT

A Motion was offered by Commissioner Scontrino and seconded by Commissioner Dumas that the Port of South Louisiana Resolve to hereby enter into a guaranty agreement for Project Henry, a copy of which Guaranty Agreement is attached hereto as 6/23/26:9B; and further, that its Executive Director be, and that she is hereby, authorized and directed to take any and all actions and execute any and all documents to effect the foregoing and related matters.

After discussion, the Motion was called to a vote, which was as follows:

YEAS Mr. Duhé, Mr. Burks, Mr. Scontrino, Ms. Dumas, Mrs. Hebert,
Mr. LeBlanc, Mr. Murray

NAYS None

ABSTAIN None

ABSENT Mr. Bazile, Mr. Joseph

**ITEM 9C. CONSIDER EXTENSION OF MEMORANDUM OF UNDERSTANDING
PROJECT HENRY**

A Motion was offered by Commissioner Scontrino and seconded by Commissioner Hebert that the Port of South Louisiana Resolve to hereby extend the Memorandum of Understanding for Project Henry, a copy of which extension document is attached hereto as Exhibit 6/23/26:9C; and further, that its Executive Director be, and that she is hereby, authorized and directed to take any and all actions and execute any and all documents to effect the foregoing and related matters.

After discussion, the Motion was called to a vote, which was as follows:

YEAS Mr. Duhé, Mr. Burks, Mr. Scontrino, Ms. Dumas, Mrs. Hebert,
Mr. LeBlanc, Mr. Murray

NAYS None

ABSTAIN None

ABSENT Mr. Bazile, Mr. Joseph

**ITEM 9D. CONSIDER ADVERTISEMENT FOR CONSTRUCTION OF HEAVY HAUL
ROAD**

A Motion was offered by Commissioner Hebert and seconded by Commissioner Scontrino that the Port of South Louisiana hereby Resolve to approve the advertisement for construction of heavy haul road-Project Henry.

After discussion, the Motion was called to a vote, which was as follows:

YEAS Mr. Duhé, Mr. Burks, Mr. Scontrino, Ms. Dumas, Mrs. Hebert,
Mr. LeBlanc, Mr. Murray

NAYS None

ABSTAIN None

ABSENT Mr. Bazile, Mr. Joseph

**ITEM 9E. CONSIDER RESOLUTION AUTHORIZING THE PORT OF SOUTH
LOUISIANA TO ADVERTISE FOR GLOBALPLEX NEW GUARD STATION
PLANNING AND CONSTRUCTION (ST. JOHN THE BAPTIST) FP&C PROJECT NO.
36-P21-24-03**

WHEREAS, the Port of South Louisiana has received an appropriation from the State of Louisiana through its Department of Transportation and Development, Facility Planning and

Control(FP&C) in the amount of Two Million Three Hundred Thousand Dollars (\$2,300,000) for the GLOBALPLEX NEW GUARD STATION, PLANNING AND CONSTRUCTION (ST. JOHN THE BAPTIST) FP&C PROJECT NO. 36-P21-24-03;

WHEREAS, Linfield, Hunter & Junius completed the plans and specifications for the New Guard Station and submitted the plans and specifications to the Office of Facility Planning and Control and FP&C has approved; and

WHEREAS, the Port desires to advertise for sealed and electronic bids in accordance with LA R.S. 38:2212, et seq. for the GLOBALPLEX NEW GUARD STATION, PLANNING AND CONSTRUCTION (ST. JOHN THE BAPTIST) FP&C PROJECT NO. 36-P21-24-03.

A Motion was offered by Commissioner Hebert and seconded by Commissioner LeBlanc to hereby adopt a Resolution to advertise for the Globalplex New Guard Station Planning and Construction (St. John the Baptist) FP&C Project No.36-P21-24-03 as follows:

BE IT RESOLVED that the Port of South Louisiana Administration be, and it is hereby, authorized and directed to advertise for sealed and electronic bids in accordance with LA R.S. 38:2212, *et seq.* for the GLOBALPLEX NEW GUARD STATION, PLANNING AND CONSTRUCTION (ST. JOHN THE BAPTIST) FP&C PROJECT NO. 36-P21-24-03;

After discussion, the Motion was called to a vote, which was as follows:

YEAS Mr. Duhé, Mr. Burks, Mr. Scontrino, Ms. Dumas, Mrs. Hebert,
Mr. LeBlanc, Mr. Murray

NAYS None

ABSTAIN None

ABSENT Mr. Bazile, Mr. Joseph

**ITEM 9F. CONSIDER ADMENDMENT TO WSP EXISTING TASK ORDSER #24-11E
GRANT ADVISORY SERVICES AND SUPPORT**

A Motion was offered by Commissioner LeBlanc and seconded by Commissioner Hebert that the Port of South Louisiana Resolve to hereby amend WSP existing Task Order #24-11E Grant Advisory Services and Support, a copy of which Task Order is attached hereto as 6/23/26:9F; and further, that the Port's Executive Director be, and that she is hereby, authorized and directed to take any and all actions and execute any and all documents to effect the foregoing and related matters.

After discussion, the Motion was called to a vote, which was as follows:

YEAS Mr. Duhé, Mr. Burks, Mr. Scontrino, Ms. Dumas, Mrs. Hebert,
Mr. LeBlanc, Mr. Murray

NAYS None

ABSTAIN None

ABSENT Mr. Bazile, Mr. Joseph

ITEM 9G. CONSIDER RESOLUTION OF FINAL ACCEPTANCE OF GLOBALPLEX ROAD IMPROVEMENTS AND DRAINAGE BETWEEN BUILDINGS 71 AND 76 PLANNING AND CONSTRUCTION (ACCESS ROAD) PENDING ECONOMIC DEVELOPMENT ADMINISTRATION AND OFFICES OF FACILITY PLANNING AND CONTROL APPROVALS

WHEREAS, the Port of South Louisiana contracted with Kass Bros. Inc. to complete Globalplex Road Improvements and Drainage between Globalplex Buildings 71 and 76 (Access Road) in accordance with the current bid laws of the State of Louisiana, including, but not limited to R.S. 38:2212 *et seq.*; and

WHEREAS, the contract between the Port of South Louisiana and Kass Bros. Inc. has been successfully completed.

A Motion was offered by Commissioner Burks and seconded by Commissioner Dumas to adopt a Resolution of Final Acceptance of Globalplex Road Improvements and Drainage Between Buildings 71 and 76 Planning and Construction (Access Road) pending Economic Development Administration and Office of Facility Planning and Control Approvals, as follows:

RESOLVED by the Port of South Louisiana Commission, in session, assembled on this 23rd day of June, 2026 that the Access Road contract be and it is hereby accepted by the Port of South Louisiana effective 6-23-26.

After discussion, the Motion was called to a vote, which was as follows:

YEAS Mr. Duhé, Mr. Burks, Mr. Scontrino, Ms. Dumas, Mrs. Hebert,
Mr. LeBlanc, Mr. Murray

NAYS None

ABSTAIN None

ABSENT Mr. Bazile, Mr. Joseph

ITEM 9H. CONSIDER EXTENDING AGREEMENT WITH IDEAL STRATEGIES, LLC

WHEREAS, Port of South Louisiana (Port) entered into an agreement with Ideal Strategies, L.L.C. ("Consultant") dated March 1, 2026 to perform certain services;

WHEREAS, the agreement had an expiration date of May 31, 2026;

WHEREAS, the Executive Director and Consultant agreed to extend the contractual relationship for a period not to exceed six (6) months; and

WHEREAS, Port of South Louisiana Board of Commissioners desire to authorize the Executive Director to extend and execute an extension with the Consultant.

A Motion was offered by Commissioner LeBlanc and seconded by Commissioner Hebert that the Port of South Louisiana hereby Resolve to extend its agreement with Ideal Strategies, LLC , a copy of which agreement is attached hereto as 6/23/26:9H, for a period not to exceed six (6) months; and further, that its Executive Director be, and that she is hereby, authorized and directed to take any and all actions and execute any and all documents to effect the foregoing and related matters.

After discussion, the Motion was called to a vote, which was as follows:

YEAS Mr. Duhé, Mr. Burks, Mr. Scontrino, Ms. Dumas, Mrs. Hebert,
Mr. LeBlanc, Mr. Murray

NAYS None

ABSTAIN None

ABSENT Mr. Bazile, Mr. Joseph

**ITEM 9I. CONSIDER ENTERING INTO A PROFESSIONAL LEGAL (GENERAL)
SERVICES AGREEMENT WITH BREAZEAL, SACHSE & WILSON, LLP**

WHEREAS, the Port of South Louisiana ("Port") has determined that a real necessity exists to continue the employment of Attorney Peter Butler, Jr. and his law firm, Breazeale, Sachse & Wilson, L.L.P. ("BSW"), to provide professional and reliable legal services;

WHEREAS, BSW continues to provide legal representation and guidance on various matters such as complex contract disputes, economic development, specialized zoning disputes, employment matters, maritime property claims for damages, and contract negotiations;

WHEREAS, BSW are the Port's attorney of record in several pending litigation matters;

WHEREAS, the following individuals will be providing legal services to the Port of South Louisiana includes:

- | | | |
|-------------------------------|-----------------------------|-------------------------------|
| 1. Attorney Peter Butler, Jr. | 9. Attorney Jacob Roussell | 17. Paralegal Margaret Beyer; |
| 2. Attorney Troy Villa | 10. Attorney Mickey Hubbell | |

- | | |
|------------------------------|-----------------------------------|
| 3. Attorney Richard Passler | 11. Attorney Stephen R. Whalen |
| 4. Attorney Eric Landry | 12. Attorney Phillip J. Giorlando |
| 5. Attorney Thomas Benjamin | 13. Attorney Kristin E. Oglesby |
| 6. Attorney Kayla Jacobs | 14. Attorney Steven Loeb |
| 7. Attorney Rachel Jeanfreau | 15. Paralegal Lisa Minchew |
| 8. Attorney Alan Goodman | 16. Paralegal Margaret Delacerda |

WHEREAS, the cost for these services shall be billed as follows and shall not exceed Five Hundred Thousand Dollars (\$500,000) for any one year: Attorney Fees shall be in accordance with the Louisiana Attorney General's Maximum Hourly Fee Schedule:

\$350.00 per hour	Attorneys – 10 years or more experience practice of law
\$275.00 per hour	Attorneys-5 to 10 years or more experience practice of law
\$225.00 per hour	Attorneys-3 to 5 years or more experience practice of law
\$175.00 per hour	Attorneys less than 3 years or more experience practice of law
\$ 80.00 per hour	Paralegals;

WHEREAS, the contract shall commence on July 22, 2026 and expire on July 21, 2027;

WHEREAS, in the event of claims brought in federal court seeking equitable relief, these claims may implicate the interests of the State of Louisiana, and so the Board agrees to provide advance written notice to the Louisiana Attorney General ten (10) business days before the next meeting and an opportunity for the Attorney General to express concerns directly to the Board in writing or in executive session before the Board:

- (1) proposes a settlement, accepts a proposed settlement, agrees to a consent decree, or enters any other agreement with any party in any federal action for declaratory or injunctive relief that is going to be or has been filed; or
- (2) files any document in any federal case in which (a) declaratory or injunctive relief has been granted against the Board, (b) final judgement dismissing the case has not been entered, and (c) at least 3 years have passed since any party seeking relief, including the USDOJ in an amicus capacity, filed any document in the case.

Accordingly, the Board authorizes and directs the law firm to provide the required notice to the Attorney General, release such information and documentation as the Attorney General may request in response to the notice, and generally cooperate with the Attorney General in regard to the notice; and

WHEREAS, this Resolution shall take effect immediately.

A Motion was offered by Commissioner Scontrino and seconded by Commissioner Dumas to adopt a Resolution to hereby enter into a Professional Legal (General) Services Agreement with Peter J. Butler, Jr. and his law firm as follows:

RESOLVED that the Port of South Louisiana Commission, pursuant to La. R.S. 42:262, does hereby retain and employ:

- | | | |
|-------------------------------|-----------------------------------|------------------------------|
| 1. Attorney Peter Butler, Jr. | 9. Attorney Jacob Roussell | 17. Paralegal Margaret Beyer |
| 2. Attorney Troy Villa | 10. Attorney Mickey Hubbell | |
| 3. Attorney Richard Passler | 11. Attorney Stephen R. Whalen | |
| 4. Attorney Eric Landry | 12. Attorney Phillip J. Giorlando | |
| 5. Attorney Thomas Benjamin | 13. Attorney Kristin E. Oglesby | |
| 5. Attorney Kayla Jacobs | 14. Attorney Steven Loeb | |
| 6. Attorney Rachel Jeanfreau | 15. Paralegal Lisa Minchew | |
| 7. Attorney Alan Goodman | 16. Paralegal Margaret Delacerda | |

FURTHER RESOLVED, that this Resolution and written proposed contract described herein be submitted to the Attorney General for the State of Louisiana for approval.

After discussion, the Motion was called to a vote, which was as follows:

YEAS Mr. Duhé, Mr. Burks, Mr. Scontrino, Ms. Dumas, Mrs. Hebert,
Mr. LeBlanc, Mr. Murray

NAYS None

ABSTAIN None

ABSENT Mr. Bazile, Mr. Joseph

**ITEM 9J. CONSIDER ENTERING INTO A PROFESSIONAL LEGAL
(ENVIRONMENTAL) SERVICES AGREEMENT WITH BREAZEAL, SACHSE &
WILSON, LLP**

WHEREAS, the Port of South Louisiana ("Port") continues its mission to develop industrial facilities throughout the Port region;

WHEREAS, there are several entities interested in locating in the Port district;

WHEREAS, the Port is committed to complying with all environmental federal, state and local laws, rules and regulations, some of which are complex and require advice by a specialized environmental attorney;

WHEREAS, Attorney Timothy W. Hardy has practiced law for over forty (40) years and his area of concentration is environmental law;

WHEREAS, the Port has determined that a real necessity exists to employ Attorney Timothy W. Hardy and his law firm, Breazeale, Sachse & Wilson, L.L.P., to provide environmental legal representation including, but not limited to permitting, compliance, remediation and other related matters;

WHEREAS, the Port of South Louisiana recognizes that the legal fees of Attorney Timothy W. Hardy exceeds the Attorney General Fee Schedule; however the knowledge and resources that Attorney Timothy W. Hardy and his law firm, Breazeale, Sachse & Wilson, L.L.P., have available will be a benefit to the Port's position in these environmental legal matters;

WHEREAS, the following individuals who will be providing legal services to the Port of South Louisiana include:

Attorney Timothy W. Hardy
Attorney John B. King
Attorney David Fleshman; and
Attorney Jackie M. Marve;

WHEREAS, the cost for these services shall be billed as follows and shall not exceed Two Hundred Fifty Thousand Dollars (\$250,000) for any one year:

Attorney Timothy W. Hardy	\$400
Attorney John B. King	\$400
Attorney David Fleshman	\$350
Attorney Jackie M. Marve	\$350;

WHEREAS, this contract shall commence on July 22, 2026 and expire on July 21, 2027;

WHEREAS, in the event of claims brought in federal court seeking equitable relief, these claims may implicate the interests of the State of Louisiana, and so the Board agrees to provide advance written notice to the Louisiana Attorney General ten (10) business days before *the* next meeting and an opportunity for the Attorney General to express concerns directly to the Board in writing or in executive session before the Board:

- (1)proposes a settlement, accepts a proposed settlement, agrees to a consent decree, or enters any other agreement with any party in any federal action for declaratory or injunctive relief that is going to be or has been filed; or
- (2)files any document in any federal case in which (a) declaratory or injunctive relief has been granted against the Board, (b) final judgement dismissing the case has not been entered, and (c) at least 3 years have passed since any party seeking relief, including the USDOJ in an amicus capacity, filed any document in the case.

Accordingly, the Board authorizes and directs the law firm to provide the required notice to the Attorney General, release such information and documentation as the Attorney General may request in response to the notice, and generally cooperate with the Attorney General in regard to the notice; and

WHEREAS, this resolution shall take effect immediately.

A Motion was offered by Commissioner Hebert and seconded by Commissioner Burks to adopt a Resolution to hereby enter into a Professional Legal (Environmental) Services Agreement with Breazeale, Sachse & Wilson, LLP as follows;

BE IT RESOLVED that the Port of South Louisiana Commission, pursuant to La. R.S. 42:262, does hereby retain and employ Attorney Timothy W. Hardy, Attorney John B. King, Attorney David Fleshman and Attorney Jackie M. Marve of Breazeale, Sachse & Wilson, L.L.P. as special counsel; and

FURTHER RESOLVED, that this Resolution and written proposed contract described herein be submitted to the Attorney General for the State of Louisiana for approval.

After discussion, the Motion was called to a vote, which was as follows:

YEAS Mr. Duhé, Mr. Burks, Mr. Scontrino, Ms. Dumas, Mrs. Hebert,
Mr. LeBlanc, Mr. Murray

NAYS None

ABSTAIN None

ABSENT Mr. Bazile, Mr. Joseph

ITEM 9K. CONSIDER RESOLUTION OF THE BOARD OF COMMISSIONERS (THE “COMMISSION”) OF THE PORT OF SOUTH LOUISIANA (THE “PORT”) REGARDING COMMISSIONER PER DIEMS AND COMMISSIONER EXPENSE REIMBURSEMENT

WHEREAS, La. R.S. 34:2472D provides that the Commission “may authorize in its Bylaws the payment of a per diem to each Commissioner for attendance at officially called meetings or any sub-committee meetings ... not to exceed the federal employee authorized per diem”;

WHEREAS, pursuant to La. R.S. 34:2472D, the Commission has adopted Bylaws with respect to per diems, travel allowances, and other reimbursements in which it is provided as follows:

“Article VII: Commissioner *per diem*, reasonable travel allowances and other reasonable expense reimbursement”

In order to encourage Commissioners' participation in Port affairs and in accordance with the following, as well as La. R.S. 34:2472.D and La. R.S. 34:2473.B(1), it is the intention of the Port to pay to its Commissioners legally-authorized amounts for (a) a *per diem*, (b) a travel allowance, and (c) other reasonable expense reimbursements.

A. *Per diem* to be paid to Commissioners

1. Commission and committee meetings

Each Commissioner who actually attends any officially-called meeting of the Commission or any officially-called meeting of a committee of which he/she is a member shall receive a *per diem* for such attendance.

If any Commissioner attends an officially-called meeting of a committee of which he/she is not a member but so attends in order to educate himself/herself so that he/she is more fully apprised of the issues discussed at such committee meeting so that he/she is more efficiently and thoroughly prepared to consider such issues if and when they come for consideration before the full Commission, then he/she shall receive the Port-authorized Commissioner *per diem* payment for attendance at such officially-called committee meeting even though he/she is not a member of that committee.

2. Port-related business other than Commission/committee meetings

If any Commissioner attends a seminar, meeting, conference, convention or other event related to any Port business and such attendance is intended to educate that Commissioner concerning any subject matter presented at such event, or where such attendance is reasonably intended to benefit the Port, then he/she shall be entitled to receive, and the Port shall pay to him/her, a *per diem* for his/her actual attendance at that event.

In order for such Commissioner to be entitled to any payment under this Bylaws sub-section for attendance at any educational event without an agenda, then, that Commissioner must provide a report (verbal or written) to the Commission on the education received by such attending Commissioner.

3. Commissioner *per diem* amount

In accordance with La. R.S. 34:2472.D, the amount of the Commissioner *per diem* payment shall be the maximum *per diem* authorized for a federal employee as calculated by or under the authority of the Commission Treasurer or his designee.

4. No more than one *per diem* per day

Under no circumstances shall a Commissioner be entitled to receive or be paid more than one (1) *per diem* payment per calendar day.

This includes when a committee meeting is held on the same calendar date as a Commission meeting and a Commissioner(s) attends both the Commission meeting and any such committee meeting(s).

This also includes when more than one committee meeting is held on the same calendar day and a Commissioner attends multiple committee meetings; in such instance, such Commissioner shall not be entitled to, and shall not be paid, more than one *per diem* even if he/she attends multiple committee meetings or multiple Port-related events.

B. Reasonable travel allowance

All travel and other expenses shall be in conformity to existing “Port of South Louisiana Travel and Expense Regulations” and shall conform to present State statutes.

In accordance with La. R.S. 34:2473.B.(1), the Commission shall adopt or confirm “Port of South Louisiana Commissioner’s Travel Regulations” which shall set forth a reasonable travel allowance for Commissioners for each and every travel trip actually taken by a Commissioner in the performance of his/her official duties, which reasonable travel allowance shall remain in effect until amended by a record vote of a majority of the Commission.

Those Port of South Louisiana “Commissioner’s Travel Regulations” shall be applicable to *Commissioner’s actual* travel for Port-related business, including actual travel to and from Commission and Commission committee meetings as well as to and from Port-related business events other than Commission or Commission committee meetings as described herein.

1. Amount of travel allowance

As a travel allowance, a Commissioner actually attending Port-related business as described herein shall be entitled to, and the Port shall pay to him/her, the maximum travel amounts allowable as described in both the current “Louisiana Travel Policy” published by the Commissioner of Administration as authorized by La. R.S. 39:231 and the current “Travel and Expense Reimbursement Policy” published by the Louisiana Legislative Auditor. In case there is a conflict between the calculatable allowance amount under the Louisiana Travel Policy and the calculatable allowable amount under the Travel and Expense Reimbursement Policy, the Commissioner shall be entitled to receive the higher calculatable amount.

2. Commissioner travel to officially-called meetings of the Commission and committees.
 - a. Each Commissioner who actually attends any officially-called meeting of the Commission or any officially-called meeting of a committee of which he/she is a member is entitled to be reimbursed for the cost of actually travelling to that Commission meeting or to that committee meeting.
 - b. Each Commissioner who attends an officially-called meeting of a committee of which he/she is not a member but so attends in order to educate himself/herself so that he/she is more fully apprised of the issues discussed at that committee meeting so that he/she is more efficiently and thoroughly prepared to consider such issues if and when they come for consideration before the full Commission shall be entitled to be reimbursed for the cost of actually travelling to that committee meeting even though he/she is not a member of that committee.
 - c. When an officially-called committee meeting(s) is held on the same day and at the same place as a Commission meeting, any Commissioner actually travelling to that committee meeting if he/she is a committee member or, if not a member of that committee, if such attendance is intended by that attending Commissioner to educate himself/herself so that he/she may be fully apprised as to the issues discussed at the committee meeting so that he/she is more efficiently and thoroughly prepared to consider those issues if and when they come before the full Commission, shall not be paid more than one travel allowance amount per calendar day even if he/she attends multiple meetings *unless* the subject meetings are at different physical postal address locations.
 - d. In no event shall a Commissioner receive any travel allowance unless he/she actually travels to and attends the meeting(s) or other event.
3. Travel to Port-related business other than to Commission/committee meetings

If any Commissioner actually attends a seminar, meeting, convention, conference or other event related to any Port business and such attendance is intended to educate that Commissioner concerning the subject matter of such event or where such attendance is reasonably intended to benefit the Port, then he/she shall be entitled to receive, and the Port shall pay to him/her, the appropriate travel allowance for his/her actual attendance at that event.

In order for such Commissioner to be entitled to any payment under this Bylaws

sub-section for attendance at any educational event without an agenda, then, that Commissioner must provide a report (verbal or written) to the Commission on the education received by such attending Commissioner.

C. Other reasonable expenses reimbursable to a Commissioner

1. In accordance with any applicable law, regulation(s), or any Commission action, the Port shall reimburse a Commissioner for any reasonably-incurred non-travel expense for which a Commissioner may be entitled to reimbursement under applicable law, regulations, or duly adopted Port Commission resolution or any Commission-approved policy (such as, for example, a travel policy). In order to be reimbursable by the Port, reimbursement for such reasonable non-travel expense(s) must have been approved for reimbursement by a majority of Commission members prior to such expense's incurrence. However, on a case-by-case basis, the Commission may authorize reimbursement to Commissioners for reasonable non-travel expenses reasonably incurred by him/her in connection with Port business even if not previously approved by a majority of Commission members (such as in emergency or unforeseen events).
2. Evidence of expense or expenditure is required for reimbursement. It is the responsibility of the Commissioner to maintain and submit to the Port the original or a copy of any document (in electronic or other format) evidencing that the Commissioner actually incurred that expense for which he/she seeks reimbursement.
3. Any expense reimbursement evidentiary requirements set forth in the "Louisiana Travel Policy" published by the Commissioner of Administration or the "Travel and Expense Reimbursement Policy" published by the Louisiana Legislative Auditor must be adhered to by any Commissioner who seeks reimbursement of an expense.";

WHEREAS, the Port's auditors noted that the form currently used by the Port for Commissioners to receive a per diem, travel allowance, and/or expense reimbursement does not clearly provide them with all the necessary information to easily audit the payment of such expenses, resulting in their working with the Port's attorneys to revise that form to make it clear, in compliance with Louisiana law, and simple to use; and

WHEREAS, the Port's Finance Committee unanimously resolved at its June 17, 2026 meeting to recommend that the Port's Commission adopt a Resolution requiring Port Commissioners to use the reimbursement Form which is attached to these minutes as Exhibit 6-26-26:9K.

A Motion was offered by Commissioner LeBlanc and seconded by Commissioner Duhé to adopt a Resolution approving Commissioner's Per Diems/Expense Reimbursement Form as follows:

RESOLVED that any criteria, regulations, or Commission Reimbursement forms promulgated by

the Port or its Commission prior to June 2025, the date of adoption of the current Bylaws of the Port, and which are related to a Commissioner's eligibility for a per diem or the amount thereof, travel allowance, and for reimbursement, be, and the same are hereby, rescinded and repealed; and

RESOLVED FURTHER that in accordance with La. R.S. 34:2472.D. and 34:2473.B(1) and the applicable provisions of the Port's Bylaws quoted above, in order for any Commissioner to be eligible to receive a *per diem*, travel allowance, or expense reimbursement, he/she must fully complete the Form attached hereto as Exhibit 6-23-26:9K (or a form substantially similar thereto), including, specifically on that Exhibit 6-23-26:9K, the section entitled "Other Port-Related Event-Specific Purpose/Port Benefit for Attendance *per diem*" (where appropriate), which Form has been approved by the Port's auditors.

After discussion, the Motion was called to a vote, which was as follows:

YEAS Mr. Duhé, Mr. Burks, Mr. Scontrino, Ms. Dumas, Mrs. Hebert,
Mr. LeBlanc, Mr. Murray

NAYS None

ABSTAIN None

ABSENT Mr. Bazile, Mr. Joseph

ITEM 10. COMMITTEE REPORTS AND COMMISSIONER REMARKS

Commissioners Scontrino and LeBlanc complimented Port Airport Director Chanse Watson and WSP representative Nathon Lipson on their job performances.

ITEM 11. ADJOURNMENT

A Motion was offered by Commissioner Scontrino and seconded by Commissioner Dumas to adjourn the meeting.

YEAS Mr. Duhé, Mr. Burks, Mr. Scontrino, Ms. Dumas, Mrs. Hebert,
Mr. LeBlanc, Mr. Murray

NAYS None

ABSTAIN None

ABSENT Mr. Bazile, Mr. Joseph

The meeting adjourned at 9:23 a.m.

Stanley C. Bazile
Secretary

P. Joey Murray, III
Chairman

June 23, 2026